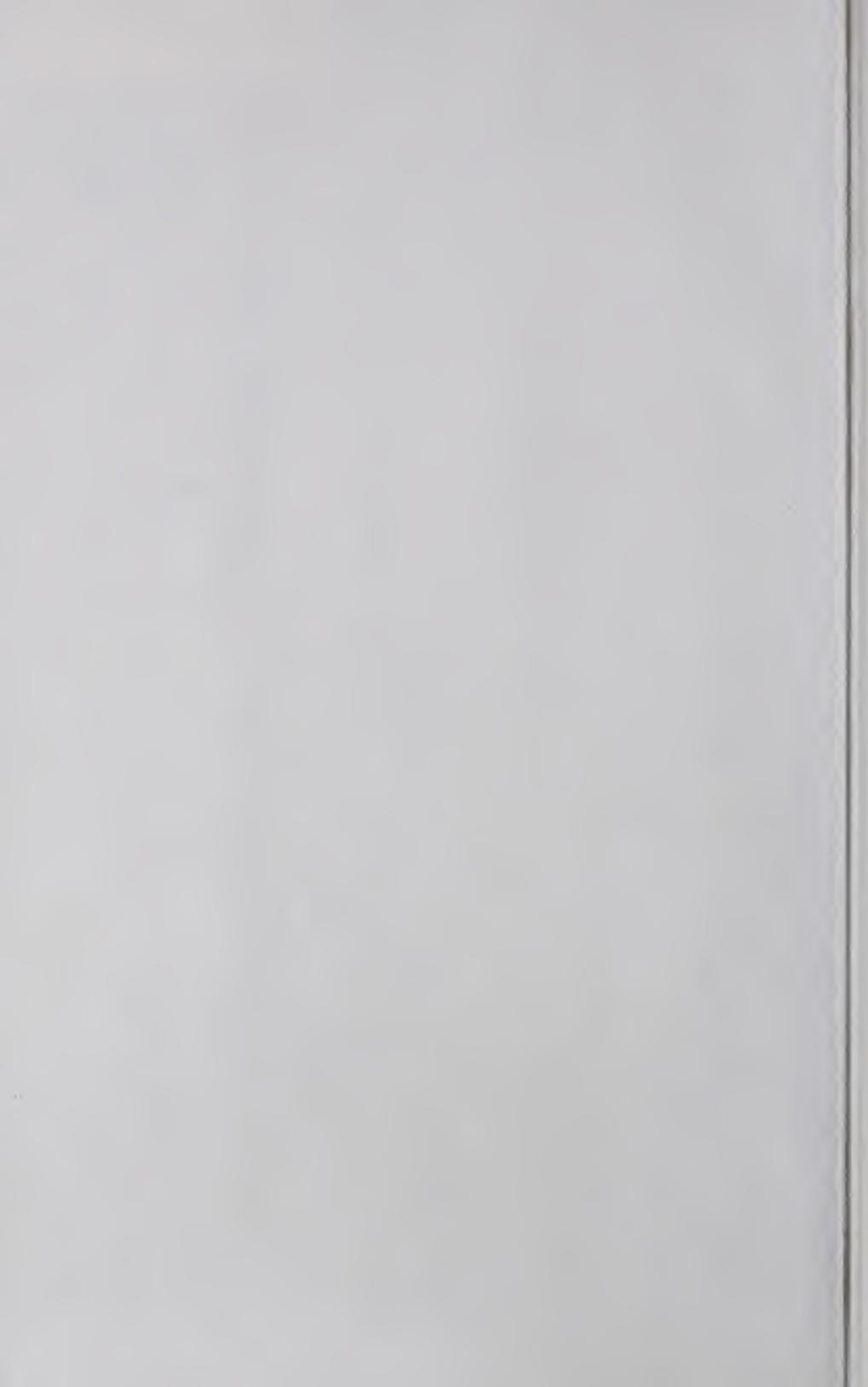




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LINCOLN 1992

Andrew Frost



Cover - Drawing by
Andrew Frost
Third Grade
Hartwell School

R E P O R T

of the

O F F I C E R S A N D C O M M I T T E E S

of the

T O W N O F L I N C O L N

FOR THE YEAR 1992



LINCOLN, MASSACHUSETTS



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TOWN CALENDAR

SELECTMEN	Every Monday evening, 7:30 p.m., Town Offices Building, 259-8850
LINCOLN SCHOOL COMMITTEE	Every other Monday evening, 7:30 p.m., Superintendent's Office, 259-9400
BOARD OF ASSESSORS	For appointments, call Town Offices Building, 259-8850
BOARD OF HEALTH	First Monday evening of each month, 7:30 p.m., Town Offices Building
PLANNING BOARD	Every other Wednesday evening, 8:00 p.m., Town Offices Building
CONSERVATION COMMISSION	First & third Wednesdays of each month, 7:30 p.m., Town Offices Building
HOUSING COMMISSION	Second and fourth Monday evenings of each month, 7:30 p.m., Town Offices Building
OTHER COMMITTEES	See bulletin board, Town Offices Building
POPULATION	5,017 (Town Census)
TOWN AREA	14.56 square miles
1991-92 TAX RATE	\$12.68
ANNUAL TOWN MEETING	March 27, 1993 (Saturday before last Monday in March)
ANNUAL ELECTION OF OFFICERS	March 29, 1993 (Last Monday in March)
QUALIFICATIONS FOR REGISTRATION	Residence in Town of Lincoln
REGISTERED VOTERS	3,559 (As of November 1992)
TOWN OFFICES	Open Monday through Friday, 8:30 a.m. to 4:30 p.m. (Closed Saturdays) Telephone 259-8850 (All departments)

General Government

BOARD OF SELECTMEN

Robert L. DeNormandie

Harriet B. Todd

Katherine S. McHugh, Chairman

1992 was a very busy year for the Board of Selectmen with challenges from both familiar subjects and new ones. For the first time since the passage of Proposition 2 1/2 an override request by the Board of Selectmen failed at the ballot box, albeit by only six votes. After cutting budgets and services significantly to reach that point, further cuts were necessary to reach a no override budget under which we are now operating.

The School Building Committee's continued work appeared on nearly every Monday night Selectmen's agenda to keep us up to date on Committee activities. We continue to work for a fiscally responsible plan which meets educational needs to be brought to the Town for its consideration.

Our relationship with our regional trash facility NESWC, along with state mandated and local recycling efforts, occupied a significant amount of our time, making waste management our second most frequent topic of discussion.

Despite ongoing efforts throughout the year, a new baseball field for the Town is not yet agreed to as of this writing. We are hopeful we will be able to bring a compromise plan to the Town for its consideration at the 1993 Annual Town Meeting.

One bright spot in our year was our success, with the help of an interested and active ad hoc committee, in keeping the Lincoln Center Post Office open with more limited hours, after the United States Postal Service had threatened its closure as a cost saving measure.

We were pleased to find that, as a result of the 1990 census, we were able to return to voting as a one precinct town again, only to discover that some last minute gerrymandering at the state level left 77 families in the Fifth Congressional District while placing the balance of the Town's voters in the Seventh Congressional District. Through the creativity of our Town Clerk, Nancy Zuelke, we were able to remain a one precinct town with special arrangements made for voters in the Fifth District. While having two Congressional representatives can expand our voice at the federal level, it makes for difficult logistics in the development of practical working relationships.

TOWN DEPARTMENTS AND SERVICES

Because of budget constraints, the Selectmen proposed reductions in the Town Office staff for FY93. We were sorry to lose Jeanne Survell, the loss of whose position meant that many members of the Town Offices staff were required to readjust their workloads to give them a half day per week to cover the switchboard and front office duties. All personnel and Boards whose staff were affected have responded with willingness, understanding, and extra effort so that citizens have been minimally affected by the change. In addition, we lost Bob O'Brien, who had been the part-time custodian at Bemis Hall. His duties were assumed by Joe Mannarino, the Town Offices custodian and jack of all trades.

Another change brought on by the same fiscal constraints was the need for increased cooperation between the Department of Public Works (DPW) and Conservation Land Management. We lost Scott Mooney, Conservation Land Technician and tree expert. Mike Murphy, the Conservation Land Manager, now uses DPW personnel to help carry out his land management responsibilities using coordinated scheduling. All indications at this point are that the new system is working well, without a significant loss of service in either area.

We are proud of the willingness of all Town employees to learn new jobs and try new ways of accomplishing their work in an effort to deliver the Town's service in the most productive and most cost effective manner possible. This cooperative spirit which pervades the staff is a cornerstone of the ability of the Selectmen to effect changes such as the ones which occurred this year.

Another example of this cooperative spirit came in connection with the implementation and completion of Boston Edison's ENCORE program to replace light fixtures throughout the Town and Schools with more energy efficient ones at no cost to the Town. Bob Budds, Plant Manager for the School Department, willingly oversaw the implementation of the program townwide since it occurred while our Building Superintendent, Ernie Johnson, was out due to serious illness. The program will save the Town and Schools an estimated \$17,000 in annual energy costs.

Hard work and perseverance resulted this year in the signing with the State Department of Environmental Protection of a waiver agreement which will prevent Lincoln from being required by the State to build a filtration plant for its water at a cost estimated at several million dollars. The waiver agreement calls for Lincoln to construct a contact chamber to insure that Town water has sufficient time in contact with required disinfectants, and efforts are underway to identify a location and proceed with plans for this much less costly alternative. Pat Allen, Frank Emmons, and Dave Ramsay deserve the thanks of all water-using residents of the Town for their efforts which resulted in this major accomplishment for the Town.

This year, as a follow-up to the report issued by the Selectmen in 1991 following a tragic drowning in Flint's Pond, the Selectmen continued carrying out the recommendations contained in the report. Last year all points at which emergency motor vehicles can gain access to conservation trails were identified and marked, and specially marked trail maps included in all public safety vehicles. This year an emergency drill was conducted to test the new system in September, where Selectmen acted as both "victim" and "companion". The exercise was very successful with a prompt rescue using the new trail maps combined with eventual voice contact. Included in the drill was use of the revamped resource file by the dispatcher to make contact with regional and mutual aid resources which might prove vital in a real emergency. Other drills under varied conditions are being contemplated. Also completed was improved "No Trespassing" signage at Flint's Pond and implementation of a program permitting fines for violations. In addition, Lincoln formally joined Regional Fire District 14 with which it has been working informally for several years on regional public safety concerns. During 1992, 911 emergency telephone service was instituted in Lincoln as well, to provide upgraded emergency service while waiting for the statewide implementation of E911 service, which was approved at the Annual Town Meeting in March. Additional work in the area of public safety included a special EMT drill in which a Life Flight helicopter landed behind Town Offices, much to the consternation of our neighbors. Also, this year marked the retirement of Ray Barnes after 16 years as Lincoln's regular Police and Fire Dispatcher. We wish him well in his retirement.

Lincoln received two awards this year from statewide organizations which work with municipalities. First, Lincoln was a runner-up for the Department of Environmental Protection/North East Rural Water Association 1992 Public Water System Award, Medium Community System Category for Outstanding Performance and Achievement in 1991 for consistently providing a quality water supply. Lincoln also received the award for best Overall Safety Performance in the property and liability area for towns with populations under 7,500 from the Massachusetts Interlocal Insurance Association. These awards are not accidental but the result of system wide concern for safety and care in the conduct of the work of the Town by its employees, which is reinforced daily by department heads.

This year, the Selectmen decided to conduct an expanded review of the Executive Secretary to include those who work most closely with him. The results showed that 6 year veteran Dave Ramsay is well respected for his attention to detail, his thoroughness, and his dedication and leadership.

Two events marked the year on the roads and byways of Lincoln. The first was a major two train wreck at the Tower Road crossing in February. This disaster put our Public Safety Department and our mutual aid agreements to the test. We received a very prompt response from several communities, including a full blown Hazardous

Materials response from Hanscom Air Force Base. Chief Arena was pleased with the level and quality of the response and the speed with which the potential disaster was brought under control. The second was a particularly pernicious winter storm in December, which, despite an outstanding early response by the Highway Department, resulted in the worst road conditions in local memory. Our investigation following the storm disclosed that the road conditions were a direct consequence of the Selectmen's longstanding minimum salt policy combined with the particular conditions encountered in this storm. This, spurred by vociferous complaints by some residents, has prompted the Selectmen to undertake an evaluation of the salting policy to determine if more flexibility can be incorporated into the policy to prevent future recurrence of the conditions this storm produced without adversely affecting the environment.

WASTE MANAGEMENT

The one aspect of Town services which occupied more agenda time than any other was waste management. We believe this is a harbinger of the attention communities will need to devote to this growing municipal burden in the future.

The best news in this area was the completion in 1992 of the land swap at the Transfer Station with the National Park Service, which gives us a 20 year easement over the road to the transfer station and, thankfully, the right finally to pave it, which was done in the fall.

To insure that use of the transfer station is limited to Town residents, the Selectmen, at the suggestion of the Recycling Committee, revived a sticker program for transfer station users. Also, this year saw the retirement of longtime employee Ed Rochinsky, who had been exclusively responsible for the transfer station operation. His position was not filled, and a slight change in the operating hours resulted from the need to staff the operation with employees working regular Highway Department hours.

NESWC (North East Solid Waste Consortium), the trash to energy plant to which Lincoln belongs, appeared on the Selectmen's agenda on a very regular basis this year. This year NESWC voted to permit towns to apply for permanent readjustment of their guaranteed annual tonnage, and Lincoln submitted a 20% reduction request. However, the NESWC Board subsequently put the action on hold indefinitely. In any case, as a result of a poor economy and increased recycling, all communities are delivering less trash to NESWC, creating greater operating losses, which the communities must pay for under their 20 year contract with the facility.

NESWC's relations with the plant operator were strained from the outset, resulting eventually in a major lawsuit which has been in arbitration for several years. In late November, the arbitrators

finally made their award of \$18 million dollars against NESWC, a fraction of the claims being made by the operator and generally regarded by NESWC communities as a positive outcome. Lincoln's share of the award is \$80,000 and payment after December 31 would have resulted in substantial interest expense. Because of Lincoln's prudent fiscal management, the Town was able to make the payment without borrowing and will seek Town Meeting approval in 1993 for reimbursement.

Debt service on the bonds to build the NESWC plant constitute the bulk of the expense carried by the operation. Poor economic conditions have created a favorable environment for the issuance of bonds, and NESWC, at the urging of Lincoln's longtime representative Henry Rugo (also NESWC's Treasurer and a member of its Executive Committee), has arranged for the refinancing of the bonds, which is set to occur in early January. This could reduce the annual cost of NESWC by as much as \$20 million dollars, which will prevent the tipping fees from rising as rapidly as they would otherwise because of other losses in the operation. This has been a very long and complicated process in which Henry Rugo has kept us advised, and has sought our support and intervention from time to time.

Finally, Jerry Hopcroft, NESWC's able Executive Director since inception, resigned this fall. The Executive Committee Chairman is currently serving as interim Executive Director, and Henry Rugo has resigned as Treasurer and is seeking to be replaced as Lincoln's representative. He has devoted a good bit of his time to this important job for Lincoln, and the Selectmen have worked hard to find a replacement with the skill and dedication Henry has shown over the past 11 years.

Another waste management subject which appeared frequently on our agenda was recycling. The Selectmen learned this fall that Lincoln has been awarded a grant from the state to purchase two roll-off containers to assist in its recycling program. This will save Lincoln the cost of renting these bins which hold the recycled goods at the transfer station. In addition, the Selectmen are contemplating including a warrant article in March 1993 for the purchase of a truck, which would be used by the Town to do its own hauling of both trash and recycled goods. This would greatly aid the recycling program and, when combined with savings from both recycling hauling and trash hauling, would pay for itself in just a few years.

Poor quality of glass has caused our glass to be rejected by the recycler more than once during 1993, requiring us to dispose of it at NESWC, and has drawn the attention of the Selectmen and the Recycling Committee. As a result, the Selectmen have implemented a quality control program for glass recycling, consisting of employees monitoring glass quality during the week to insure that all caps, rings, and metal sleeves have been removed. On weekends because of increased volume, the Selectmen asked the Recycling Committee to

implement a program using volunteers to monitor glass recycling. The response from local organizations has resulted in glass recycling being available one Saturday per month, in addition to the regular weekday hours. The Selectmen continue to look for ways to improve and expand the volunteer program.

The state has passed a law banning certain materials from regular disposal with trash, which is set for implementation on April 1, 1993. The Selectmen will be following state guidelines and implementing a citizen education program to prepare for this new law. Also, the Selectmen have tried to keep up to date on what is going on regionally, since this may provide a viable long-term recycling alternative. The League recycling study has kept us informed about an alternative known as the Millis Consortium. Other alternatives being explored include MRF's (Multiple Recycling Facilities) which accept all types of recycled goods at one location, and private companies offering comprehensive recycling services. The Selectmen are continuing to try to offer Lincoln residents the most cost effective and environmentally sound waste management program possible.

FISCAL CONCERNS

The most important fiscal event of 1992 was the failure for the first time since the passage of Proposition 2 1/2 of the override requested by the Board of Selectmen. The Selectmen, after making substantial service and budget cuts and with the support of the Finance Committee, requested an override of \$520,000 for FY93, which would have resulted in a 9% tax increase. This included an amount devoted to a stabilization fund, setting aside savings from a decline in the Town's annual debt service payments for future capital projects contemplated by the Town, such as necessary improvements at both the schools and the public safety building. This override was defeated by 6 votes at the polls, although the budget had passed at Town Meeting. A second override of half that amount also failed by a larger margin, and a final no override budget was arrived at in the late spring, which contained no stabilization fund. The Selectmen have taken very seriously the message of the failed override and worked hard this year to develop for presentation an operating budget which contains only a modest inflationary increase and would fit within a no override scenario. Town government and services remain at their current limited level, and expansion in the near future is unlikely.

A silver lining in the overwhelming extra workload generated by the need to prepare for three Town Meetings last spring was the open discussion in their aftermath about how to structure any future override votes, should they become necessary, so as to avoid the plethora of Town Meetings which characterized our spring.

A second benefit which flowed from the discussions about the trimming of the budgets was extended discussion about and increased

understanding of free cash. Many citizens came to understand the sources and uses of free cash for the first time, and the Selectmen, in conjunction with other Boards, developed and implemented a written free cash policy to guide future discussion and planning for free cash expenditures. Free cash amounts have increased in recent years, making such a formal policy a necessary part of good fiscal planning.

The School Building Committee's work to prepare a plan for school renovations was the most frequent agenda item this year, appearing on almost a weekly basis throughout the year. The Selectmen have worked closely with the School Building Committee throughout the year to develop and prepare a plan which meets educational goals and is fiscally responsible, and hope such a plan can be ready for presentation at the March 1993 Town Meeting.

One of our contributions to the school building process included the preparation and approval of a long range capital plan for the Town. This plan identified two major capital projects which will require bonding to accomplish - the school renovations and improvements to the public safety building which is poorly designed for today's demands, in parts unusable because of improper ventilation under current standards, and run down. The balance of the anticipated capital expenditures fit into a planned program of warrant articles which can be accomplished within the Town's annual budget. They include replacement of major pieces of equipment, such as fire trucks, public works vehicles and equipment, road improvements, and the like.

The Selectmen this year attempted to implement a PILOT Program (Payment in Lieu of Taxes) in Lincoln. The Town has many non-profit institutions which contribute to the richness and diversity of our community but do not contribute, for the most part, to the revenue base. The Carroll School has been making a modest payment in lieu of taxes for many years, and the result of the Selectmen's efforts this year was the addition of Bunsai Gakuen to the list of contributors, with a modest one-time payment. Many other organizations expressed sympathy for the plight of the Town, but pleaded their own straitened financial circumstances.

In response to community interest in the subject, the Selectmen gave fuller consideration this year to the question of whether or not we should split Lincoln's tax rate to place a heavier share of the property tax burden on commercial and personal property than on residential property. Although initially the Selectmen felt that a minor shift of 10% to 20% might make sense to relieve some of the residential burden, the Board ultimately decided not to make the shift this year because the failed override meant that residential taxpayers were not facing the 9% tax increase which had been anticipated at the time of the earlier discussion. This matter is reviewed and decided anew each year by the Board of Selectmen.

Finally, as a continuation of the Board's longstanding concern over the escalating costs of the Town's share of health care

insurance for Town employees, the Board this year decided to begin the statutory process to consider a change in insurance plans in an effort to identify an alternate reputable carrier at a lower cost. The statutory process involves the formation of a committee comprised of representatives of all employee groups in Town. They are currently reviewing proposals, and we hope they will have a recommendation for the Selectmen's consideration in 1993.

REGIONAL ISSUES AND TRAFFIC

As usual, activities in this area were numerous and diverse. The federal Wild and Scenic River Study Committee for the Concord, Assabet, and Sudbury Rivers was formed and approved by the Secretary of the Interior and has been hard at work all year with two Lincoln residents participating - Lincoln's representative Peter Sprayregen and Joan Kimball as the Governor's representative. This Committee will study the river system and decide if designation as a Wild and Scenic River should be sought from the federal government. Such designation would give the river system special environmental and regulatory protection.

A new development near the Winter Street/Old County Road intersection reactivated the Route 128 Area Committee which had worked on the Bay Colony development and the widening of Old County Road. A small portion of this proposed development is within Lincoln and the balance is in Waltham. This Committee has worked very hard with the developers and reached an acceptable solution which, if approved by all the affected boards in both communities, as well as by the County Commissioners, will result in the permanent closing of a section of Old County Road not currently in use, to provide some real and permanent protection for residents of that area against encroachment by regional traffic.

After several years on the drawing boards, the Cambridge Watershed Advisory Committee was finally formed and is meeting on a regular basis. It is comprised of representatives of the Selectmen, Planning Board, and Conservation Commission of all towns bordering the Cambridge Watershed to work cooperatively for the protection of the watershed. It provides us with a much needed opportunity to work cooperatively with the City of Waltham with whom we have not always had good relations.

The Board appointed a new representative this year to the Hanscom Field Advisory Commission, Jim Hogan, who has become Chair of the Commission. The many issues related to air traffic and Massport operations are dealt with by this group of representatives from neighboring communities and users of the airfield. Both the Commission and the HATS group have been following closely Massport's Part 150 Noise Study at the airfield, which will establish baseline noise levels affecting future development at the airfield in significant ways.

The intersection upgrade of Bedford Road and Route 2 was

completed in the fall with unprecedented cooperation among the state and federal highway departments, the Town and neighboring residents. The result is improved safety at the intersection and very attractive landscaping to minimize the impact of the changes on the residents closest to the intersection. Safety improvements will be moving westward, and the Selectmen have joined a Corridor Advisory Committee of the MAGIC subregion of MAPC, which will be working with the state on Route 2 upgrades west of Bedford Road and particularly at Crosby's Corner, which has long been one of the most hazardous intersections in Massachusetts. Several serious accidents occur there every year, and this year was no exception. Short-term upgrades are planned for 1993 with planning now underway for a longer term solution, which will include a flyover for through traffic.

Finally, the Selectmen and the Selectmen's Office have continued to follow possibilities for regionalization of Town functions and services as a possible cost saving measure. Harriet Todd and Dave Ramsay attended a local region conference on this subject this year, and the Selectmen's Office will stay in close touch with neighboring communities to learn if and when any of them may be interested in exploring local regionalization options for town services.

HOUSING

Because of concern about a recent trend of low occupancy at the Codman Farmhouse, which provides a cooperative living opportunity for four elderly moderate income residents, the Town Meeting this year approved a broadened scope of permitted uses for the Farmhouse, should a change in use become necessary. However, no changes actually went into effect since this spring additional suitable applicants for the elderly cooperative were approved by the Housing Commission.

With the authority of Town Meeting including amendments made on the floor, our Housing Authority legislation was refiled this year. It passed the House but died in the Senate rush to prorogation at the end of the legislative year and will have to be refiled next year.

The Selectmen and Housing Commission continued to work with EOCD to attempt to obtain the approvals necessary to proceed to the completion of Phase III of the Battle Road Farm housing development. This is a discussion which has been going on since the spring of 1991 without resolution, principally because of significant turnover at the state agency. Discussion includes the perennial question of how Hanscom housing is counted for purposes of evaluating the Town's commitment to affordable housing. The person with whom we are now working at EOCD has promised the Town a resolution of all these outstanding matters by March of 1993, which we eagerly await.

COMMUNITY ACTIVITIES

In addition to the retention of the Lincoln Center Post Office discussed above, the Selectmen were involved directly in many

activities affecting the community. In one of its most momentous decisions of 1992, the Board of Selectmen postponed the Fourth of July festivities to the following day due to inclement weather. Our July 5th celebration was, however, a resounding success, and many residents reported that their rainy Fourth was used productively.

We were pleased to congratulate Irene Rice on her designation by the Governor's Alliance Against Drugs as one of its Drug Fighters of the Year for her outstanding work in bringing the DARE Program to Lincoln school children and supporting its continuation.

The Selectmen continued to work with School personnel on a small committee to assist with planning for relocation or alternate arrangements for day care and after school care, should the population explosion in the Lincoln Schools temporarily squeeze them out of the space they are currently occupying. The outcome of this work will become more clear as the planning for school renovations nears completion.

As reported in the introduction, no solution has yet been found for the location and configuration of a new ballfield for Lincoln children. During the year, several Boards and Committees researched both recreational needs and resources for the Town, and concluded that the two most appropriate sites continue to be the School campus and the area behind and beside Town Offices. Conservation restrictions, topography, or isolation prevented development of most sites on conservation land. We continue to work with the Baseball Commission, the Historic District Commission and the School Committee to reach both a short and a long-term solution to this community need.

Late in the year we were approached by the Skating Subcommittee of the Recreation Committee to approve the construction of a skating rink at a location on the school campus. This represents a very worthwhile effort, which we support, to create an area for safe skating in Lincoln for all residents. However, the siting, design, cost, and management of the proposed skating area occupied considerable time and energy on the part of representatives of both staff and Boards at the Schools, Recreation Department, and Selectmen's Office. As of this writing, no final plans have been established for skating this winter. But the enthusiasm this proposal has generated will insure that, even if it is not feasible for this winter, planning will continue so that a safe skating area can be provided in the future.

The Lincoln Minutemen have brought glory to the Town twice in 1992. First, during Sail Boston in the summer, they were invited to perform aboard one of the tall ships in Boston Harbor for the festivities. Second, they were one of two Massachusetts organizations chosen to represent Massachusetts in the parade honoring the inauguration of Bill Clinton as President of the United States in Washington, D.C.

No discussion of community activities would be complete without recognizing and thanking the many volunteers who serve on Town Boards and Committees. They are the engine that drives the Town in both large and small ways, as you can see from the pages of this report, and we are grateful that so many talented and able Lincoln residents consider volunteering for the Town to be a part of their membership in the community. Retirements and resignations this year included Ann Kessen-Lowell and Ken Bassett from the Planning Board; Joe Robbat, Lucian Leape, and Bruce Long, from the Finance Committee; Mary Helen Lorenz, Rita DiGiovanni, Lynn Donaldson, Mark Deck, and Doug Adams from the School Building Committee; Hector Galbraith, Claire Cunningham, Nadie Rice and Tom Billings from the Conservation Commission; Buzz Constable and Ray Johnson from the Housing Commission; Wardell Loatman and Peg Stathos from the Lincoln Cultural Council; Harriet Relman, Bemis Trustee; John O'Laughlin, Board of Health; Barbara Low, Library Trustee; John Walker, Recreation Committee; Sam Donnell, Personnel Board; Ruth Morey, Minuteman Home Care; the Townwide Conference Committee, which went out of business; Aire-Maija Schwann and Ward Sands from the Council on Aging; Melissa Meyer from the Matadepera Committee; and, of course, Warren Flint, Jr. from the Board of Selectmen. Warren left the Board of Selectmen, capping a career in service to Lincoln which began many years ago with his tenure on the Planning Board. Warren has been a steadfast voice of reason and compromise in the sometimes heated deliberations on the Selectmen's agenda, and will be missed by both his fellow Board members and by the Town residents as well.

Sadly, we must note the passing of several important past contributors to the Town who died during the past year. They are George Faddoul, Cemetery Commissioner; Jeffrey Mudge, Celebrations Committee; Cliff Bowles, Council on Aging; Susie Brooks, Planning Board; Kay Bolt, Library Trustee; and David Webster, school teacher and Boy Scout leader. Their many years of service to the Town of Lincoln provide a living legacy of their public spirit.

To give the flavor of the variety of subjects which find their way onto the plate of the Board of Selectmen, we close with a listing of the various pieces of pending legislation at the state and federal level upon which the Selectmen have commented during the past year: underground storage tank decommissioning, distribution of lottery receipts, local aid formulas and amounts, Lincoln Housing Authority enabling legislation, local 30B curative legislation, land bank, education reform, congressional redistricting, municipal health insurance requirements, waste bans and recycling. Like the legislation we reviewed, the activities of the Selectmen on Lincoln's behalf reflect both breadth and variety. Our object always is to provide for Lincoln residents basic municipal services in the most efficient and effective manner, to receive our fair share of state and regional resources, to contribute to regional solutions wherever they make sense for Lincoln, and to urge the state to allow us the flexibility to develop and implement our own solutions to local problems.

OFFICERS AND COMMITTEES

Term Expires

MODERATOR

David M. Donaldson 1993

TOWN CLERK

Nancy J. Zuelke 1993

BOARD OF SELECTMEN

Robert L. DeNormandie 1994
Katherine S. McHugh, Chairman 1993
Harriet B. Todd 1995

TOWN TREASURER

Roy M. Raja 1993

BOARD OF ASSESSORS

Douglas M. Burckett, Chairman 1993
G. Sargent Janes 1994
Paul Marsh 1995

COLLECTOR OF TAXES

Roy M. Raja 1995

SCHOOL COMMITTEE

Maria Churchill 1993
Henry M. Morgan 1995
Patricia Salem 1995
Leslie Vagliano, Chairman 1993
Agnes C. Wiggin 1994

WATER COMMISSIONERS

Leona Champeny 1993
Gabriel Farrell 1994
Andrew Hall, Chairman 1995

BOARD OF HEALTH

Joan M. Comstock 1994
Perry Culver, M.D., Chairman 1993
Magruder C. Donaldson 1995

Term Expires

REGIONAL DISTRICT SCHOOL COMMITTEE

William C. Hewins	1994
Sarah Cannon Holden, Chairman	1994
Geraldine C. Nogelo	1995
Frederick Pryor	1993
Phyllis Rappaport	1993
David Wilson	1995

CEMETERY COMMISSIONERS

Martha DeNormandie	1995
George P. Faddoul, (Deceased)	1994
Marjorie Holland, Chairman	1993
John C. MacLean (Appointed)	1994

PLANNING BOARD

Kenneth E. Bassett (Resigned)	1997
Crawley Cooper (Appointed)	1997
Margery P. Faran, Chairman	1995
Ann Kessen-Lowell (Resigned)	1993
Dilla G. Tingley, Vice Chairman	1994
Thomas C. Wang (Appointed)	1993
James B. White	1996

MEASURER OF WOOD AND BARK

Douglas Adams	1993
William Constable	1993
JoAnne Fraser	1993

FENCE VIEWER

Jennifer Donaldson	1993
Warren Flint, Jr.	1993

COMMISSIONERS OF TRUST FUNDS

Virginia M. Niles	1995
William B. Russell	1993
Conrad Todd	1994

TRUSTEES OF BEMIS FUND

Sara Mattes	1994
John Curtis Perry	1993
Irene Weigel	1995

TRUSTEES OF LINCOLN LIBRARY

Craig Hill	self-perpetuating
Douglas Harding, Chairman	" "
Mary Newman	" "
Ann Rote (School Committee's Appointee)	1994
Linda May (Elected by Town)	1995
Bruce Bare (Selectmen's Appointee)	1993

DECORDOVA AND DANA MUSEUM AND PARK
"A" Trustees

Joseph L. Bower	1996
Jonathan Cohen	1993
Robert C. Frank	1995
John French	1994

"B" Trustees

Laurie Dewey (Selectmen's Appointee)	1993
Roberta Kanarek (School Committee's Appointee)	1995
Barbara Sisson (Library Trustees' Appointee)	1994

HOUSING COMMISSION

Giles Browne	1995
Raymond Johnson (Appointed by the State) (Resigned)	1994
Elizabeth (Lee) Harrison, Co-Chairman	1994
Katherine Preston	1995
Suzanne Werner Ross (Selectmen's Appointee)	1994

RECREATION COMMITTEE

John Adams, Chairman (Elected Post)	1995
Donna Johnson (Elected Post)	1993
Janet Maloney (Elected Post)	1994
Kathleen S. Coleman (Selectmen's Appointee)	1993
Anne Crosby (Selectmen's Appointee)	1994
Richard Wiggin (Selectmen's Appointee)	1995

OFFICERS AND COMMITTEES
APPOINTED BY THE BOARD OF SELECTMEN

Term Expires

EXECUTIVE SECRETARY

David W. Ramsay 1994

TOWN ACCOUNTANT/FINANCE DIRECTOR

Betty L. Lang 1994

ASSISTANT EXECUTIVE SECRETARY

Alyson Morse Katzman 1993

TOWN COUNSEL

David Dinwoodey 1993
Thomas Arnold 1993

TOWN ENGINEER

Frank C. Emmons, Jr. 1993

SUPERINTENDENT OF PUBLIC WORKS

Vincent DeAmicis 1993

SUPERINTENDENT OF WATER DEPARTMENT

Patrick Allen 1993

CHIEF OF POLICE

Dominick James Arena 1993

DEPUTY CHIEF OF POLICE-PROSECUTOR

Charles E. Doyle 1993

POLICE SERGEANT

David Davis 1993

INSPECTOR

Allen Bowles 1993

Term ExpiresPOLICE OFFICERS

John Fitzgerald	1993
Robert Gallo	1993
Richard J. Hallett	1993
Andrew Kennedy	1993
Patrick Kenney	1993
Gerald Mahoney	1993
Richard McCarty	1993
Kevin Mooney	1993
Thomas Moran	1993

CONSTABLES

Dominick James Arena	1993
Charles E. Doyle	1993

DOG OFFICER

Leslie Boardman	1993
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FIRE CHIEF

Dominick James Arena	1993
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TREE WARDEN

LOCAL SUPT. OF SHADE TREE MANAGEMENT

Todd Brown	1989
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FOREST WARDEN

Dominick James Arena	1993
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SEALER OF WEIGHTS & MEASURES

Ernest L. Johnson	1993
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BUILDING INSPECTOR

Ernest L. Johnson	1993
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WIRING INSPECTOR

Kenneth Desmond	1993
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PLUMBING INSPECTOR

Russell J. Dixon	1993
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Term Expires

DIRECTOR OF DEFENSE & EMERGENCY PREPAREDNESS

Thomas B. Moran 1993

ASSISTANT DIRECTOR OF DEFENSE & EMERGENCY PREPAREDNESS

David W. Ramsay 1993

COMMUNICATIONS OFFICER

Curtis A. Risley 1993

ASSISTANT COMMUNICATIONS OFFICER

F. John Solman 1993

HAZARDOUS WASTE COORDINATOR

Richard Goddard 1993

VETERANS' AGENT

J. Lewis Cunningham 1993

VETERANS' GRAVE OFFICER

J. Lewis Cunningham 1993

TOWN HISTORIAN

Margaret M. Martin 1993

REGISTRARS OF VOTERS

Peggy Elliot 1995

Marshall Sandock 1994

Eleanor M. Wilfert 1993

Nancy J. Zuelke, Ex officio

MINUTEMAN HOME CARE

Ruth Morey (Resigned) 1995

Wendy Palu 1995

CONSERVATION COMMISSION

Thomas Billings (Resigned)	1993
Peter Conrad	1995
Claire Cunningham (Resigned)	1993
Jonathan Donaldson	1994
Hector Galbraith (Resigned)	1994
Joan Kimball, Chairman	1993
Christopher Klem	1995
Tara Tracy (Appointed)	1993
Christopher White (Appointed)	1994

COUNCIL ON AGING

Albert Avery, III, Vice-Chairperson	1994
Selima Chandler	1993
Barbara Cone, Chairperson	1993
Marian Cook	1994
Shirley Drew	1993
Marie Gavin	1995
Allan Greaves	1995
Barbara Grim	1994
Russell Mahan, Secretary/Treasurer	1995
Ruth Morey	1994
Wendy Palu	1995
Jacqueline Parker	1994
Ruth Kramer, Coordinator	1994

LINCOLN HISTORICAL COMMISSION

Elizabeth Donaldson (At Large)	1995
Eleanor Fitzgerald (Realtor)	1995
Kenneth Hurd (Architect)	1993
Colin Smith, Chairman (District)	1994
Mary Spindler (Society)	1993

HISTORIC DISTRICT COMMISSION

Elizabeth Donaldson (At Large)	1995
Eleanor Fitzgerald (Realtor)	1995
Kenneth Hurd (Architect)	1993
Colin Smith, Chairman (District)	1994
Mary Spindler (Society)	1993
Thomas Wang (Planning Bd.)	1995
James White (Planning Bd.)	1994
Abigail Congdon, Alternate (District)	1993
Jane Langton, Alternate	1994

Term Expires

PIERCE PROPERTY COMMITTEE

Nelson Chu	1993
William Shea	1995
Judy Gross	1993

LINCOLN CULTURAL COUNCIL

Patricia Adams	1993
Lynn Gargill, Co-Chairman	1993
Barbara Garrison	1994
Sandra A. Grindlay	1993
Waleska James	1993
Lanna Keller	1994
Kally Kumler	1993
Robert Loud	1994
Stephanie Rolfe, Chairman	1994
Lucy Sprayregen	1994
Sidney Walker	1994

REPRESENTATIVES TO HANSCOM FIELD ADVISORY COMMISSION

James Hogan, "At Large" Representative	1994
Timothy Shea, Alternate	1995

REPRESENTATIVES TO HANSCOM AREA STUDY COMMITTEE (HATS) II

Robert DeNormandie, Selectmen's Appointee	
Terrence Fenton, Member at Large	
Dilla Tingley, Planning Board Appointee	

REPRESENTATIVE TO MBTA ADVISORY BOARD

Alfred Seville	1993
Harriet B. Todd, Alternate	1993

REPRESENTATIVE TO METROPOLITAN AREA PLANNING COUNCIL (MAPC)

William Constable	1993
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REPRESENTATIVE TO MIDDLESEX COUNTY ADVISORY BOARD

Harriet B. Todd	1993
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REPRESENTATIVE TO NORTH EAST SOLID WASTE COMMITTEE

Henry Rugo	1994
David W. Ramsay, Alternate	1994

Term Expires

REPRESENTATIVES TO CAMBRIDGE WATERSHED ADVISORY COMMITTEE

Harriet B. Todd (Selectmen)	1993
Crawley Cooper (Planning Board)	1993
Christopher Klem (Conservation Commission)	1993
Christohper White (Conservation Commission)	1993

BOARD OF APPEALS

Morton Braun	1993
Margaret B. Marsh, Chairman	1997
Despena Billings	1996
David Ries	1995
Andre Vagliano	1994
F. John Solman, Associate Member	1994
Amalie Kass, Associate Member	1996

CELEBRATION COMMITTEE

Neil Feinberg	1995
Clare Pinto, Chairman	1994

ROUTE 128 AREA COMMITTEE

Susan Carr
Terry Fenton
Earl Flansburgh
Rollin Johnson
Ann F. Ries, Chairman
David Ries
Edward Schwartz
Richard Wiggin

BEMIS HALL ADVISORY COMMITTEE

Debra Haiduven (Recreation Director)
Barbara Beal (Representative of Friends of the Library)
Christel Ide (Representative of First Parish Church)
Ruth Kramer (Council on Aging Coordinator)
Daniel Spaeth (Representative of Lincoln Players)
Eleanor Wilfert (Representative of the Lincoln Grange), Chairman
Alyson A. Morse-Katzman, Ex officio

WATER MANAGEMENT COMMITTEE

Pat Allen
Leona Champeny
Robert DeNormandie
Frank Emmons
Gabriel Farrell

Term Expires

AQUIFER PROTECTION STUDY COMMITTEE

Rebecca Bartovics (Water Commission's Appointee)
Jonathan Cohen (Selectmen's Appointee)
Palmer Faran (Planning Board Rep)
Peter Guldberg (Selectmen's Appointee)
Joan Kimball (Conservation Rep)
John Kimball, Co-Chairman (Selectmen's Appointee)
Edward Rolfe (Selectmen's Appointee)
Tara Tracy (Selectmen's Appointee)
Andre Vagliano, Co-Chairman (Selectmen's Appointee)
Frank Emmons, Ex Officio

RECYCLING COMMITTEE

Abigail Avery
Dorothy Brennan
Vicki Diadiuk, Chairman
Wesley Frost
Hugo Liepmann
Gwen Loud

THE MATADEPERA COMMITTEE

Margaret-Ann Rice
Elizabeth Smith

SPECIAL POLICE

	<u>Term Expires</u>
Leo Algeo, Sr.	1993
John Barbetti	1992
Barbara Bardsley	1993
Gary Bardsley	1993
Raymond Barnes	1993
Norvaisa Birute	1993
Dennis A. Botelho	1993
JoAnne Carr (Conservation)	1993
Steven G. Carter	1993
Joseph Cavanaugh	1993
John Ciraso	1993
Arthur Cotonii	1993
Robert Collina	1993
Lorraine Dean	1993
Peter Dewey	1993
Frank Domenichella	1993
Joseph Driscoll	1993
Neil Duane	1993
Frank Emmons	1993
Gregory Fall	1993
John Finnerty	1993

SPECIAL POLICE CONTINUED

	<u>Term Expires</u>
Richard Goddard	1993
Frank Gordon, Jr.	1993
Frank Gordon, Sr.	1993
Elizabeth Green	1993
Donald Hodgson	1993
Ernest Johnson	1993
Herbert Kelley, Jr.	1993
Thomas Kowalski (Conservation)	1993
Jane Layton (Conservation)	1993
Steven Lennon	1993
Paul Lund	1993
David Maher	1993
Richard McCarthy	1993
Colin Moriarty	1993
Robert Morrison	1993
William Morrison	1993
Michael Murphy	1993
Michael Murray	1993
Richard J. O'Brien	1993
Robert J. O'Brien	1993
Charles O'Loughlin	1993
William Orpik	1993
Theodore Poulos	1993
Charles Rancourt	1993
Daniel Reppucci (Conservation)	1993
Kenneth Rivers	1993
Timothy Robbins	1993
Richard Russes	1993
Patricia Ryan	1993
William Ryan	1993
Christopher Shea	1993
Thomas C. Spencer	1993
Bradford Stowe	1993
Royce Taylor	1993
Ronald Tolwinski	1993
Richard Turcotte	1993
Walter Van Wart	1993
Kelly Walsh	1993
Kevin Walsh	1993
Peter Walsh	1993
John Whalen	1993
William Whalen, Jr.	1993
Eric Williams	1993

APPOINTED BY THE TOWN CLERK

Term Expires

ASSISTANT TOWN CLERK

Jane Barnet	1993
Nancy Ritchie	1993

APPOINTED BY THE TREASURER

ASSISTANT TREASURER

Cynthia Bouchard	1993
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APPOINTED BY THE COLLECTOR OF TAXES

DEPUTY COLLECTOR OF TAXES

Cynthia Bouchard	1993
Charles Doyle	1993

APPOINTED BY THE BOARD OF HEALTH

BURIAL AGENT

Nancy J. Zuelke	1993
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INSPECTOR OF ANIMALS

Jane Barnet	1993
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APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

Robert Adkins	1994
Rosamond Delori	1995
Rainer Frost	1993
Toby Hayes	1994
Marcia A. Roehr	1993
Alvin Schmertzler	1993
Peter Sugar, Chairman	1995

PERSONNEL BOARD

Scott Lathrop	1994
Kathryn Nicholson	1995
Ann Sutherland Ries	1993

REPRESENTATIVE TO MINUTEMAN REGIONAL
VOCATIONAL SCHOOL DISTRICT COMMITTEE

Harold Levey	1995
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APPOINTED BY THE PLANNING BOARD

ROADSIDE PATH COMMITTEE

James Storer
Sonja Johansson
Marcia Lee
Robert Livermore
Rosalind Feldberg
Mark Naiman

LONG-RANGE PLANNING COMMITTEE

Elizabeth Downey	1993
Robert Jenal	1991
Robert Lemire, Chairman	1991
Katherine Preston	1992
Lawrence Thompson	1992

APPOINTED BY VARIOUS BOARDS AND COMMITTEES

SCHOLARSHIP FUND COMMITTEE

Michaela Lipsey (Selectmen's Appointee)	1995
Mary Spindler (Moderator's Appointee)	1994
Eugene Taylor (School Committee's Appointee)	1993

SCHOOL BUILDINGS COMMITTEE

Douglas Adams
Kenneth Bergen
Esther Braun Vice Chairman
Susyrtati Bunanta
Daniel Cheever
Crawley Cooper
Priscilla Damon
Mark Deck
Rita DiGiovanni
Lynn Donaldson
Earl Flansburgh
George Georges
Priscilla Kern
Robert Lemire
Sara Mattes
Katherine McHugh
Henry Morgan
Patricia Salem, Chairman
William Stason
Leslie Vagliano
Becky van der Bogert

BUNSAI-GAKUEN PROPERTIES
SPECIAL OFFICERS

John Brophy
Robert A. Carter
Charles Curran
Andrew B. Damon
Michael Hailson
Alice Harkins
Anthony Lagos
Paul Liss
Daniel J. Moore
Paul Rose

OTHER SPECIAL OFFICERS

Minuteman Vocational High School Properties Only: Dennis Deeb
and Randall Fox

Audubon/Drumlin Properties Only: David Hill and Daniel Hart

Cambridge Water Dept. Properties: Henry Manuel

Walden Properties: William Bembury, Donald Faron, and William
Schold

TOWN CLERK

Nancy J. Zuelke

The Town Clerk is the official recorder of Town events and activities and issues licenses and certificates. Her duties include recording the proceedings at Town Meetings and Elections, and notifying the Selectmen and other officers concerned of appropriations which have been voted.

The record of registered voters of Lincoln is kept in the Town Clerk's Office. Persons wishing to become voters in the Town should communicate with the Clerk.

In 1992, based upon the 1990 Federal Census the Board of Selectmen voted, and the state Local Elections Review Commission approved the discontinuance of the division of the town into precincts. This discontinuance took effect for the 1992 state primary. However, the state legislature established congressional districts based upon census blocks which split the town into two congressional districts. As of the September 1992 primary, the majority of the town is in the 7th Congressional District called precinct 1A, while a small portion remains in the 5th Congressional District called precinct 1B.

PRESIDENTIAL PRIMARY
March 10, 1992

Pursuant to a Warrant duly served, the Polls were declared open at 7:00 a.m. by Nancy J. Zuelke, Town Clerk, who was assisted throughout the day by the following wardens: Joan Carley, Peggy Elliott, Eugenia Flint, Allan Greaves, Alice Hunsaker, Robert Kelleher, Marshall Sandock, Elizabeth Snelling, Eleanor Wilfert. The Polls were declared closed at 8:00 p.m. by Mrs. Zuelke. The total number of registered voters in Lincoln for this election was 3202. The total number of votes cast was 1674, which was divided as follows: Precinct 1: Republican - 151, Democratic - 328, for a total of 479; Precinct 2: Republican - 350, Democratic - 845, for a total of 1195.

Republican

Office	Candidate	Prec. 1	Prec. 2	Total
Presidential Preference	Patrick J. Buchanan	32	61	93
	David Duke	1	3	4
	George Bush	100	237	337
	No Preference	7	20	24
	Scattering	0	4	4
	Blanks	11	25	36
		<u>151</u>	<u>350</u>	<u>501</u>

State Committee	Paul F. X. Powers	11	29	40
Man	John R. Caswell	124	299	423
	Blanks	<u>16</u>	<u>22</u>	<u>38</u>
		<u>151</u>	<u>350</u>	<u>501</u>
State Committee	Joyce Kidd	108	259	367
Woman	Blanks	<u>43</u>	<u>91</u>	<u>134</u>
		<u>151</u>	<u>350</u>	<u>501</u>
Town Committee	Group	71	165	236
	Robert J. Kelleher	85	191	276
	Margaret A. Spaeth	94	210	304
	Nancy J. Coons	92	224	316
	Benjamin A. Kilgore	81	178	259
	Elizabeth Kimnach	80	189	269
	David M. Hill	78	190	268
	Cynthia C. Hill	83	190	273
	Donna G. Burt	81	187	268
	Elizabeth J. Peavy	87	204	291
	Eleanor M. Gallitano	92	213	305
	Patricia D. Gray	84	186	270
	Nancy B. Ellis	105	275	380
	John T. Barry	82	187	269
	Lawrence W. Whitman	79	190	269
	Stephen V. Gray	79	185	264
	Katherine J. Kelleher	81	186	267
	Mary H. Kitses	92	211	303
	John L. Armstrong	88	202	290
	Alice Patricia Sweeney	79	187	266
	William B. Russell	86	206	292
	J. Frank Lane	82	191	273
	John R. Caswell	106	262	368
	Margaret G. Puffer	86	198	284
	Dana W. Atchley, Jr.	84	189	273
	Guido R. Perera, Jr.	89	225	314
	Blanks	<u>1549</u>	<u>3529</u>	<u>5078</u>
		<u>3775</u>	<u>8750</u>	<u>12525</u>

Democratic

ffice	Candidate	Prec. 1	Prec. 2	Total
residential Preference	Ralph Nader	7	20	27
	Lyndon H. LaRouche	0	0	0
	Jerry Brown	55	175	230
	Tom Harkin	2	6	8
	Larry Agran	1	1	2
	Paul Tsongas	234	588	822
	Eugene McCarthy	0	2	2
	Bill Clinton	22	40	62
	Robert Kerry	1	1	2
	No Preference	1	1	2
	Blanks	<u>5</u>	<u>9</u>	<u>14</u>
		<u>328</u>	<u>845</u>	<u>1173</u>

Office	Candidate	Prec. 1	Prec. 2	Total
State Committee Man	Thomas J. Larkin Michael J. O'Halloran Blanks	178 36 <u>114</u> 328	444 104 297 <u>845</u>	622 140 411 1173
State Committee Woman	Lorraine Greiff Lynne W. O'Halloran Blanks	162 50 <u>116</u> 328	479 84 282 <u>845</u>	641 134 398 1173
Town Committee	Group Louise K. DeBaryshe Marshall Sandock Henry M. Morgan Geraldine H. Linnell Carolyn Birmingham Mark Naiman Emanuel Maier Sylvia Maier Irving Telling Wesley T. Frost Roger W. Harris William G. Langton Peggy P. Elliott Sarah M. Corcoran Thomas B. Adams David L. Garrison Alice E. Garrison W. Robert Pearmain Claire P. Pearmain Susan F. Brooks Ada A. Hayes Cynthia W. Ritsher Robert L. Loud Jane C. Telling Edward H. Morgan Blanks	138 166 150 76 150 162 150 154 153 165 160 147 159 159 154 157 155 154 166 162 166 150 161 163 165 0 4030 7872	385 426 437 644 421 467 450 451 434 455 449 425 501 485 436 495 497 476 485 471 479 422 439 502 472 1 8675 20280	523 592 587 720 571 629 600 605 587 620 609 572 660 644 590 652 652 630 651 633 645 572 600 665 637 1 12705 28152

ANNUAL TOWN MEETING
March 28, 1992

Pursuant to a Warrant duly served, the Meeting was called to order in the Brooks School Auditorium on March 28, 1992 by the Moderator, Mr. David M. Donaldson, at 9:37 a.m., and a quorum being present, (535 voters throughout the day) the following business was transacted:

The Moderator called attention to Article 1 (Election of Officers), which will be acted upon on Monday, March 30, 1992, in the Smith School Gymnasium, with the polls being open from 7:30 a.m. until 8 p.m.

The Moderator brought before the Meeting consideration of those articles which have been placed on the Consent Calendar, copies of which were sent to the voters at least seven days before the Town Meeting. Articles 8, 27, and 29 were held out. The other articles on the Consent Calendar (2, 3, 4, 6, 7, 9, 10, 11, 14, and 15) were then adopted unanimously.

ARTICLE 2. To bring in their votes for any Committees, Commissioners, Trustees, and other officers required by law to be elected by ballot or otherwise.

VOTED: (On Consent Calendar)

That Doug Adams, Buzz Constable and JoAnne Fraser be elected Measurers of Wood and Bark and Warren Flint, Jr. and Jennifer Donaldson be elected Fence Viewers for the ensuing year.

ARTICLE 3. To hear and act upon the reports of the Town Officers, Committees, Commissioners and Trustees.

VOTED: (On Consent Calendar)

That the reports of the Town Officers, Committees, Commissioners, and Trustees, as printed in the Town Report, be accepted.

ARTICLE 4. To fix the salaries and compensation of the several elective officers of the Town and to determine whether any Department, Board or Committee shall be authorized to employ for additional compensation any of its members and to fix additional compensation of such members.

VOTED: (On Censent Calendar)

That the salaries of the elected officials of the Town for the fiscal year beginning July 1, 1992, and ending June 30, 1993, be fixed at the following amounts:

Town Clerk	\$500.00
Treasurer and Collector	10.00
Assessors, Chairman	200.00
Assessors, other members, each	175.00
Water Commissioners, each	75.00

and that the Board of Assessors is authorized to employ two of its members to work on assessing duties at salaries not to exceed \$25,000. and \$5,200., respectively for the said fiscal period.

ARTICLE 5. To raise and appropriate money for the necessary and expedient purposes of the Town, or take any other action relative thereto.

VOTED: (By majority voice vote following reconsideration at the adjourned sessions)

That the Town adopt as separate appropriations the recommendations listed in the report of the Finance Committee, printed on pages 25 through 35, inclusive, of the Financial Section and Warrant for the 1992 Annual Town Meeting and that all items be raised by taxation except to the following extent and to the extent provided in a second motion to be made under this Article:

- Item 15 Town Offices - Salaries - \$60,000. to be taken from Water Department receipts and \$60,000. to be taken from the Air Force School Account.
- Item 40 Conservation - Salaries - \$8,000. to be taken from Conservation Commission Agency Account and \$4,000. to be taken from the Wetlands Agency Account.
- Item 502 Elementary School - Instruction - \$59,566. to be taken from Metco funds.
- Item 504 Elementary School - Operation and Maintenance - \$109. to be taken from the Grammar School Fund and \$2,190. to be taken from the Julian DeCordova School Equipment Fund.
- Item 520 Library - Salaries - \$2,742. to be taken from Dog Tax Receipts.
- Item 702 Cemetery - \$4,000. to be taken from the Cemetery Improvement Fund and \$1,500. to be taken from the Cemetery Perpetual Care Fund.
- Item 807 Debt Service - Flints' Fields Loan - \$230,610. to be taken from Flints' Fields Contributions.
- Item 950-956 Water Department - \$342,034. to be taken from Water Department receipts.

The following sense of the meeting motion was passed by a majority voice vote:

That the Library Trustees keep the Library open longer hours with diminished service.

The Total for General Purposes for the fiscal year beginning July 1, 1992, through June 30, 1993, is shown as \$12,013,094.89. After the application of the special funds as listed above, the amount to be raised is \$11,580,377.89.

At the conclusion of action on all money articles it was voted by a majority voice vote as follows (as a second motion under Article 5)

VOTED: That the sum of \$652,642.66 be taken from Free Cash to reduce the total amount to be raised by taxation, as voted under the first motion under this Article 5.

(This second motion was TABLED following the first vote under Article 5 until after Article 18 and reconsidered at the May 12 and May 19 adjourned sessions.)

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money, in addition to that authorized under Article 5 of this Warrant, to provide general pay increases for employees as may be granted by the Selectmen and/or the Library Trustees, or take any other action relative thereto.

VOTED: (On Consent Calendar)

That the Town vote to appropriate the sum of \$7,832.88. to the Library, and \$52,167.12. to the remaining Town departments for the fiscal year 1993, \$3,268. of which is to be taken from Water Department receipts and the balance of which is to be raised by taxation, to provide general pay increases for employees as may be granted by the Selectmen and/or the Library Trustees.

ARTICLE 7. To see if the Town will authorize the Board of Selectmen and the School Committee to continue the Town's annual contract with the Secretary of Defense to operate the elementary school at Hanscom Air Force Base, Bedford, Massachusetts, or take any other action relative thereto.

VOTED: (On Consent Calendar)

That the Town authorizes the Board of Selectmen and the School Committee to continue the Town's annual contract with the Secretary of Defense to operate the elementary school at Hanscom Air Force Base, Bedford, Massachusetts.

ARTICLE 8. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used by various departments for the purchase of vehicles and/or equipment, and to see if the Town will authorize the disposal by sale or otherwise of excess vehicles and equipment, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)

That the Town vote to appropriate the sum of \$34,236. said sum to be taken from Free Cash, to be used to purchase vehicles and equipment for various departments, and to authorize the Selectmen to dispose by sale or otherwise of excess vehicles and equipment.

ARTICLE 9. To see if the Town will vote to appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof to be used for the construction, reconstruction, and/or maintenance and repair of roads and bridges, or take any other action relative thereto.

VOTED: (On Consent Calendar)

That the Town appropriate the sum of \$132,669. from available funds under G.L. Chapter 90 pursuant to Chapter 33 of the Acts of 1991 to be used for the construction, reconstruction, and/or maintenance and repair of roads and bridges.

ARTICLE 10. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof to pay an outstanding bill incurred during Fiscal Year 1991, or take any other action relative thereto.

VOTED: (On Consent Calendar)
To pass over.

ARTICLE 11. To see if the Town will authorize the Board of Selectmen to file special legislation to enable payment of certain bills incurred by various departments that are not legally payable under Chapter 30B of the Massachusetts General Laws, and to see if the Town will vote to appropriate a sum of money by taxation, by transfer of available funds, by borrowing or any combination thereof to pay these bills once said special legislation is enacted and the outstanding bills are legally payable, or take any other action relative thereto.

VOTED: (Unanimously)
That the Town authorize the Board of Selectmen to file special legislation to enable payment of the following bills previously incurred by various departments that are not otherwise legally payable under Chapter 30B of the Massachusetts General Laws:

<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
Douglas Burckett	\$2,028.15	Reimbursement for Tax Map Update
Eliot Community Mental Health Center, Inc.	\$6,500.00	Community Mental Health Services (Fiscal Year 1991)
Matrix Analytical, Inc.	\$4,820.80	Testing of Groundwater
Kraft Food Services	\$ 824.04	Cafeteria Supplies
Joey's Auto Repair	\$1,418.40	Pacemaker Bus Repair
Nashoba Valley	\$8,495.00	Ski School Programs
Purrington Impressions	\$ 403.00	July 4 T-Shirts

and that the Town vote to appropriate the sum of \$24,489.39., \$824.04. of which will be taken from the School Lunch Fund, \$1,418.40 of which will be taken from the Fiscal Year 1991 Hanscom Budget and the remainder to be taken from Free Cash, to pay all of the foregoing bills once said special legislation is enacted.

At 3:50 p.m. it was moved, seconded and unanimously voted to recess the Annual Town Meeting until the completion of the Special Town Meeting.

WARRANT FOR SPECIAL TOWN MEETING
MARCH 28, 1992

Pursuant to a Warrant duly served, the Special Town Meeting was called to order by the Moderator, Mr. David M. Donaldson, at 3:50 p.m. and a quorum being present the following business was transacted:

ARTICLE 1. To see if the Town will vote to authorize the Selectmen to take such action as may be requested by the North East Solid Waste Committee to facilitate the refunding of bonds issued to finance the solid waste resource recovery facility referred to in the Service Agreement between the Town and Massachusetts Refusetech, Inc. including without limitation the substitution of Wheelabrator Technologies Inc. for Allied-Signal Inc. as the guarantor of performance under the Service Agreement and the execution and delivery of such amendments to the Service Agreement and other agreements with the North East Solid Waste Committee as the Selectmen shall determine necessary and in the best interests of the Town to effect such refunding; or act in any other manner in relation thereto.

VOTED: (Unanimously)

That the Selectmen are authorized to take such action as may be requested by the North East Solid Waste Committee to facilitate the refunding of bonds issued to finance the solid waste resource recovery facility referred to in the Service Agreement between the Town and Massachusetts Refusetech, Inc. including without limitation the substitution of Wheelabrator Technologies Inc. for Allied-Signal Inc. as the guarantor of performance under the Service Agreement and the execution and delivery of such amendments to the Service Agreement and other agreements with the North East Solid Waste Committee as the Selectmen shall determine necessary and in the best interests of the Town to effect such refunding.

ARTICLE 2. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof to pay outstanding bills incurred during Fiscal Year 1991, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to appropriate a sum of \$671.39 from Free Cash to pay outstanding bills incurred during Fiscal Year 1991.

At the completion of Article 2 it was moved, seconded and unanimously voted to dissolve the Special Town Meeting at 3:55 p.m.. The Annual Town Meeting was reconvened and the following business transacted.

ARTICLE 12. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, said monies to be put into the Town's Stabilization Fund, or take any other action relative thereto.

DEFEATED: (By Majority Voice Vote following reconsideration at the May 19 adjourned session)

That the Town vote to appropriate the sum of \$242,647. from Free Cash to be put into the Town's Stabilization Fund.

ARTICLE 13. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof so that the School Building Committee can continue to plan for, and carry out, necessary renovations to the Town of Lincoln's public school buildings, or take any other action relative thereto.

VOTED: (By Majority Voice Vote as amended)

That the Town vote to appropriate the sum of \$75,000. from Free Cash for the purpose of obtaining architectural, engineering and other consultant or related services to assist the School Building Committee in developing three proposed plans: a base line option, a fiscal constraints option, a School Building Committee recommendations option, to be held in open meetings for necessary renovations to the Town of Lincoln's public school buildings.

An amendment to reduce the sum to \$50,000. was defeated by a majority voice vote.

ARTICLE 14. To see if the Town will vote to appropriate a sum of money from Free Cash to the Fiscal Year 1992 Reserve Fund for the purpose of replacing amounts previously disbursed from said fund, or take any other action relative thereto.

VOTED: (On Consent Calendar)

That the Town vote to appropriate the sum of \$37,000. from Free Cash to the Fiscal Year 1992 Reserve Fund for the purpose of replacing amounts previously disbursed from said fund.

ARTICLE 15. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the purposes of undertaking necessary remodeling and/or repairs to the Town's school buildings in order to improve access to handicapped persons, or take any other action relative thereto.

VOTED (On Consent Calendar)

That the Town vote to appropriate \$10,000. from Free Cash for the purposes of undertaking necessary remodeling and/or repairs to the Town's school buildings in order to improve access to handicapped persons.

ANNUAL TOWN ELECTION
March 30, 1992

In accordance with Article 1 of the Warrant for the Annual Town Meeting, the Polls were opened at 7:30 a.m. by Town Clerk, Nancy J. Zuelke. The following Wardens assisted Mrs. Zuelke throughout the day: Joan Carley, Peggy Elliott, Alan Greaves, George Hibben, Robert Kelleher, Elizabeth Snelling, Jane Telling, Eleanor Wilfert. The Polls were declared closed at 8:00 p.m. The total number of registered voters for this election was 3227. The total number of votes were as follows: There was a total vote of 1249, with 356 in Precinct 1 and 893 in Precinct 2, with the following results:

Office	Candidate	Prec. 1	Prec. 2	Total
Town Clerk (1 yr)	Nancy J. Zuelke	300	778	1078
	Blanks	56	115	171
		<u>356</u>	<u>893</u>	<u>1249</u>
Board of Selectmen (3 yrs.)	Harriet B. Todd	240	666	906
	Thomas Cappucci	15	12	27
	Scattering	1	2	3
	Blanks	100	213	313
		<u>356</u>	<u>893</u>	<u>1249</u>
Board of Selectmen (2 yrs.)	Robert L. DeNormandie	177	487	664
	Neil Feinberg	159	350	509
	Blanks	20	56	76
		<u>356</u>	<u>893</u>	<u>1249</u>
Town Treasurer (1 yr.)	Roy M. Raja	265	676	941
	Scattering	0	1	1
	Blanks	91	216	307
		<u>356</u>	<u>893</u>	<u>1249</u>
Board of Assessors (3 yrs.)	Paul E. Marsh	278	718	996
	Blanks	78	175	253
		<u>356</u>	<u>893</u>	<u>1249</u>
Collector of Taxes	Roy M. Raja	263	673	936
	Scattering	1	1	2
	Blanks	92	219	311
		<u>356</u>	<u>893</u>	<u>1249</u>
School Committee (2) (3 yrs.)	Henry M. Morgan	191	528	719
	Patrick G. Phillipps	139	416	555
	Patricia Salem	242	519	761
	Blanks	140	323	463
		<u>712</u>	<u>1786</u>	<u>2498</u>

Office	Candidate	Prec. 1	Prec. 2	Total
Water Commissioner (3 yrs.)	Andrew Hall	274	689	963
	Scattering	0	1	1
	Blanks	82	203	285
		356	893	1249
Board of Health (3 yrs.)	Magruder C. Donaldson	217	525	742
	Albert England	81	203	284
	Blanks	58	165	223
		356	893	1249
Cemetery Commissioner (3 yrs.)	Martha P. DeNormandie	290	748	1038
	Blanks	66	145	211
		356	893	1249
Planning Board (5 yrs.)	Kenneth Bassett	270	681	951
	Scattering	0	1	1
	Blanks	86	211	297
		356	893	1249
Planning Board (1 Yr.)	Anne Kessen Lowell	245	632	877
	Blanks	111	261	172
		356	893	1249
Commissioner of Trust Funds (3 yrs.)	Virginia Niles	4	11	15
	Scattering	0	1	1
	Blanks	352	881	1233
		356	893	1249
Trustee of Bemis Fund (3 yrs.)	Irene Weigel	267	658	925
	Blanks	89	235	324
		356	893	1249
Trustee of Library (3 yrs.)	Linda May	206	484	690
	Joseph M. Sussman	110	295	405
	Blanks	40	114	154
		356	893	1249
Trustee DeCordova Museum (4 yrs.)	Joseph L. Bower	259	658	917
	Blanks	97	235	332
		356	893	1249
Housing Commission (2) (3 yrs.)	Giles C. Browne	248	640	888
	Katherine Preston	22	61	83
	Scattering	0	1	1
	Blanks	442	1084	1526
		712	1786	2498
Recreation Committee (3 yrs.)	John Adams	265	681	946
	Blanks	91	212	303
		356	893	1249

Office	Candidate	Prec. 1	Prec. 2	Total
Recreation Committee (1 yr.)	Donna L. Johnson	249	640	889
	Blanks	107	253	360
		356	893	1249
Lincoln-Sudbury Regional H.S. (2) (3 yrs.)	Geraldine C. Nogelo	193	498	691
	David P. Wilson	170	441	611
	Blanks	349	847	1196
		712	1786	2498

Question 1

"Shall the Town of Lincoln be allowed to assess an additional \$520,000 in real estate and personal property taxes for the purposes of funding the Town's operating expenses for the fiscal year beginning July first, nineteen hundred ninety-two?"

	Prec. 1	Prec. 2	Total
Yes	158	442	600
No	187	419	606
Blanks	11	32	43
	356	893	1249

Question 2

"Shall the Town of Lincoln be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the Town's apportioned share of the bonds issued by the Lincoln-Sudbury Regional School District in order to finance costs of reconstructing, equipping, remodeling and making extraordinary repairs to the regional high school?"

	Prec. 1	Prec. 2	Total
Yes	195	519	714
No	146	338	484
Blanks	15	36	51
	356	893	1249

QUESTION 3

"Shall the Town of Lincoln be allowed to exempt from the provisions of proposition two and one-half, so called, the amount required to pay for the bond issued in order to continue to plan for, and carry out, necessary renovations to the Town of Lincoln's public school buildings."

	Prec. 1	Prec. 2	Total
Yes	174	497	671
No	168	353	521
Blanks	14	43	57
	<u>356</u>	<u>893</u>	<u>1249</u>

QUESTION 4

NON-BINDING PUBLIC OPINION ADVISORY QUESTION

"Shall our Representative, Chester G. Atkins, and our Senators, Edward M. Kennedy and John F. Kerry, be instructed to take all suitable measures:

1. to effect reductions of at least fifty percent (50%) in military expenditures by the 1996 budget year;
2. to provide assistance to communities and employers to convert from military to peacetime production; and
3. to reallocate funds from military uses to meet domestic needs such as health care, education and environmental protection and to reduce the federal deficit?"

	Prec. 1	Prec. 2	Total
Yes	231	650	881
No	99	179	278
Blanks	26	64	90
	<u>356</u>	<u>893</u>	<u>1249</u>

A recount was held by the Lincoln Board of Registrars on April 9, 1992 at 7:30 p.m. pursuant to a petition for such recount on Question #1. As determined by the recount, the votes cast on Question #1 were as follows:

	Prec. 1	Prec. 2	Total
Yes	159	439	598
No	186	422	608
Blanks	11	34	45
	<u>356</u>	<u>895</u>	<u>1251</u>

ADJOURNED TOWN MEETING
March 31, 1992

On Tuesday, March 31, 1992, the adjourned session of the March 28, 1992 Annual Town Meeting was called to order at 7:36 p.m. by the Moderator, Mr. David M. Donaldson, and a quorum being present, (351 voters throughout the evening), the following business was transacted.

ARTICLE 16. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, said monies to be used for the purchase of equipment for the Lincoln Schools to enhance the education of students, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)

That the Town vote to appropriate the sum of \$50,000. from Free Cash to be used for the purchase of equipment for the Lincoln Schools to enhance the education of students.

ARTICLE 17. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof to be used to correct conditions in the Lincoln Schools which result in concentrations of lead in the water which are in excess of Federal Government standards for schools, or take any other action relative thereto.

VOTED: (Unanimously)
To Pass Over.

ARTICLE 18. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof in order to pay supplemental consideration to the National Park Service ("NPS") in connection with the granting by the Town to the NPS of a conservation easement on Town-owned land adjacent to Minuteman National Historical Park in exchange for the granting by the NPS to the Town of an easement to provide access to the Town's refuse disposal area, all as previously authorized by vote taken under Article 30 of the Warrant for the 1990 Annual Town Meeting, or take any other action relative thereto.

VOTED: (Unanimously)
That the Town vote to appropriate the sum of \$9,000. from Free Cash in order to pay supplemental consideration to the National Park Service ("NPS") in connection with the granting by the Town to the NPS of a conservation easement on Town-owned land adjacent to Minuteman National Historical Park in exchange for the granting by the NPS to the Town of an easement to provide access to the Town's refuse disposal area, all as previously authorized by vote taken under Article 30 of the Warrant for the 1990 Annual Town Meeting.

ARTICLE 19. To see if the Town of Lincoln will vote to amend the Historic District By-Law, as follows:

1. Add the following definition of "Athletic Field" to the by-law at Section 3, in proper alphabetical order and renumber subsections 3.2 through 3.6 accordingly:

Athletic Field: The words "athletic field" include a baseball or soccer field and any fencing, backstops, goals, benches or other structures and equipment usually associated with such fields, provided a site plan for any proposed athletic field, or modifications to any existing athletic field, has been approved by the Board of Selectmen.

2. Add the words "athletic field" after the word "walk" in subsection 3.6 so that the amended subsection reads:

Structure: The word "structure" means a combination of materials other than a building, including a sign, fence, wall, terrace, walk, athletic field or driveway.

3. Add the following exclusion to the review authority of the Historic District Commission as a new subsection 6.2.7:

Athletic fields located entirely within the boundaries of property owned by the Town of Lincoln;

or act on anything relative thereto.

VOTED: (By Majority Voice Vote)
To Pass Over.

ARTICLE 20. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the design of capital improvements to the Town's water system, or take any other action relative thereto.

VOTED: (By a majority voice vote)
That the Town vote to appropriate the sum of \$175,000. from Water Department receipts for the design of capital improvements to the Town's water system.

ARTICLE 21. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the purpose of conducting a pilot plant study for filtration and associated tests in accordance with regulations of the Massachusetts Department of Environmental Protection, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)
That the Town vote to appropriate the sum of \$80,000. from Water Department receipts for the purpose of conducting a pilot plant study for filtration and associated tests in accordance with regulations of the Massachusetts Department of Environmental Protection.

ARTICLE 22. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof to obtain engineering or other consultant services to study and implement various water quality treatment options at Farrar Pond and to purchase and install equipment related thereto, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)

That the Town vote to appropriate the sum of \$55,000. from Water Department receipts to obtain engineering or other consultant services to study and implement various water quality treatment options at Farrar Pond and to purchase and install equipment related thereto.

ARTICLE 23. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof to obtain engineering or other consultant services to study watershed improvements at Flints Pond, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)

That the Town vote to appropriate the sum of \$10,000. from Water Department receipts to obtain engineering or other consultant services to study watershed improvements at Flints Pond.

ARTICLE 24. To see if the Town will vote to approve the establishment by the Lincoln-Sudbury Regional School District of a stabilization fund in accordance with the provisions of Chapter 71, Section 16G 1/2, of the General Laws, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)

That the Town vote to approve the establishment by the Lincoln-Sudbury Regional School District of a stabilization fund in accordance with the provisions of Chapter 71, Section 16G 1/2, of the General Laws.

ARTICLE 25. To see if the Town will vote to approve the amount of the \$2,134,424.00 debt authorized on February 25, 1992 by the Lincoln-Sudbury Regional School District School Committee for the purpose of financing costs of reconstructing, equipping, remodeling and making extraordinary repairs to the regional high school, including costs incidental and related thereto, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)

That the Town approve the amount of the \$2,134,424.00 debt authorized on February 25, 1992 by the Lincoln-Sudbury Regional School District School Committee for the purpose of financing costs of reconstructing, equipping, remodeling and making extraordinary repairs to the regional high school, including costs incidental and related thereto.

ARTICLE 26. To see whether the Town will authorize the Selectmen to appoint a committee to study and make recommendations to the Town regarding the linking of the property tax to the income of the owner.

VOTED: (By majority Voice Vote as amended)

That the Town authorize the Moderator to appoint a committee to study and make recommendations to the Town regarding the linking of the property tax to the income of the owner, at no cost to the town.

ARTICLE 27. To see if the Town will vote to ratify or renew its authorization to the Board of Selectmen, previously given by vote adopted under Article 46 of the Warrant for the 1989 Annual Town Meeting and renewed by vote adopted under Article 31 of the Warrant for the 1991 Annual Town Meeting, to petition the General Court for special legislation which would effectively supercede or amend Chapter 359 of the Acts of 1979 of the General Court, which originally authorized the creation of the Lincoln Housing Commission, in order to provide that the powers and duties of the Housing Commission, and the procedures for the exercise of such powers and duties, shall be substantially identical to those powers, duties and procedures which are applicable to municipal housing authorities as set forth in Chapter 121B of the General Laws, all in order to permit the Town to fully participate in State funding for affordable or subsidized housing programs, and to further provide for new terms of office for the election or appointment of the Commission's members, provided, however, that the Selectmen shall use their best efforts to seek inclusion in such special legislation of language which assures (i) that no power of eminent domain shall be exercised by the Housing Commission except upon a confirmatory vote of the Lincoln Town Meeting, and (ii) that the Housing Commission shall be obligated to report to each Annual Town Meeting of the Town of Lincoln (but shall not be obligated to seek Town Meeting approval, except pursuant to otherwise applicable law) as to (a) any plans for the construction, rehabilitation or use of housing which is not in compliance with the existing zoning bylaw of the Town, and (b) any portion of the Housing Commission's budget which is not provided by the Town, and provided, further, that such special legislation shall not take effect unless it has been presented to and approved by a subsequent Town Meeting; and to see if the Town will further authorize the Board of Selectmen to take all other actions which may be necessary or appropriate in furtherance of the foregoing vote.

VOTED: (By Majority Voice Vote)

That the Town vote to reaffirm its authorization to the Board of Selectmen, previously given by vote adopted under Article 46 of the Warrant for the 1989 Annual Town Meeting and renewed by vote adopted under Article 31 of the Warrant for the 1991 Annual Town Meeting, to petition the General Court for special legislation which would effectively supercede or amend Chapter 359 of the Acts of 1979 of the General Court, which originally authorized the creation of the Lincoln Housing Commission, in order to provide that the Housing Commission shall have the powers and duties of, and for all purposes shall be, a Housing Authority organized under the provisions of

Chapter 121B of the General Laws, all in order to permit the Town to fully participate in State funding for affordable or subsidized housing programs, and to further provide for new terms of office for the election or appointment of the Commission's members, provided, however, that the Selectmen shall use their best efforts to seek inclusion in such special legislation of language which assures (i) that no power of eminent domain shall be exercised by the Housing Commission except upon a confirmatory vote of the Lincoln Town Meeting, and (ii) that the Housing Commission shall be obligated to report to each Annual Town Meeting of the Town of Lincoln (but shall not be obligated to seek Town Meeting approval, except pursuant to otherwise applicable law) as to (a) any plans for the construction, rehabilitation or use of housing which is not in compliance with the existing zoning bylaw of the Town, and (b) any portion of the Housing Commission's budget which is not provided by the Town, and provided, further, that such special legislation shall not take effect unless it has been presented to and approved by a subsequent Town Meeting; and to see if the Town will further authorize the Board of Selectmen to take all other actions which may be necessary or appropriate in furtherance of the foregoing vote.

An amendment to the proposed legislation was passed by a vote of 88 in favor, 87 opposed. The proposed legislation is as follows:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The Lincoln Housing Commission established by Chapter 359 of the Acts of 1979 shall have the powers and duties of, and shall for all purposes be, a housing authority organized under the provisions of Chapter 121B of the General Laws, as if such Housing Commission had been originally organized under said Chapter 121B, subject, however, to the following limitations.

A. With respect to the organization of the authority and the election of its members, the following provisions shall apply:

(1) All current members of the commission shall remain in office and shall serve until their respective successors are duly elected or appointed, as the case may be, pursuant to clause (2), and are qualified.

(2) Four members of the authority shall be elected by the town, and one member shall be appointed by the secretary of the Executive Office of Communities and Development as follows:

(a) At the town election one year following acceptance by the town the terms of all authority members shall expire. At that time one member shall be elected for three years, two members shall be elected for two years, and one member shall be elected for one year. At the same time one member shall be appointed by said secretary for three years.

(b) Thereafter, as the term of a member of the authority expires, his/her successor shall be appointed or elected, in the same manner and by the same body, for a term of three years from such expiration. Membership in the authority shall be restricted to residents of said town.

B. The power of eminent domain shall be exercised by the authority only upon the vote of the Lincoln town meeting taken in the same manner as is required with respect to the exercise by the town itself of the power of eminent domain and with necessary consent of seller.

C. The authority shall report to each annual town meeting as to (a) any plans for the construction, rehabilitation or use of housing which is not in compliance with then existing zoning by-laws of the town, and (b) the specific uses and applications of any portion of the authority's budget which is not appropriated by the town. The authority shall be obligated to seek town meeting approval with respect to any such matter so reported to town meeting, to extent of needing town meeting vote to change zoning.

D. The authority will not have power to float bonds.

Section 2. This act shall take effect upon its acceptance by the town.

ARTICLE 28. To see if the Town will vote to authorize a change in the use of the Codman Farmhouse from its original use as a shared living facility for the elderly and living quarters for the caretaker of the Codman Barn Complex as voted under Article 2 of the Warrant for the Special Town Meeting held on November 15, 1983, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to permit the Lincoln Housing Commission to modify the designated use of the Codman Farmhouse, which is currently permitted to be used for elderly shared living and living quarters for the caretaker of the Codman Barn Complex pursuant to vote under Article 2 of the Warrant for the November 15, 1983 Special Town Meeting, so as to also permit any other residential use or configuration or any other type of tenant which is determined to be appropriate by the Housing Commission.

ARTICLE 29. To see if the Town will vote, in accordance with Chapter 40, section 4A of the Massachusetts General Laws, to authorize the Selectmen to enter into an agreement with several other surrounding Towns, known as Fire District 14, for the purpose of providing joint public safety services, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)

That the Town vote to authorize the Selectmen to enter into an agreement with several other surrounding Towns, known as Fire District 14, for the purpose of providing joint public safety services, in accordance with Chapter 40, section 4A of the Massachusetts General Laws.

At 10:45 p.m. it was moved, seconded and unanimously voted to adjourn the meeting until Tuesday, May 12, 1992 at 7:30 PM.

ADJOURNED TOWN MEETING
May 12, 1992

On Tuesday, May 12, 1992, the adjourned session of the March 28, 1992 Annual Town Meeting was called to order at 7:40 p.m. by the Moderator, Mr. David M. Donaldson, and a quorum being present, (526 voters throughout the evening), the following business was transacted.

It was moved, seconded and unanimously voted to reconsider Article 5.

Due to the fact that the override was defeated at the polls a motion was presented under Article 5 as follows:

ARTICLE 5 VOTED: (By Majority Voice Vote)

That the Town adopt as separate appropriations the recommendations listed in the report of the Finance Committee, printed on pages 25 through 35, inclusive, of the Financial Section and Warrant for the 1992 Annual Town Meeting except as amended to the following extent:

<u>Town Offices</u>	16. Town Offices Expense	\$89,687.00
<u>Conservation Commission</u>	40. Land Management Salaries	85,973.00
<u>Elementary Schools</u>	502. Instruction	2,822,444.00
<u>Lincoln-Sudbury Regional High School</u>	510. Regional High School	898,689.39
<u>Insurance</u>	901. Employee Hospital & Ins. Fund	972,050.00
	902. Property & Indemnity Insurance	248,106.00

and further, that all items be raised by taxation except to the following extent and to the extent provided in a second motion to be made under this Article:

- Item 15 Town Offices - Salaries - \$60,000. to be taken from Water Department receipts and \$60,000. to be taken from the Air Force School Account.
- Item 40 Conservation - Salaries - \$8,000. to be taken from Conservation Commission Agency Account and \$4,000. to be taken from the Wetlands Agency Account.
- Item 502 Elementary School - Instruction - \$59,566. to be taken from Metco funds.
- Item 504 Elementary School - Operation and Maintenance - \$109. to be taken from the Grammar School Fund and \$2,190. to be taken from the Julian DeCordova School Equipment Fund.
- Item 520 Library - Salaries - \$2,742. to be taken from Dog Tax Receipts.

- Item 702 Cemetery - \$4,000. to be taken from the Cemetery Improvement Fund and \$1,500. to be taken from the Cemetery Perpetual Care Fund.
- Item 807 Debt Service - Flints' Fields Loan - \$230,610. to be taken from Flints' Fields Contributions.
- Item 950-956 Water Department - \$342,034. to be taken from Water Department receipts.

It was moved, seconded and unanimously voted to reconsider Article 12.

ARTICLE 12 VOTED: (By a standing vote of 310 yes, 194 no)
That the Town vote to appropriate the sum of \$242,647. from Free Cash to be put into the Town's Stabilization Fund.

There being no further articles to be reconsidered it was voted at 9:55 p.m. to adjourn this Town Meeting to Tuesday, May 19, 1992, at 7:30 p.m. at the Brooks School Auditorium, unless the override question (Question 1) on the ballot for the May 18, 1992 Special Town Election is passed by the voters of the Town, in which case this Town Meeting shall thereupon be deemed dissolved without the necessity of further action.

SPECIAL TOWN ELECTION
May 18, 1992

In accordance with the Warrant for the Special Town Election, the Polls were opened at 7:30 a.m. by Town Clerk, Nancy J. Zuelke. The following Wardens assisted Mrs. Zuelke throughout the day: Joan Carley, Tom Coan, Alan Greaves, Robert Kelleher, Marshall Sandock, Elizabeth Snelling, Eleanor Wilfert, Larry Zuelke. The Polls were declared closed at 8:00 p.m. The total number of votes were as follows: There was a total vote of 1610, with 457 in Precinct 1 and 1153 in Precinct 2, with the following results:

Question 1 "Shall the Town of Lincoln be allowed to assess an additional \$260,000 in real estate and personal property taxes for the purposes of funding the Town's operating expenses for the fiscal year beginning July first, nineteen hundred ninety-two?"

	Prec. 1	Prec. 2	Total
Yes	175	537	712
No	275	603	878
Blanks	7	13	20
	457	1153	1610

ADJOURNED TOWN MEETING
May 19, 1992

On Tuesday, May 19, 1992, the adjourned session of the March 28, 1992 Annual Town Meeting was called to order at 7:40 p.m. by the Moderator, Mr. David M. Donaldson, and a quorum being present, (278 voters throughout the evening), the following business was transacted.

It was moved, seconded and unanimously voted to reconsider Article 5.

Due to the defeat of the second override a motion under Article 5 was presented as follows:

ARTICLE 5 VOTED: (By majority voice vote)

That the Town adopt as separate appropriations the recommendations listed in the report of the Finance Committee, printed on pages 25 through 35, inclusive, of the Financial Section and Warrant for the 1992 Annual Town Meeting except as amended to the following extent:

Town Offices	16. Town Offices Expense	\$89,687.00
Conservation Commission	40. Land Management Salaries	85,973.00
Elementary Schools	502. Instruction	2,812,444.00
Lincoln-Sudbury Regional High School		
	510. Regional High School	898,689.39
Town Debt Service	804. Interest on Temporary Loans	4,500.00
Insurance	901. Employee Hospital & Ins, Fund	972,050.00
	902. Property & Indemnity Insurance	248,106.00

and further, that all items be raised by taxation except to the following extent and to the extent provided in a second motion to be made under this Article:

- Item 15 Town Offices - Salaries - \$60,000. to be taken from Water Department receipts and \$60,000. to be taken from the Air Force School Account.
- Item 40 Conservation - Salaries - \$8,000. to be taken from Conservation Commission Agency Account and \$4,000. to be taken from the Wetlands Agency Account.
- Item 502 Elementary School - Instruction - \$59,566. to be taken from Metco funds.
- Item 504 Elementary School - Operation and Maintenance - \$109. to be taken from the Grammar School Fund and \$2,190. to be taken from the Julian DeCordova School Equipment Fund.
- Item 520 Library - Salaries - \$2,742. to be taken from Dog Tax Receipts.

- Item 702 Cemetery - \$4,000. to be taken from the Cemetery Improvement Fund and \$1,500. to be taken from the Cemetery Perpetual Care Fund.
- Item 807 Debt Service - Flints' Fields Loan - \$230,610. to be taken from Flints' Fields Contributions.
- Item 950- Water Department - \$342,034. to be taken from Water
956 Department receipts.

An amendment to reduce line item #16, Town expense, and increase line item #502 by \$28,000.00 plus an individual contribution was defeated by a majority voice vote.

An amendment to increase line item #502 by \$10,000. with the understanding that the 2nd motion under Article 5 would be increased by \$10,000. was passed by a standing vote of 138 yes, 109 no.

A second motion under Article 5 was suspended until reconsideration of Article 12.

VOTED: That the sum of \$642,642.66. be taken from Free Cash to reduce the total amount to be raised by taxation, as voted under the first motion under this Article 5.

It was moved, seconded and unanimously voted to reconsider Article 12.

ARTICLE 12 DEFEATED: (By a majority voice vote)
That the Town vote to appropriate the sum of \$242,647. from Free Cash to be put into the Town's Stabilization Fund.

There being no further articles to be reconsidered it was voted at 8:45 p.m. to voted to dissolve the Town Meeting.

STATE PRIMARY
September 15, 1992

Pursuant to a Warrant duly served, the Polls were declared open at 7:00 a.m. by Nancy J. Zuelke, Town Clerk, who was assisted throughout the day by the following wardens: Thomas Coan, Peggy Elliott, Marshall Sandock, Elizabeth Snelling, Eleanor Wilfert. The Polls were declared closed at 8:00 p.m. by Mrs. Zuelke. The total number of registered voters for this election was 3328. The total number of votes cast was 768, which was divided as follows: Precinct 1A (District 7): Republican - 250, Democratic - 484, for a total of 734; Precinct 1B (District 5): Republican - 8, Democratic - 26 for a total of 34, with the following results:

Republican

<u>Office</u>	<u>Candidate</u>	<u>Total</u>
Rep. in Congress (7th District)	Stephen A. Sohn Frank Vallarelli Patricia Long Blanks	169 34 15 32 <u>250</u>
Rep. in Congress (5th District)	Michael G. Conway Paul W. Cronin Blanks	2 6 0 <u>8</u>
Councillor (3rd District)	Vincent P. McLaughlin Blanks	182 76 <u>258</u>
Senator in Gen. Court (5th Middlesex Dist.)	Lucile "Cile" P. Hicks Blanks	220 38 <u>258</u>
Rep. in Gen. Court (15th Middlesex Dist.)	Blanks	<u>258</u>
Sheriff (Middlesex County)	Gary Buxton Michael J. Dever Vincent Lawrence Dixon Blanks	90 65 48 55 <u>258</u>
County Commissioner (2) (Middlesex County)	Anthony F. Ranieri James P. Regan Edward L. Weinberg Blanks	48 143 108 217 <u>516</u>

Democratic

Office	Candidate	Total
Rep. in Congress (7th District)	Edward J. Markey Blanks	382 102 <u>484</u>
Rep. in Congress (5th District)	Chester G. Atkins Martin T. Meehan Blanks	17 8 <u>26</u>
Councillor (3rd Dist.)	Robert B. Kennedy Michael J. O'Halloran Blanks	145 214 <u>151</u> <u>510</u>
Senator in Gen. Court (5th Middlesex Dist.)	Blanks	510
Rep. in Gen. Court (15th Middlesex Dist.)	Stephen W. Doran Blanks	421 89 <u>510</u>
Sheriff (Middlesex County)	John P. McGonigle Blanks	294 216 <u>510</u>
County Commissioner (2)	Edward J. Kennedy Thomas J. Larkin Leonard H. Golder Albert J. Onessimo Dennis J. Ready Adelle Schwalberg Blanks	135 308 89 20 45 121 <u>302</u> <u>1020</u>

STATE ELECTION
November 3, 1992

Pursuant to a Warrant duly served, the Polls were declared open at 7:00 a.m. by Nancy J. Zuelke, Town Clerk, who was assisted throughout the day by the following wardens: Thomas Coan, Peggy Elliott, Marshall Sandock, Elizabeth Snelling, Eleanor Wilfert. The Polls were declared closed at 8:00 p.m. by Mrs. Zuelke. The total number of votes cast was 3296, with 103 in Precinct 1A and 103 in Precinct 1B. Total number of registered voters was 3559. Results are as follows:

Office	Candidate	Total
President & Vice President	Bush & Quayle	868
	Clinton & Gore	1748
	Fulani & Munoz	5
	Hagelin & Thompkins	2
	LaRouche, Jr. & Bevel	0
	Marrou & Lord	11
	Perot & Stockdale	491
	Phillips & Knight, Jr.	0
	Scattering	6
	Blanks	<u>165</u>
		<u>3296</u>
Rep. in Congress 5th District	Paul W. Cronin	41
	Martin T. Meehan	42
	David E. Coleman	0
	Mary J. Farinelli	7
	Blanks	<u>13</u>
		<u>103</u>
Rep. in Congress 7th District	Edward J. Markey	1664
	Stephen A. Sohn	1072
	Robert B. Antonelli	149
	Blanks	<u>306</u>
		<u>3191</u>
Councillor 3rd District	Robert B. Kennedy	1498
	Vincent P. McLaughlin	1221
	Blanks	<u>575</u>
		<u>3294</u>
Senator in Gen. Court 5th Middlesex Dist.	Lucile "Cile" P. Hicks	2453
	Blanks	<u>841</u>
		<u>3294</u>
Rep. in General Ct. 15th Middlesex Dist.	Stephen W. Doran	2182
	Blanks	<u>1112</u>
		<u>3294</u>

Office	Candidate	Total
Sheriff Middlesex County	John P. McGonigle Michael J. Dever Blanks	1515 692 1087 <hr/> 3294
County Commissioner (2) Middlesex County	Edward J. Kennedy Thomas J. Larkin James P. Regan Edward L. Weinberg Richard S. Mahoney Blanks	1203 1377 1021 837 218 <hr/> 1932 <hr/> 6588

Question 1 LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 1992?

SUMMARY

This proposed law would establish a Health Protection Fund to pay for health programs relating to tobacco use, including distribution of information about tobacco use, to be financed by a new excise tax on cigarettes and smokeless tobacco. The Health Protection Fund would be used, subject to appropriation by the state Legislature, to supplement existing funding for the following purposes: school health education programs including information about the hazards of tobacco use; smoking prevention and smoking cessation programs in the workplace and community; tobacco-related public service advertising; drug education programs; support of prenatal and maternal care at community health centers which provide programs on smoking cessation and information on the harmful effects of smoking; and monitoring by the state Department of Public Health of illness and death associated with tobacco.

The proposed law would establish a new excise tax of one and one-quarter cents per cigarette (twenty-five cents per pack of 20) and twenty-five percent of the wholesale price of smokeless tobacco. This excise would be in addition to the excise already imposed on cigarettes and smokeless tobacco. The new excise would be collected by the state Department of Revenue under the same procedures that apply to the existing tobacco excise.

The proposed law would direct the State Comptroller to report annually on the revenues and expenditures of the Health Protection Fund. The proposed law states that if any of its provisions were found invalid, the other provisions would remain in effect. The proposed law would go into effect on January 1, 1993.

Yes	2490
No	704
Blanks	100
	<u>3294</u>

Question 2 LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 1992?

SUMMARY

This proposed law would require certain banks, insurance companies and publicly-traded corporations to file annual reports with the Massachusetts Secretary of State listing information from their state tax returns, including profit, income, corporate income tax due, deductions, exemptions and credits. These reports would be made public. This provision would apply only to those banks, insurance companies and publicly-traded corporations required by federal and other Massachusetts laws to disclose information concerning their federal tax payments.

The proposed law would also require the annual release by state officials of a detailed analysis of certain tax expenditures enacted or changed after January 1, 1988. State law defines a tax expenditure as an exemption, exclusion, deduction, or credit that results in less corporate, sales, or income tax revenue for the state. This analysis would be required only for tax expenditures with an annual revenue impact of \$1,000,000 or more. The analysis would include information on the actual revenue loss, as well as the number and proportion of taxpayers or taxpaying entities benefiting from the tax expenditure, according to income, profit, receipts or sales.

Yes	1737
No	1088
Blanks	469
	<u>3294</u>

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 1992?

SUMMARY

This proposed law would require all packaging used in Massachusetts on or after July 1, 1996 to be reduced in size, reusable, or made of materials that have been or could be recycled. The proposed law would provide for exemptions for health, safety, and other reasons and would establish penalties for violations.

Packaging would have to be either reduced in size by at least 25% every five years; or designed to be reusable at least five times, with at least 50% of such packaging actually being reused; or recycled at a 50% rate; or composed of 25% or more of recycled materials (increasing to 35% on July 1, 1999 and 50% on July 1, 2002); or composed of materials being recycled at an annual rate of 25% (increasing to 35% in 1999 and 50% in 2002). The requirements would apply to any packaging or containers used to protect, store, handle, transport, display or sell products.

These requirements would not be applicable to tamper-resistant or tamper-evident seals; packaging for medication or medical devices; packaging merely being shipped through the state; packaging required by federal or state health or safety laws or regulations; or flexible film packaging necessary to prevent food from spoiling.

The state Department of Environmental Protection could also grant exemptions for packaging that represents an innovative approach for which additional time is needed to meet the requirements of the law; or packaging made of material that cannot be reused or recycled, and cannot be made of recycled material, but is being composted at a significant rate; or products for which there is no complying packaging and for which compliance with the law would impose undue hardship (other than increased costs) on Massachusetts residents. A person applying for an exemption would pay a fee to be used subject to legislative appropriation, to pay the cost of administering the proposed law.

The Department would be required to issue regulations to carry out the proposed law and would be required to investigate suspected violations. After issuing a warning, the Department could assess administrative penalties of up to \$100 for each offense and up to \$10,000 for any single shipment or single continuing act of non-compliance. The state Attorney General could also file court actions for civil penalties of up to \$500 for each offense and up to \$25,000 for any single shipment or continuing act of non-compliance, and could seek a court order requiring compliance. Each non-complying piece of packaging would be considered a separate offense or act of non-compliance.

The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

Yes	2045
No	1138
Blanks	111
	<u>3294</u>

Question 4 LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 1992?

SUMMARY

This proposed law would impose an excise tax on oil, toxic chemicals, and other hazardous substances, and would direct that the money raised, along with the fees paid by hazardous waste transporters and specific revenues under other state laws, be deposited in the State Environmental Challenge Fund. Money in the Fund would be used, subject to legislative appropriation, to assess and clean up sites that have been or may be contaminated by oil or hazardous materials, and to carry out and enforce the excise.

As of July 1, 1993, the excise would apply to persons, businesses, and other entities possessing 50,000 pounds or more of oil and toxic chemicals covered by the proposed law. Toxic chemicals would be covered if classified as toxic by the federal Environmental Protection Administration (EPA) under federal law. As of July 1, 1994, substances listed as hazardous by the EPA under federal law would also become subject to the excise.

Until June 30, 1995, the excise would be two-tenths of one cent (\$0.002) per pound. In later years, the state Commissioner of Revenue would set the excise rate at a level, not to exceed two-tenths of one cent per pound, sufficient to yield \$35 million annually in 1995 dollars.

The excise would not apply to gasoline or other special engine fuels, jet fuel taxed under other state law, numbers 1 or 2 fuel oil, kerosene, animal or vegetable oil, or waste oil classified as hazardous waste under other state law. Nor would the excise apply to oils, toxic chemicals, or hazardous substances merely being shipped through Massachusetts; or contained in a consumer product intended for retail sale; or present in a mixture at a concentration of less than one percent; or present in hazardous waste being transported by a licensed hazardous waste transporter who had paid or will pay a transporter fee under state law; or for which the excise tax has already been paid under the proposed law and which have not been reprocessed or recycled since payment of the excise.

The excise also would not apply to oils, toxic chemicals, or hazardous substances that are possessed by individuals for personal, non-business purposes; or are contained in vehicles or vessels intended to be used for normal purposes; or are produced in Massachusetts as a by-product of pollution control equipment or the clean-up of hazardous materials and are handled in compliance with federal and state environmental laws. Finally, the excise would not apply to toxic chemicals or hazardous substances in a manufactured product the use of which requires a specific shape or design and which does not release toxic substances under normal use.

Under the proposed law, the excise would ordinarily be collected from the first person or business within Massachusetts to come into possession of materials subject to the tax. If that person or business had not paid the excise a later possessor could be required to pay the excise and could then recover a corresponding amount from the first possessor. The proposed law would provide credits for excises paid on materials that become ingredients in the manufacture of other materials subject to the tax, and it would provide credits for similar excises or taxes paid to other states.

Persons possessing more than 25,000 pounds of materials subject to the excise in any six-month period would be required to obtain a license from the Commissioner of Revenue. The Commissioner could issue regulations establishing record-keeping and reporting requirements for persons possessing such materials. The Commissioner would collect the excise through procedures similar to those for other state taxes and could issue regulations to implement the proposed law.

The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

Yes	1690
No	1394
Blanks	210
	<u>3294</u>

Question 5 THIS QUESTION IS NOT BINDING

Shall the representative from this district be instructed to vote in favor of legislation to establish an independent Massachusetts Energy Authority that would collect a fee on fossil fuels brought into the state by commercial enterprises and would disburse the revenue to stimulate the growth of Massachusetts businesses which provide products and services that support the use of non-polluting renewable energy or maximize energy conservation?

Yes	1412
No	1215
Blanks	667
	<u>3294</u>

Finance

TREASURER'S REPORT FOR THE YEAR 1991-92

	GENERAL FUNDS	TRUST FUNDS	TOTAL
Cash Balance 6/30/91			
Cash on Deposit	108,430.28	1,006.05	109,436.33
Pooled Investment	4,671,587.21	157,346.69	4,828,933.90
Securities		443,984.94	443,984.94
Balances 6/30/91	<u>4,780,017.49</u>	<u>602,337.68</u>	<u>5,382,355.17</u>
 Cash on Deposit*	4,780,017.49	602,337.68	5,382,355.17
 Receipts** 7/1/91-6/30/92	22,475,435.43	100,278.38	22,575,713.81
 Warrants*** 7/1/91-6/30/92	22,470,491.16	102,121.29	22,572,612.45
 Cash Balance 6/30/92	4,784,961.76	600,494.77	5,385,456.53
 Cash on Deposit	177,110.75	1,259.71	178,370.46
Pooled Investment	4,607,851.01	137,352.93	4,745,203.94
Securities		461,882.13	461,882.13
 Balances 6/30/92	<u>4,784,961.76</u>	<u>600,494.77</u>	<u>5,385,456.53</u>

* Includes pooled investment

** Receipts include - departmental transfers

*** Warrants include - purchase of certificates of deposit and pay-off of temporary loans

	<u>GENERAL FUNDS</u>	<u>TRUST FUNDS</u>	<u>TOTALS</u>
BayBank/Middlesex (Caf.)	10,645.50		10,645.50
BayBank/Middlesex (Rec. Rev.)	30,536.31		30,536.31
BayBank/Middlesex (NOW Acct.)	1,096.72		1,096.72
BayBank/Middlesex (Hsg. Comm.)	3,753.20		3,753.20
Cambridge Trust (Inv.)	257,342.19		257,342.19
Fleet Bank (Invest. Acct.)	3,098.42		3,098.42
State Street Bank & Trust	204,967.26		204,967.26
State Street (Invest. Acct.)	127,980.60		127,980.60
State Street (AF Acct.)	581,099.35		581,099.35
Mass Muni. Dep. Trust	3,564,442.21		3,564,442.21
Mass Muni. Dep. Trust (Tr.Funds)			
Fidelity Cash Reserve		137,352.93	137,352.93
Various Securities		1,259.71	1,259.71
		461,882.13	461,882.13
 TOTALS	 4,784,961.76	 600,494.77	 5,385,456.53

OUTSTANDING DEBT AT JUNE 30, 1992

20,000	Conservation Land Loan, 4.65%, due \$20,000 April 1, 1993, issued under Ch. 44, S. 7(3) of the G. L.
300,000	Conservation Land Loan, 7.25%, due \$150,000 each April 1, 1993-94, issued under Ch. 44, S. 7(3) of the G. L.
20,000	Codman Housing Loan, 7.25%, due \$10,000 each April 1, 1993-94, issued under Ch. 359, Acts of 1979 of the G.L.
225,000	Conservation Land Loan, 7.60%, due \$75,000 each Nov. 15, 1992-94, issued under Ch. 44, S. 7(3) of the G.L.
2,220,000	General Obligation Bonds, 5.7696%, due \$400,000 each March 15, 1993-96, and due \$370,000 March 15, 1997, and due \$250,000 March 15, 1998, issued under Ch. 44, S. 7(3) and (3A) and 7(25), and Ch. 359 of the Acts of 1979, S. 3 of the G.L.
10,000	Highway Sweeper Loan, 6.25%, due \$10,000 April 15, 1993, issued under Ch. 44, S. 7(9).
2,920,000	General Obligation Bonds, 6.3481%, due \$365,000 each Nov. 15, 1992-99, issued under Ch. 44, S. 7(3), S. 8(22), and S. 8(24) of the G.L.
<hr/> <u>5,715,000</u>	TOTAL MUNICIPAL LOANS
<hr/> <u>5,715,000</u>	NET DEBT =====
<hr/> <u>240,000</u>	Water Loan, 7.80%, due \$80,000 each Dec. 1, 1992-94.
<hr/> <u>240,000</u>	TOTAL WATER BONDS
<hr/> <u>5,955,000</u>	TOTAL DEBT (BONDED)
<hr/> <u>=====</u>	

TOWN OF LINCOLN
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1992

	GOVERNMENTAL FUND TYPES			PROPRIETARY FIDUCIARY FUND TYPES			ACCOUNT FUND TYPES			TOTAL MEMORANDUM ONLY
	General	Special Revenue	Capital Projects	Enterprise	Agency	Trust & Debt Group	Groups	June 30, 1992	June 30, 1991	
ASSETS										
Cash	\$3,336,053	\$ 934,388	\$ 8,306	\$471,596	\$175,056		\$4,925,399	\$4,939,925		
Investments, at cost				461,882			461,882		443,985	
Receivables:										
Taxes	397,007						397,007		380,572	
Excises	54,286						54,286		38,584	
Departments			418				418		284	
User charges				19,736			19,736		18,535	
Allowance for uncollected receivables					(336)		(336)		(235)	
Due from other gov'ts			194,083				194,083			
Water purification & distribution facility					1,712,610		1,712,610		1,677,980	
Accumulated depreciation					(534,900)		(534,900)		(478,006)	
Machinery & equipment					74,648		74,648		73,611	
Accumulated depreciation					(47,822)		(47,822)		(40,392)	
Amounts to be provided for Payment of bonds										
TOTAL ASSETS	3,787,346	1,128,889	8,306	1,695,532	636,938	5,715,000	5,715,000		6,765,000	
	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====

TOWN OF LINCOLN
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 1992

	GOVERNMENTAL FUND TYPES			PROPRIETARY FIDUCIARY ACCOUNT			TOTAL	
	General Revenue	Special Revenue	Capital Projects	FUND TYPES		FUND TYPES GROUPS	June 30, 1992	June 30, 1991
				Enterprise	Agency	Trust & Debt Group		
<u>LIABILITIES AND FUND EQUITY</u>								
Liabilities:								
Warrants payable	\$ 157,697		249,338		4,741			
Payroll withholdings	61,452						61,452	55,722
Due to other governments					34,846		34,846	72,949
Unclaimed checks	4,559						4,559	4,588
Guarantee/sec. deposits					3,753		3,753	5,603
Provisions-abate/exempt	83,999						83,999	63,191
Deferred revenue	296,794		194,083				490,877	323,966
Bonds payable					240,000		5,715,000	5,955,000
Total Liabilities	604,501	443,421			244,741	38,599	5,715,000	7,046,262
								8,018,355

Fund equity:

Retained earnings-Water surplus
Contributed capital

486,255
964,536

Fund balances:

Reserved-encumbr.	336,377
Reserved-expend.	853,126
Reserved-non expend. principal	349,316
Unreserved	1,992,658
Designated for over/under assessments	8,306
Designated for overdrawn appropriations	684
State grants	10,230
School grants	442,149
Gifts	45,117
Revolving funds	21,409
Res. for appropriation	87,353
Total fund equity	3,182,845

Designated for overdrawn
appropriations

336,377
853,126
349,316
2,329,197
684
10,230
442,149
45,117
21,409
87,353
5,925,749

486,255
964,536

336,377
853,126
349,316
2,329,197
684
10,230
442,149
45,117
21,409
87,353
5,925,749

486,255
964,536

336,377
853,126
349,316
2,329,197
684
10,230
442,149
45,117
21,409
87,353
5,925,749

486,255
964,536

TOTAL LIABILITIES AND
FUND EQUITY

486,255
964,536

336,377
853,126
349,316
2,329,197
684
10,230
442,149
45,117
21,409
87,353
5,925,749

486,255
964,536

TOWN OF LINCOLN
COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS
JUNE 30, 1992

	School	Highway	Improvements	Other	June 30, 1992	June 30, 1991	TOTAL MEMORANDUM ONLY
ASSETS							
Cash	\$16,827	65,945	\$ 851,616	\$ 934,388	\$ 900,153		
Receivable:							
Departmental			418	418	284		
Due from other gov'ts		194,083		194,083			
TOTAL ASSETS	16,827	260,028	852,034	1,128,889	900,437		
LIABILITIES AND FUND BALANCES							
Liabilities:							
Warrants payable	3,562		245,776	249,338	235,824		
Deferred revenue		194,083		194,083			
Total Liabilities	3,562	194,083	245,776	443,421	235,824		
Fund balances:							
Unreserved	13,265	65,945	10,230	79,210	66,592		
State grants			442,149	10,230	8,586		
School grants				442,149	423,797		
Gifts			45,117	45,117	60,531		
Revolving funds			21,409	21,409	21,302		
Reserved for approp.			87,353	87,353	83,805		
Total fund balances	13,265	65,945	606,258	685,468	664,613		
TOTAL LIABILITIES AND FUND BALANCES							
	\$16,827	\$260,028	\$ 852,034	\$ 1,128,889	\$ 900,437		

**TOWN OF LINCOLN
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

FOR THE YEAR ENDED JUNE 30, 1992

Excess (deficiency) of revenues over expenditures	<u>17,040</u>	<u>485,470</u>	<u>(797,058)</u>	<u>378,335</u>	<u>40,473</u>	<u>124,260</u>
OTHER FINANCING SOURCES (USES):						
Operating transfers in	566,787	51,673		(60,000)	(42,173)	618,460
Operating transfers out		(516,287)				(618,460)
Other financing sources (uses)						
Total other financing sources (uses)	<u>566,787</u>	<u>(464,614)</u>		<u>(60,000)</u>	<u>(42,173)</u>	<u>0</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	583,827	20,856	(797,058)	318,335	(1,700)	124,260
FUND BALANCE, beginning of yr.	<u>2,599,018</u>	<u>664,613</u>	<u>805,363</u>	<u>1,132,455</u>	<u>600,039</u>	<u>5,801,488</u>
FUND BALANCE, end of yr.	\$3,182,845	\$ 685,469	\$ 8,305	\$1,450,790	\$ 598,339	\$5,925,748

TOWN OF LINCOLN
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 1992

	<u>School Lunch</u>	<u>Highway Improvements</u>	<u>Other</u>	<u>TOTALS (Memorandum Only)</u>
REVENUES:				
Departmental	\$ 79,886	\$ 219,934	\$ 299,820	
Intergovernmental	28,592	6,247,477	6,276,069	
Interest		1,262	1,262	
Miscellaneous		423,757	423,757	
Total revenues	<u>108,478</u>	<u>6,892,430</u>	<u>7,000,908</u>	
EXPENDITURES:				
General Government		2,170	2,170	
Public Safety		87,745	87,745	
Health & Sanitation		3,822	3,822	
Public Works				
Education and Library	95,860	6,230,559	6,326,419	
Recreation		40,050	40,050	
Debt Service				
Unclassified				
Total expenditures	<u>95,860</u>	<u>55,232</u>	<u>55,232</u>	<u>6,515,438</u>
Excess (deficiency) of revenues over expenditures	<u>12,618</u>			<u>472,852</u>
				<u>485,470</u>

<u>OTHER FINANCING SOURCES (USES) :</u>	<u>School Lunch</u>	<u>Highway Improvements</u>	<u>Other</u>	<u>TOTALS (Memorandum Only)</u>
Operating transfers in			51,673	51,673
Operating transfers out			(516,287)	(516,287)
Other financing sources (uses)	-----	-----	-----	-----
Total other financing sources (uses)	-----	-----	(464,614)	(464,614)
Excess (deficiency) of revenues and other financing sources over expenditures and other uses	12,618	8,238	20,856	
FUND BALANCE, beginning of yr.	<u>647</u>	<u>65,945</u>	<u>598,021</u>	<u>664,613</u>
FUND BALANCE, end of yr.	\$13,265	\$65,945	\$ 606,259	\$ 685,469

Individuals desiring additional detail may obtain it in the office of the Town Accountant, Town Office Building.

BOARD OF ASSESSORS

G. Sargent Janes
Paul E. Marsh
Douglas M. Burckett, Chairman

In 1992, applications for abatement continued to come in in large numbers. Most of them cited -- and enclosed -- current appraisals of their property done by a realtor, bank, or insurance company. All these reports are estimates -- just like our assessments, but, unlike ours, they are based on present comparisons with three other properties (perhaps in Lincoln), while our assessments must be as of the prior January 1 and must reflect as closely as possible the behavior of the real estate market in all of Lincoln for all of the twelve months before that. Consequently, your Assessors find single, fee appraisals less than compelling evidence.

More persuasive is the price for which a property in Lincoln sold in 1992. Comparison of all such prices, with their companion assessments throughout the year will reveal how well the Board estimated values for the Town as a whole; any single comparison is interesting but less than conclusive.

For six years -- since 1986 -- the Board of Assessors has reported on its undertaking to computerize its operations. This year the report is dismal and unpleasant. Inspired by the ringing endorsement of volunteerism by the Townwide Conference and by a direct plea for help in data entry from the Assessors at an all-Town-Board meeting led by the Moderator, a volunteer offered his help. He quickly proved to be competent and congenial (both to the Assessors' Office and to the state Department of Revenue). When we learnt that entering all the data we needed into the computer set-up we had sitting there would take some 600 hours, that the only other data entry person we had -- our clerk -- would have no spare time, and that our volunteer was unemployed, we proposed to hire him as a temporary, part-time data entry technician. In the six (or seven) months since that proposal, the Selectmen's Office has been unable to put him on the payroll, even though we have several times the funds needed to cover his contract. Our undertaking has ground to a virtual standstill -- and it remains essential to the future of the Assessing function in Lincoln.

Items of assessing regulations you should be familiar with:

1. The status of property on January 1 is the determinant of its value in any year.
2. All real estate and personal tax abatement applications must be filed with the Board by October 1 of the year involved or within 30 days after the date of mailing of the fall tax bill.
3. Motor vehicle and trailer excise tax abatement applications must be filed with the Board by December 31 of the year succeeding the year involved. If cars are changed during the year, it is the taxpayer's responsibility to file an abatement application.
4. Chapter 59, Section 5, Clause 41C of the General Laws, as amended, provides for certain real estate tax exemptions for taxpayers who meet certain age, financial, etc., qualifications. Additional information may be obtained from the Assessors' Office. All applications under Clause 41C must be filed by December 15 of the year involved.
5. Chapter 59, Section 5, Clause 41A provides for the deferral of real estate tax payments in certain instances. Additional information may be obtained from the Assessors' Office. All applications under this clause must be filed by December 15 of the year involved.
6. Veterans with 10% or more disability, holders of Purple Heart awards, and others, may qualify for a partial exemption. Additional information may be obtained from the Assessors' Office.

1992-93 RECAPITULATION

Amount to be raised by Taxation \$ 9,706,525.71

Valuation and Tax Rate

Real Estate	
Residential	\$ 720,818,200
Open Space	17,087,900
Commercial	17,468,100
Industrial	- 0 -
Personal Property	<u>10,124,673</u>
Total Valuation	\$ 765,498,873

Tax Rate per Thousand (1992-93) \$12.68

REAL ESTATE SUMMARY

<u>Property Description</u>	<u>No. of Parcels</u>	<u>Assessed Value Jan. 1, 1991</u>
Residential-single dwelling unit	1425	\$ 634,812,300
Condominiums	260	57,148,600
Residential - two or more dwelling units	8	12,980,900
Part commercial / Part residential	7	2,430,000
Commercial	17	16,217,300
Land classified under Ch 61, 61A, & 61B		
Agricultural,	20	220,800
Forest, or		
Recreational		
Conservation Restriction	78	1,504,800
Vacant Land	260	30,059,500

REPORT OF THE COLLECTOR OF TAXES

1991-92

	<u>Balance 6/30/91</u>	<u>Commitments</u>	<u>Abatements</u>	<u>Collections</u>	<u>Refunds</u>	<u>Balance 6/30/92</u>
1987-88 Real Estate	(1,643.25)			0.00	0.00	0.00
1987-88 Real Estate Adj.	1,643.25					0.00
1988-89 Real Estate				(174.86)		
1988-89 Real Estate Adj.	3,894.33			4,069.19	0.00	0.00
1989-90 Real Estate	90,265.25			54,847.83	35,417.42	
1990-91 Real Estate	272,993.41			184,081.85	45.69	88,957.25
1991-92 Real Estate		9,237,715.10	60,184.57	8,957,475.33	38,743.81	258,799.01
1989-90 Personal Property	6.36				6.36	
1990-91 Personal Property	10.96					10.96
1991-92 Personal Property		104,166.03	10.73	104,457.36	361.66	59.60
1980 Excise	615.83			0.00	0.00	615.83
1981 Excise	375.38			0.00	0.00	375.38
1982 Excise	771.99			0.00	0.00	771.99
1983 Excise	957.25			0.00	0.00	957.25
1984 Excise	1,402.28			0.00	0.00	1,402.28
1985 Excise	2,322.90			105.00	0.00	2,217.90
1986 Excise	1,371.10		20.00	5.00	5.00	1,346.10
1987 Excise	5,072.50		20.00	316.25	0.00	4,736.25
1988 Excise	4,745.41			8.75	0.00	4,736.66
1989 Excise	7,125.19			85.61	0.00	7,039.58
1990 Excise	6,446.49	16,881.76	1,483.11	15,409.46	687.27	7,122.95
1991 Excise	7,378.12	132,190.49	6,244.53	126,145.82	2,334.47	9,512.73
1992 Excise		291,846.93	12,719.72	267,203.18	1,881.32	13,805.35
Nov. 1990 Water	479.00			479.00	0.00	0.00
May 1991 Water	18,055.65			18,060.65	5.00	0.00
Nov. 1991 Water		363,718.70	3,487.30	360,474.95	243.55	0.00
May 1992 Water		220,529.04	1,201.80	199,707.12	115.64	19,735.76
Water Connections		22,200.00		22,200.00		0.00
TOTALS	424,289.40	10,389,248.05	85,371.76	10,314,957.49	44,418.41	457,626.61

REPORT OF THE COLLECTOR OF TAXES (cont.)

1991-92

<u>Balance 6/30/91</u>	<u>Commitments</u>	<u>Abatements</u>	<u>Collections</u>	<u>Refunds</u>	<u>Balance 6/30/92</u>
Water Miscellaneous					224.29
Water Late Charges					2,441.00
Hydrant Services					60,000.00
Interest Real Estate					53,267.08
Interest Excise					522.85
Sale of Cemetery Lots					3,457.00
Demands - Warrants - Excise					6,080.00
Demands Real Estate					445.00
Municipal Liens					9,800.00
Personal Property Interest					3.09
TOTALS					136,240.31

Protection of Persons and Property

FIRE AND POLICE DEPARTMENT

D. James Arena, Chief

POLICE DEPARTMENT

The following is a report of the activities of the Lincoln Police Department for the calendar year 1992:

MOTOR VEHICLE ENFORCEMENT AND INVESTIGATIONS:

Accidents investigated	166
Fatal accidents	1
Citations issued	879

CRIMINAL LAW ENFORCEMENT AND INVESTIGATIONS:

Crimes reported and investigated:	
Break and Entry	19
Larcenies	64
Stolen Cars	0
Narcotic Violations	1
Ordinance Violations	21
Vandalism	64
Disturbances	21
Domestic/Civil Cases	74
Reports of Attempted Crimes	25
Non-classified	109
Arrests	57

MISCELLANEOUS ACTIVITIES:

Response to burglar alarms	806
Reports of suspicious activity	182
Animal complaints	121
Ambulance runs	260
Ambulance transportation	171

For the third straight year, reports of serious crimes have seen a decline although we did note an increase in reports of domestic problems, a malaise which seems to be spreading to all communities.

During the year, two officers left our Department. Patrick Kenney, who had been here for over five years, accepted an appointment with the Milton Police Department, and Chris Shea, a

former Hudson Police Officer, decided to return to that Department due to the reinstatement of a previously cut position. To replace these men, we appointed Richard McCarty, a former Dispatcher with Lincoln, and Andrew Kennedy, a former South Portland, Maine police officer.

In closing, we once again extend our appreciation to the citizens of the community for their support of our endeavors and also extend a special thanks to the members of the other Town departments for their cooperation.

FIRE DEPARTMENT

The following is a report of the activities of the Lincoln Fire Department for the calendar year 1992:

Accidents responded to	68
Ambulance runs	260
Ambulance transports	171
Brush fires	4
Building fires	20
False alarms	186
Investigations	63
Lock-outs (vehicle & property)	151
Vehicle Fires	5
Mutual aid responses	47
Reports of burning	17
Special service calls	40
Reports of water problems (flooding, etc.)	8
Reports of wires down/arcing	19

It should be pointed out that the "false alarm" category deals primarily with house and business alarms received at the station and 99% of the time caused by malfunction or human error on the part of the occupant. We cannot emphasize enough requesting that alarm owners exercise as much concern as possible to cut down on the need for such responses.

During the year the Department also performed many miscellaneous activities relating to school drills, alarm work, inspections and training. The progress of compliance with the underground storage tank by-law has been encouraging and we thank those involved for their cooperation and efforts.

We once again remind all of the value and importance of smoke detectors; we stand ready to offer advice on the same at any time.

Again, thanks to all for their cooperation and support and an additional word of appreciation to our fellow Town employees.

BUILDING DEPARTMENT

Ernest Johnson, Building Commissioner
Courtney Atkinson, Assistant Building Inspector
Kenneth Desmond, Electrical and Fire Alarm Inspector
Russell J. Dixon, Plumbing and Gas Inspector
James Sullivan, Assistant Plumbing and Gas Inspector
Earl Midgeley, Special Assistant to the Building Inspector
Jane Barnet, Administrative Assistant

The Battle Road Farm housing development has sold out in Phase I. Of the 32 units in Phase II, 30 units have been sold as of the end of the year and the remaining two units are under agreement.

The Ryan Estate, a 24 unit complex available to those over 55 years of age, was built on Lincoln Road across from the Lincoln Mall. Occupancy is expected to begin in February of 1993. This is a very attractive building and is a great addition to the south Lincoln business district.

New residential building starts have gone up by 10 new houses from a year ago with remodeling and additions staying much the same. The values of new work totaled close to eight million dollars, up 1 million from last year. However, if one were to include the Ryan Estate, the value of new work rose by three (plus) million dollars.

Total income from permits (\$61,344) was up some \$10,000 over the previous year. The Ryan Estate boosted the entire total income from permit fees to \$10,449,565. Below are the statistics for the year 1992.

Values as submitted by applicants --

Building Total	\$10,449,565.00
Ryan Estate - Building	2,494,000.00
Building Total less Ryan Estate	7,955,000.00
Plumbing	389,525.00
Ryan Estate - Plumbing	66,750.00
Plumbing Total less Ryan Estate	322,775.00
Electrical	431,340.00
Ryan Estate - Electrical	138,800.00
Electrical Total less Ryan Estate	292,540.00

Permits issued --

New Residential	18
Additions and Remodeling	76
Garages, Sheds, Barns	20
Swimming Pools	4
Greenhouses	0

Re-roofing	9
Tents (temporary)	32
Signs	1
Woodburning Stoves	6
Fences	4
Tennis Courts	3
Accessory Apartments	0
Total	<u>173</u>

Permit fees collected --	
Buildling	\$ 54,176.00
Building - Ryan Estate	12,470.00
Building Total less Ryan Estate	41,706.00
Plumbing	9,674.00
Plumbing - Ryan Estate	1,354.00
Plumbing Total less Ryan Estate	8,320.00
Electrical	16,556.00
Electrical - Ryan Estate	5,572.00
Electrical Total less Ryan Estate	10,984.00
Woodburning Stoves	150.00
Recertifications	185.00
Total	<u>\$161,147.00</u>
Total - Ryan Estate	\$ 19,369.00
Total less Ryan Estate	\$141,751.00

SEALER OF WEIGHTS AND MEASURES

Ernest L. Johnson

Please note the following regarding FIREWOOD deliveries: State Law requires, under the provisions of Sec. 299 of M.G.L. Chapter 94, that a delivery certificate be issued by the seller at the time of delivery. Said delivery and the price of the quantity of wood delivered in terms of cubic feet and the date of delivery must be included on the sales slip. The words CORD, TRUCKLOAD, FACE CORD, PILE or terms of similar import are expressly prohibited by Statute, Section 298 of M.G.L. Chapter 94, from being used either in advertisements or delivery certificates or sales invoices. Quantity (in cubic feet) is measured when the wood is closely stacked.

The General Laws of Massachusetts require that all devices used for weighing or measuring commodities be accurately checked and certified by "SEALS" at least once each year.

For the period commencing January 1, 1992, and ending December 31, 1992, inclusive, in compliance with Section 37, Chapter 98, General Laws as amended, the following number of devices have been certified:

Scales sealed	9
Gasoline pumps sealed	25
Diesel pumps sealed	4
Scales not sealed	1
Total	39
Sealing fees collected	\$576.00

Scales and gasoline pumps not sealed require repairs or adjustments.

Any questions regarding weights and measures should be submitted to the Sealer of Weights and Measures at the Town Offices Building.

Health and Welfare

BOARD OF HEALTH

Joan Comstock, R.N. Vice-Chairman
Dr. Craig Donaldson, Secretary
Dr. Perry Culver, Chairman

Agents for the Board:

Jane Barnet, Administrative Assistant
Frank C. Emmons, Engineer
John J. Devine, Sanitarian
Jane Barnet, Animal Inspector

The Board of Health respectfully presents to the Town of Lincoln its annual report upon the sanitary condition of the Town and the action of the Board in that relation.

The Board has held frequent meetings and consultations and visited sundry places, to which its attention was called. Early in the year copies of the rules adopted by the Board were posted through the Town for the guidance of those who might otherwise have due regard for the rights and interests of their neighbors and the public. In formulating these rules, the Board aimed to be impartial and just with all citizens, depriving none of any just right but to protect all in the undoubted right to breathe pure air.

The value of real estate in the town largely depends upon our manifest purpose to maintain good order and such sanitary measures as commend the town to those seeking homes in the country.

The insistent prohibition of the sale of intoxicating liquors in the Town adds a positive value to every acre of ground; so too, will the insistence upon the reasonable sanitary requirements of the Board of Health. Lincoln is not only one of the most beautiful towns in the State, but it is one of the most healthful. Our population is now about twelve hundred; the death rate in the last year was but three-quarters of one percent. If this is not a fact to be proud of, it is one we should be truly thankful for.

The Board would in conclusion reiterate its suggestion of last year, that it is the duty of every citizen to himself and the community in which he lives to promptly report all causes worthy of complaint, in which disregard of public right to pure air and pure water is manifest.

Moses W. Kidder, M.D. Chairman. Lincoln, February 4, 1899

In the 94 years since that report was written, the Board of Health has steadfastly maintained its dedication to protecting the quality of air and water in Lincoln. Except for topical references, the 1899 report could have been written for the year 1992.

Cindy Anthony, R.N., continues in the position as School/Town Nurse and the Board is most pleased with her performance. She is available to serve townspeople and can be reached at 259-9407.

The Board of Health meets the first Monday of each month and more often, if needed.

Reports of Board Activities:

1. Enforcement of Title V of the State Environmental Code:

This included conducting examinations of sites for sewage and septic disposal, issuing permits, inspecting and approving installation of equipment, holding hearings, granting variances, etc. Summary of activities is as follows: (1992)

Site investigations witnessed (i.e., percolation tests and test pits)	45
Septic systems plans reviewed and approved	47
Systems investigated for accessory apartments	2
Installers permits issued	23
Septage handlers equipment inspected and licenses issued	6

Fees collected by the Board in 1992 were as follows:

Soil Test Witnessing	\$ 7,075
Plan Review	8,450
Disposal Installer Licenses	1,150
Septage Handler Licenses	300
Food Service Permits	175
Total	<u>\$17,150</u>

2. Sanitarian Inspections:

Sanitarian John Devine helped the Board enforce local health regulations according to Chapter X of the State Sanitary Code. Regular inspections of food service establishments in Lincoln were performed during the year including restaurants and food service facilities in stores, schools, institutions, farm stands, as well as several facilities at Hanscom Field. The Codman Pool and Bathhouse were also inspected periodically by the Sanitarian as were the three day camps and Farrington Memorial. Any complaints of possible food contamination are also investigated by the Sanitarian.

3. School Health Program:

The school health program aims to promote and protect the health of students, and encourage the development of healthy lifestyles. The services provide for early identification of illness or injuries, emergency treatment, and prompt referral to a medical facility as necessary. Director of Pupil Services, Dorothy Olsen, works closely with the school nurse and aides to ensure that the health program runs smoothly within the school. Dr. Lynn Weigel served as the school physician, and his input and information has been very helpful.

The school nurse has, over the course of the last few years, become more involved in the health teaching within the school. The health teaching this year also included a staff/faculty in-service on AIDS within the school system and, in coordination with the Health Coordinator at Brooks School, the development of an evening program for parents which will provide education and discussion of topics that are pertinent to parenting in today's world.

The school health personnel are as follows:

Cynthia Anthony, R.N., School/Town Nurse
Anne Marie Mahoney, School Health Aide
Laurel DiMatteo, School Health Aide
Lynn Weigel, M.D., School Physician

4. Flu Clinic:

Once again this year, members of the Board of Health, Town Nurse and volunteer nurse Diane Haessler administered influenza shots at the annual Flu Clinic. Sponsored by the Council on Aging, flu shots were provided to approximately 320 individuals. The Town Nurse also provided flu shots to some of Lincoln's homebound elderly. A one dollar voluntary contribution was requested of those receiving shots.

5. Summary of Eliot Community Mental Health Center Activities:

This facility provides services to Lincoln residents and includes an outpatient clinic, geriatric, mental retardation, and therapeutic preschool programs. In 1992 there were 293 direct service contacts for Lincoln residences. Nine towns participate in funding these services and Lincoln's contribution to the Mental Health Center in 1992 was \$3,750.

6. Report of the East Middlesex Mosquito Control Project:

The East Middlesex Mosquito Control Project conducts a program in Lincoln consisting of mosquito and wetland surveillance, water management and public education. Lincoln's cost for the Project in 1992 was \$7,700.

The goal of the surveillance program is to target mosquito breeding areas and to monitor changes in the adult mosquito population. Adult mosquito populations are determined regularly at three sites around the Town. This data aids the Project in determining the need for control. There was no program of aerial spraying of Bti this year.

7. Summary of Animal Inspector's Activities:

The Animal Inspector's responsibilities are to supply the Massachusetts Department of Food and Agriculture, Division of Animal Health, with a list of animal owners, the number of livestock, and general health of animals in the Town.

A compilation of the 1992 animal census is as follows:

Number of Dairy Herds (one animal constitutes a herd)	12
Number of Beef Herds (" " " ")	28
Number of Swine Herds (" " " ")	18
Number of Horses	72
Number of Ponies	11
Number of Donkeys	2
Number of Mules	2
Number of Sheep	120
Number of Goats	4
Number of Llamas	2

Any dog known to have bitten a person must, by law, be quarantined for a period of 10 days in order to observe the animal for signs of rabies. The Inspector's reports of quarantines and findings thereof are sent to the State Department of Animal Health where they are kept on file for 7 years.

Out-of-state cattle entering Massachusetts must have their ear tag numbers recorded by the Inspector and the numbers forwarded to the Division of Animal Health.

If complaints arise with regard to the health or care of any livestock, the Animal Inspector investigates the circumstances in accordance with laws and regulations relating to animal health.

Rabies epizootic is spreading to our area with great speed. There are several things homeowners can do to discourage wild animals from frequenting yards and approaching residences. Among these are: DO NOT FEED WILD ANIMALS, do not feed pets outdoors (food will attract wild animals), keep rubbish can lids securely fastened, and do not put garbage in plastic bags out in the open. If possible, cap chimneys with screens and seal openings in attics, basements, porches, etc. Bird food dropped from feeders also attracts raccoons.

DO NOT APPROACH ANY STRAY OR WILD ANIMAL. Especially alert children to heed this suggestion as the majority of animal bites are incurred by children. Common sense and precautions must prevail. In addition to raccoons, bats, red and grey fox, skunks, and especially groundhogs (woodchucks) are susceptible to rabies. Squirrels, rarely, birds and amphibians never.

It is of utmost importance to be certain your dog or cat has a current rabies vaccination. Any unvaccinated dog or cat bitten or scratched by a possibly rabid animal must be euthanized and tested for rabies or quarantined and observed for rabies for a period of six months. Vaccination alone can prevent these drastic measures from becoming necessary.

8. Rabies Clinic:

Once again, the Board sponsored a rabies clinic for dogs and cats owned by Lincoln residents. In 1992, 6 dogs and 3 cats were vaccinated against rabies during clinic hours held on May 11th at the Town Barn. Dr. Gardiner Kenneson of Acton administered the inoculations.

COUNCIL ON AGING

Albert Avery, Vice Chairperson
Sally Chandler
Marian Cook
Shirley Drew
Marie Gavin
Allan Greaves
Bea Grim
Russell Mahan, Secretary/Treasurer
Ruth Morey
Wendy Palu
Jackie Parker
Barbara Cone, Chairperson

Ruth Kramer, Director
Liz King, Assistant to the Director

The purpose of the Council on Aging is to provide activities and programs to enhance and enrich the lives of the elders as well as to solve individual problems if requested. It has been a busy year as always, with good attendance at all programs and activities.

Eleven clinics for blood pressure and ten clinics for podiatric care were held and were well attended. The annual Flu Immunization Clinic coordinated with the Board of Health in November shows an increasing participation each year. The SHINE (Serving Health Information Needs for the Elderly) program with Al Avery serving as Counselor continues to grow as individuals become aware of the service provided. This program requires an advance appointment.

Activities included weekly bridge playing, "beginners" classes in bridge playing, bowling, line dancing, "easy moves", and spring and fall walks. The varied bus trips covered places of interest and events and continue to be popular and very well attended. The bi-monthly Newsletter mailed to all residents publicizes all the programs and activities.

This year several of the Town's talented artists and photographers have been successfully included in our programs. The "Coffee and Conversation" with special monthly programs continues to meet the varied interests of the elders.

To help with the transportation needs of elders a taxi service, funded through a state formula grant, has been available for local medical appointments again this year.

Due to Ruth Kramer, Director, and Liz King, her Assistant, together with the volunteers giving generously of their time, the programs continue to grow and be successful.

As the elder population continues to grow, volunteers are vital to the success of all our programs.

MINUTEMAN HOME CARE (MHC)

Ruth I. Morey, Board Member

Minuteman Home Care (MHC) is a non-profit social service agency which assists persons 60 years and older to live in the dignity and comfort of their own homes and communities. The bulk of the Minuteman Home Care budget comes from State and Federal government funding sources.

The State Home Care Program provides services such as case management, homemaking, chores, transportation, respite care for caregivers and some administrative expenses.

Title III-B and Title III-C of the Older Americans Act provides federal funding for congregate meals and home-delivered meals programs, legal services, transportation services and innovative community projects.

A portion of the MHC budget comes from sixteen member communities and private donations. These contributions are a critical part of the agency's support. Through payment of an annual "local share" Lincoln is entitled to be represented on the policy setting Board of Members of Minuteman Home Care which administers the services. The Board consists of twenty members and eight members-at-large. During the 1992 fiscal year, the local share assessed to the Town of Lincoln was \$468.00. Local shares are assessed to each community on a formula based on the number of people 60 years of age and older living in the community.

Lincoln's participation through the appointed Board member to Minuteman Home Care and its "local share" is vital to the continued success of Minuteman Home Care and provision of needed services to the elders in our region.

DOG OFFICER

In March 1990, the Lincoln Board of Selectmen entered into a contract with Mr. Leslie Boardman to provide 24 hours/day, 365 days/year dog officer services to the Town. The Dog Officer, or his agent, can be reached by calling the business phone at the Police Station. The dispatchers record all calls for the Dog Officer and the Dog Officer then picks up these messages each evening. Non-emergency callers can expect a return call within the next day. If the call is an emergency, the Dog Officer will be paged for an immediate response.

After three years, Mr. Boardman is still the dog officer, and the program continues to run smoothly. It is clear that this would not be the case without the ongoing cooperation of the dispatchers and the Chief of Police. The Selectmen would also like to thank Mr. Boardman for his ongoing efforts.

The Town of Lincoln held its annual Rabies Clinic May 30, 1992. Six dogs and three cats were innoculated.

A reminder: Dog owners must now license their dogs by January 1st of each year. Owners not licensing their dogs by April 1st will have a \$5.00 fine added to the regular licensing fee. Licensing fees are as follows:

Male/Female	\$10.00
Spayed/Neutered	6.00
Kennel License	25.00 (up to 4 dogs)
Kennel License	50.00 (up to 10 dogs)

Please remember, licenses make all the difference when trying to return a lost dog to its owner.

NORTH EAST SOLID WASTE COMMITTEE (NESWC)

Henry J. Rugo, Town Representative

The waste-to-energy plant in North Andover continued to operate above the contract-required level of efficiency throughout the year. The general reduction in waste volume delivered to the plant has had an adverse effect on the economics of the plant operation. Due to the continuing downturn in the economy and to improving diversion to the recycling program, the plant has produced less income to the project from the electrical power that is generated, with a consequent increase in the tipping fee. New tonnage that has been attracted to the plant by a variety of extraordinary measures has kept the tipping fee from being more adversely affected, but a more widespread and intensive marketing effort is needed to fill the plant to the optimum capacity. Effort in that direction continues.

As the fraction of the waste stream that must be recycled increases, as required by state statute, the problem of filling the plant will become more severe. However, an improvement in the general economy and a more intensive marketing effort offer hope of some relief.

Actual transfer to NESWC of title to the plant site from the Commonwealth has yet to be completed despite the earlier approval by the Governor. Completion of this desirable transaction will require further negotiation with the State's administrative machinery. The resignation of NESWC's Executive Director effective in October has retarded progress on this issue until a replacement can be recruited.

Landfill capacity for the plant ash residue is sufficient for the remaining thirteen-year life of the present Service Agreement between the contract communities and the plant operator. Completion of complex negotiations between NESWC and the owners/operators of the landfill sites has guaranteed capacity at an acceptable unit price per ton delivered. This approach assures the necessary capacity at a reasonable distance from the plant. It also frees NESWC of the problem of finding an acceptable site from the rapidly diminishing stock and the additional capital outlay for acquisition and development, as well as the continuing expense of operation.

The prepayment of the so-called "UOP Stabilization Bond" that was negotiated by NESWC with the lender was completed in June. This NESWC initiative has saved the contract communities by avoiding the very expensive service costs of this loan (a saving of almost \$10 per ton in tipping fee).

Investment of construction bond reserves provides revenue to the project. NESWC assumed control of the investment portfolio in April 1988 after negotiations with the contractor and the Trustee. From that time, the credit rating of the portfolio was significantly

improved, its liquidity more closely matched with NESWC's schedule of operations and the derived income was increased. By the end of this year, the appreciation in the value of the long-term instruments was realized in anticipation of the March 1993 refunding of the construction bonds. Including those gains, the net difference in revenues as a result of NESWC control, from April 1988 to the end of 1992, was approximately \$3.4 million (a saving of almost \$4 per ton on the tipping fee).

Active representation of NESWC by the Executive Director resulted in a repeal of the statutory 3% set-aside (a saving in avoided cost of \$4.50 per ton).

Other representation by NESWC caused a change in the State's 30B procurement regulations that permits NESWC to participate in the kinds of negotiation that are often needed to recruit additional sources of new tonnage to help fill the plant. It has already been possible to compete favorably for the waste stream of one town that did not qualify as a regular contract community. An additional avenue has been opened by this administrative change.

The extended and time-consuming arbitration of the plant contractor's (MRI/WTI) claim against the contract communities was finally concluded by the finding that allows only a fraction of the original claim. Retroactively to the beginning of the Service Agreement for the full 20-year term, the award was less than one-quarter of the original claim. Instead of a possible penalty of \$27 per ton on the tipping fee, the award allows an increase of approximately \$6.50 per ton over the life of the contract (including retroactive interest).

In the course of the claim arbitration discovery proceedings, evidence was revealed that the plant capacity had been significantly under-designed. Legal counsel is evaluating how NESWC communities can best pursue appropriate compensation for this error in contractor performance. The complexity of the technical issues involved is daunting, but there is some promise of mitigating the effect of the contractor claim as described above.

Refinancing of the plant construction bonds, at their first call date of March, 1993, to take advantage of the present low interest-rate market, has been actively pursued during the entire year. At present it appears that these bonds can be sold before the end of January 1993. Unless there are unexpected and unusually abrupt adverse changes in interest rates, the present refunding can provide as much as \$20 per ton reduction in tipping fee for the remaining life of the project when the bonds will have been fully retired.

The one remaining expected capital cost to the project remains unresolved at the end of the year. Although the plant more than meets current State and Federal environmental regulations, more

stringent requirements are expected in the near future. NESWC has retained an internationally respected engineering consultant to perform a preliminary study to define the specifications of any addition to the plant that would be required. As a result, when the regulations have been fully promulgated, NESWC should be prepared to negotiate the specific design and costs with the plant contractor who will perform the actual installation.

The Lincoln representative to NESWC resigned his position as Treasurer (and by implication, also as Chairman of the Financial Affairs Subcommittee). Prior to departing that post, he submitted an extensive report to the executive officers of the 23 contract communities defining the urgent need for a comprehensive review of NESWC's management requirements, providing supporting arguments and an initial analysis. Specific recommendations were made for further action. Favorable responses have been received from several sources, but further progress will require substantial additional effort. An offer of further assistance has been made toward retaining a competent management consultant.

The Lincoln representative remains as member of the Advisory Board (appointed by the Selectmen) and of the Executive Committee (elected by the Advisory Board) until a replacement can be appointed.

Questions and comments on the NESWC operation are invited.

LINCOLN RECYCLING COMMITTEE

Abigail Avery
Wesley Frost
Hugo Liepmann
Gwyn Loud
Dorothy Yu-Brennan
Vicky Diadiuk, Chair

As charged by the Selectmen, the Recycling Committee has continued to examine the cost and effectiveness of recycling solid waste items and materials. The recycling of newspaper, metal, and wood and of green and clear glass continues to be cost-effective, in that it represents a smaller expense to the Town than the NESWC tipping fees. The success in finding buyers for these materials has varied throughout the year. The finding of buyers depends on the efforts of DPW personnel, since the Committee has been explicitly excluded from negotiating with buyers. The Committee has maintained its advisory role, and, as such, has identified potential buyers.

Salient developments in 1992 include:

. The newspaper market appears to have stabilized. An ongoing, fruitful relationship has been established with North Shore Recycled Fibers for newspaper collection.

. No office paper buyer was successfully contacted by the DPW. The Committee's recommendation that residents be allowed to take their office paper to Town Hall, where it is being collected for recycling, has, so far, not been adopted. Glass recovery continues to suffer from low quality control. Thus, it has been a continuing chore to find buyers. To raise the quality of the collected material and its marketability, organizations in Town were asked to volunteer to sort glass at the Transfer Station. Six courageous groups came forward, namely, Codman Community Farms, League of Women Voters of Lincoln, Lincoln Garden Club, Lincoln Grange, Lincoln Historical Society, and Lincoln Land Conservation Trust. As a result, glass recovery is now available on the first Saturday of each month when volunteers participate; and on weekdays when the low volume allows the sorting to be carried out by the Transfer Station attendants. The Committee thanks these organizations for their volunteer efforts and urges other Town organizations to join this volunteer project.

. The resultant non-availability of glass recycling on all but one Saturday a month is unacceptable in the framework of the State-wide bans scheduled to take effect in April 1993. The Committee, therefore, recommended: (a) that the number of hours the volunteers are present at the Transfer Station on each Saturday be reduced to the busiest time, so volunteers can cover more Saturdays, and (b) that the attendants' duties be shifted so more time can be devoted to glass and less to other, lower priority tasks. The solution of this problem rests with the Town.

. A swap table started early this year has been an unmitigated success, and runs mostly unattended. We commend Paul Harvey for taking the initiative to leave the table open at all times and for keeping it in working order.

. Seasonal collections of phonebooks by New England Telephone, and of Christmas trees have been successful. The recovery of white goods, metals, and wood continues as usual.

. An opportunity might have presented itself to reduce the Town's guaranteed annual tonnage (GAT) to NESWC. The Committee recommended a substantial reduction. The Town chose a more modest number. Both efforts are presently academic, since NESWC did not implement the waiver of the GAT.

. Within its advisory role, the Committee has recommended repeatedly that the Town collect, for recycling, both cardboard and mixed-paper, including junk mail. These items represent a high fraction of the Town's overall waste tonnage, and have reasonably good marketability. We urge the Town not to miss the opportunity offered by North Shore Recycled Fibers to start collecting both of these items at zero cost to the Town. We warn the Town of the dangers of "analysis paralysis."

The Committee is continuing to investigate the recycling of plastics, and looks forward in 1993 to industry developments that will enable the Town to recover these materials.

In summary, the Town has made progress in its recycling program, but much remains to be done before a fully effective materials recovery plan is in place.

Planning and Public Works

PLANNING BOARD

Kenneth E. Bassett (resigned)
E. Crawley Cooper (appointed)
Ann Kessen Lowell (resigned)
Dilla G. Tingley, Vice-Chairman
Thomas C. Wang (appointed)
James B. White
M. Palmer Faran, Chairman

For the Planning Board, 1992 has provided the opportunity to bring several projects to completion. We have been involved in the final releases on a number of subdivisions that were approved in prior years. For instance, Coburn Farm, a nine lot cluster, was finally signed off and is now built and occupied. The two lot cluster on the Umbrello Land off Route 117 was also completed. The nine lot Winchell subdivision, which was approved in 1991, has brought one dwelling unit to the Board for approval. These cluster subdivisions have required a great deal of time on the part of the Planning Board, but they have been successful developments and therefore rewarding to the Board and to the Town.

On January 8, 1992, the Board gave final approval to Adler's Woods, Harold Adler's standard twelve lot subdivision modification, thus ending a long and difficult process. The infrastructure for this subdivision is now being built. Warbler Springs, ten years in progress, is nearly completed. Straddling the town lines of Lincoln and Weston, this development has required numerous lot line adjustments to accommodate the large dwellings desired by the buyers of these lots.

The most recent subdivision approval has also been one of the most controversial, that is, the subdivision of land owned by Sarah Caldwell at 71 Weston Road. This is a two lot subdivision of a five acre parcel that already has one dwelling. It is the first cluster subdivision to be presented under the changed bylaw that reduced the cluster requirement from ten acres to four acres. On May 1, 1992, a standard subdivision plan was presented to the Board which proved density, i.e. the possibility of one additional lot on this land. Subsequently, a cluster plan was proposed, indicating the building envelopes, the open space and a trail easement along the driveway from Weston Road to Beaver Pond conservation land. The proposal aroused concern because of the small size of the lot and the fact that this was a test case for the new bylaw. During the long, open process, concerns of the neighborhood, constraints of the land, and changes required by the Planning Board were reflected on the cluster

subdivision plan and documents. On December 16, 1992, the plan was approved.

As for Battle Road Farm, Phase II has now been finished and all units have been sold. The development team is still seeking financing for the Community Building and Phase III. Indications are encouraging that 1993 will see this mixed income housing completed.

The Massachusetts Department of Public Works controls seven scattered lots of residentially zoned land in North Lincoln, and this year the DCPD (Division of Capital Planning & Operations) sent out a Request for Proposal for the purchase and development of this land. Fairview Realty has provisionally been designated as the developer. The proposal is based on two affordable units and four market rate units.

One of the most successful projects in town, the Ryan Estate, is nearing completion. This development will provide twenty-four units of retirement housing. Approved by the Planning Board in 1990, financing didn't become available until this year and a groundbreaking ceremony took place on June 11, 1992. The developer, Bridgestone Associates, is projecting early spring occupancy.

One example of the problems that have come before the Board is the Dooley land on Concord and Old Concord Roads. This is an existing subdivision consisting of six lots, two being too wet to be buildable. The owner presented to the Board a plan for a five lot subdivision, with the proposal to move to cluster once density was established. The Board was unwilling to accept the five lot density and rejected the plan. It is now up to the proponent to decide what to do.

Out of its 1992 budget, the Planning Board has enabled the Library Trustees to develop a landscape plan with the help of Ron Wood, a landscape architect. This plan takes into account the requirements for handicapped parking, as well as lighting, and will be developed as money becomes available.

In addition to subdivisions, accessory apartments also come under the purview of the Planning Board. Not as many applications were filed this year as in other years, but we did work to bring a pre-existing apartment into compliance. The Board also recommended that the Board of Appeals issue a special permit for an accessory apartment in an outbuilding that was less than fifty feet from the lot line. This special permit was the first to be granted under the change in the bylaw that allowed an accessory apartment to be built in an accessory building less than fifty feet from the rear or side lot line.

In the business district, the Board has been able to clean up some of the signs in problem areas. The signs for Joey's Auto and Todd's Table have been approved and renovated. At 11 Lewis Street, with the change in tenancy, a new sign has been erected with the

approval of the Board. The management agency at the Mall has brought a proposal to the Board for upgrading all the signs, the freestanding sign, and the signs on the buildings. For the first time, the Board approved a sign only for the summer months on Conservation Land. This sign was for a roadside farmstand, selling organically grown produce and located on Route 117 at the Umbrello Land.

This year two members of the Planning Board resigned. Anne Kessen Lowell and Ken Bassett were involved in career decisions that required relocation. Anne served only a short time, but she was a bright spot on the Board and we wish her well. Ken has served the Town in various capacities, most recently as a member of the Conservation Commission and for five years as a member of the Planning Board. We will miss his calm approach at emotionally charged meetings, his ability to bring clear insight to land planning, and his wonderful humor. In June, two new members were appointed by the Selectmen to fill out their terms. Crawley Cooper, an architect, and Tommy Wang, a landscape architect, have joined the Board. We are all working together to build upon the base that was started many years ago by previous farsighted planning boards to realize the vision of this very special town.

BOARD OF APPEALS

Despina F. Billings
Morton B. Braun
David P. Ries
Andre M. Vagliano
Margaret B. Marsh, Chairman

Amalie Kass, Associate Member
Fred John Solman, III, Associate Member

The Board of Appeals hears and decides appeals from decisions of the Building Inspector, requests for special permits and requests for variances from the requirements of the Town Zoning By-law. The power and authority of the Board of Appeals is set forth in Chapter 40A of the Massachusetts General Laws, in the Town By-law, in rules and regulations thereunder, and in numerous court decisions interpreting these statutes, rules and regulations.

Any person who is aggrieved by reason of his inability to obtain a permit or enforcement action from the Building Inspector pursuant to Section 8 of Chapter 40A of the General Laws, is entitled, pursuant to Section 20.2(b) of the By-law, to appeal that decision to the Board of Appeals. The Board follows applicable rules and regulations in hearing these appeals.

The Board also hears requests for special permits for accessory apartments, for the conduct of certain occupations in residences, for the operation of commercial business in Town, for the change or alteration of nonconforming uses or structures, and for such other subjects as the By-law provides. The By-law requires that, before granting any request for a special permit, the Board of Appeals shall determine that the use for which such permit is requested is in harmony with the general purposes and intent of the By-law and that the proposed use is not detrimental or injurious to persons or property. In addition, the permit must meet the requirements of the specific section of the By-law with respect to which it is being requested.

The third area of the Board's jurisdiction is to hear requests for variances. Unlike special permits, variances run with the land. Requests for variances present a special problem, since the Board's power to grant them is constrained by state law. The criteria upon which variance requests must be judged have also changed considerably over the years. As provided in Massachusetts General Laws Chapter 40A, Section 10, and Section 20.2(d) of the By-law, a variance may be granted only if, owing to the circumstances relating to soil conditions, shape, or topography of the land or structure: (1) a literal enforcement of the By-law would involve substantial hardship to the person seeking the variance; and (2) a variance would not cause substantial detriment to the public good; and (3) a variance would not nullify or substantially depart from the intent or purpose

of the By-law. In interpreting this statute, the Massachusetts appellate courts have held consistently that, since variances are always in derogation of the zoning system adopted by the town, "they are to be granted sparingly". Pendergast v. Board of Appeals of Barnstable, 331 Mass. 555, 557 (1954); Demaskos v. Board of Appeals of Boston, 27 Mass. App. Ct. 754, 755 (1989); Guiragossian v. Board of Appeals of Watertown, 21 Mass. Ap. Ct. 111, 115 (1985). Many persons seeking a variance assert "substantial hardship" as the basis for their request, only one criteria which the Board of Appeals must consider. However, the courts have found substantial hardship to exist only where the development or use permitted by the By-law would be economically unfeasible for anyone, not merely expensive.

The Board of Appeals considers closely the facts of each individual case which comes before it, and interprets those facts in light of the By-law's own language. In this way, the Board attempts to strike an often difficult balance between granting the requested relief to an individual and upholding the integrity of the Zoning By-law enacted by all of the Town's residents.

There were 9 applications filed, 9 hearings scheduled, 19 renewals published during 1992 as follows.

March	2 - CYNTHIA F. EVANS, 135 LEXINGTON ROAD special permit for apartment	WITHDRAWN
April	27 - LINCOLN AUTOMOTIVE, INC. 170 SOUTH GREAT ROAD special permit for non-conforming use	GRANTED
June	1 - GILES DILG, 11 LEWIS STREET special permit for business, tenant change	GRANTED
July	20 - LYNN WEIGEL & CHARLES KEEVIL, 233 CONCORD ROAD modification of special permit	GRANTED
September 14-	MONIQUE LUIJBEN, 244 CONCORD ROAD special permit for apartment	GRANTED
	KATHY LEE & MICHAEL MORITZ, 135 LEXINGTON ROAD special permit for apartment	GRANTED
October 26 -	SCOTT A. LATHROP & BEATRICE HEVERNAN, 148 WESTON ROAD special permit to maintain setbacks	GRANTED
December 28-	STEPHEN J. SAKOWICH, 99 TOWER ROAD special permit to maintain setbacks	
	JONATHAN C. CUNNINGHAM, TRUSTEE SEVEN WOODCOCK LANE REALTY TRUST special permit to locate pool closer than 20 feet from lot line	

RENEWALS:

Ramelle & Thomas B. Adams, 37 Baker Farm - Apartment
Alan Bachrach, Jr. 6 Brooks Road - Veterinary office
John & Irene Briedis, 27 Canaan Drive - Apartment
Mary J. Brogna, 99 Trapelo Road - Apartment
Susan Brooks & Eric Harris, 138 Bedford Road - Apartment
Roger M. Burke, 9 Tabor Hill Road - Apartment
Giles Dilg, Lewis Street - Woodworking business
David Donaldson, 22 Weston Road - Apartment
Warren F. Flint, Jr., Lexington Road - Business
John LeGates, Bedford Road - Apartment
Paul E. Marsh, Bedford Road - Apartment
Rita & Luciano Mascari, 29 Deerhaven Road - Apartment
Massachusetts Audubon Society, South Great Road - Charitable use
Ronald J. McDougald, 22 Lincoln Road - Apartment
Peter Pantzelos, Woodcock Lane, - Apartment
Barry L. Solar, 152 Trapelo Road - Apartment
Richard Wiggin, Winter Street - Apartment

CONSERVATION COMMISSION

Peter Conrad
Jonathan Donaldson
Christopher Klem
Tara Tracy
Christopher White
Joan Kimball, Chairman

The Conservation Commission continues its work which includes permitting of work within 100 feet of wetlands under the Massachusetts Wetlands Protection Act and the Town of Lincoln Wetlands Protection Bylaw; creating policies relating to Conservation Land, trails and farmland fields; managing the lands; creating Open Space Plans and maps; and protecting land through various means including conservation restrictions and easements. The Commission wants to take this opportunity to express its appreciation for landowners who have restricted building on portions of their properties and who have given permission for people to use trails on their properties. The Commission is delighted to note the publication of the Lincoln Land Conservation Trust's Trail Guide which will enhance outdoor experiences for both experienced trail users and new ones.

This year the Commission saw many changes in membership. Long-time members Tom Billings, Claire Cunningham and Nathalie Rice resigned from the Commission. The resignations of the two former chairmen, Tom Billings and Claire Cunningham, were occasioned by friction dealing with the central Town office staff over personnel issues. Tom Billings contributed a keen knowledge of legal issues and a willingness to delve deeply into issues ranging from mosquito control to farmland rentals to baseball fields. Claire Cunningham served as fiscal consultant for the Commission on issues ranging from financing the protection of Flint Fields to yearly budget considerations; she served as chairman of the Pesticide Review Subcommittee, and she brought her inquiring mind to all our Commission work. Nadie Rice, a professional wetlands biologist, was a stalwart on the Wetlands Subcommittee, contributed professional mapping experience and her remarkable knowledge of the land in Lincoln and the history of issues relating to it. These three members, all of whom put in many hours of extra time for the Town, will be missed by the Town and the Conservation Commission. The Commission welcomes Tara Tracy, Chris White and Peter Conrad and appreciates their considerable contributions within the last six months.

PLANNING AND ADMINISTRATION

Open Space Activities: The Commission recommended priorities for possible open space acquisition in view of the Town's circumstances, which appear to indicate an increasing role for private financing of acquisition activities. Ongoing discussions were held concerning the

possible grant of several potentially significant conservation restrictions. A restriction was proposed on the Caldwell property as part of a cluster approval under the Town's Zoning Bylaw.

The Commission participated with the Water Board and the Selectmen in the site selection process for the proposed water disinfectant plant required by the terms of the Town's waiver from filtration procedures for the public water supply at Flint's Pond. Several of the most logical sites involved conservation land. Due to the close relationship of watershed protection to general conservation interests, the Commission concluded that use of existing conservation land for a disinfection plant, and possibly a filtration plant in the future, may be appropriate, given proper siting and due regard for protection of other conservation values.

Wetlands: The Conservation Administrator, or Commission members in the absence of the Administrator, receives numerous requests for assistance from both residents and developers. These requests are made relative to the Massachusetts Wetlands Protection Act, the Town of Lincoln Wetlands Protection Bylaw and the public interests which Lincoln's wetlands function to protect (e.g., public water supplies, flood control, wildlife habitat). Fulfilling these requests can require map and file research within Town Hall, preliminary field inspections to determine the presence or absence of wetlands on a site, and/or local regulations. More often than not the landowner or developer's needs are met without going through the formal regulatory process. The Commission held 16 public hearings under the Wetland Protection Act and the Lincoln Bylaw. Work of the Commission includes preliminary meetings with the applicants to discuss the proposed project, the regulations under the Act and the Bylaw. The Commission holds hearings and writes permits for work. The Commission is responsible for assuring that the work is carried out in accordance with the requirements of the permit which the Commission writes. Proposed work which has come before the Commission this year includes new houses, house additions, pools, pond restorations and several municipal projects.

Staffing: The Commission is pleased to enjoy the continued services of Michael Murphy, Conservation Land Manager. There have been several changes in other positions and position eliminations within the department over the past few years. The Commission extends its thanks and support to Mike who has had to adapt to budget mandated reductions of Land Management crew from 3 in FY '91, to 2 in FY '92, to just himself this fiscal year. With the staff reductions, Mike has successfully coordinated some of his land maintenance activities with crews from the DPW. We value Mike's experience, his knowledge of the Town's 1400 acres of Conservation land and its 57 miles of trails, and his sensitive approach to the care of the land. The Commission regretfully accepted the resignation of Conservation Administrator, JoAnne Carr. The Commission has missed her excellent administration of Commission work including wetland permitting, farmland rentals and open space issues. After a five month search

and screening of 134 applicants, the Commission welcomes our new Conservation Administrator, Geoff McGean. Mr. McGean comes to the Commission with a Master's Degree from Yale and three years experience with the Environmental Protection Agency on Superfund issues. The Commission also appreciates the enthusiastic services of Chief Ranger Dan Reppucci and ranger staff. Joining the Commission last summer, Mr. Reppucci has spent considerable thought in coordinating the head ranger position with other agencies in the Town.

The Commission would like to thank the Selectmen's staff and Town Hall staff for their help during the five months without an administrator. The Commission would like to single out Planning Board Administrator, Liz Corcoran, who took over much of the office work with professionalism and cheerfulness during those five months. We also benefited from Susan Harding's accurate rendering of Commission minutes during our lengthy meetings and from Frank Emmons' coverage for a two week period this summer. Finally, the Commission would like to thank the members of the Wetlands Subcommittee, Tara Tracy and Chris White, for the extra work they contributed in the absence of the Administrator.

Ranger Program: The Lincoln Conservation Rangers continue to be a valuable source of information and safety to residents and visitors who use the conservation lands in Town. In 1992, user visits during the summer months totalled approximately 14,100. During the busy summer months, Chief Ranger Dan Reppucci and seasonal rangers Jane Layton, Tom Kowalski and Diana Ryan instituted a split shift schedule to give greater daily coverage to all the conservation lands in the Town. The area of greatest enforcement difficulty continues to be controlling human and dog access to Flint's Pond. The Chief Ranger led a successful July 4th guided sunset walk through the Lincoln woods and continues to work towards offering other interpretive and educational activities for users of Lincoln's conservation lands.

The donation boxes at the Mount Misery, Schools, and Lincoln Woods parking lots continue to be sources of support for the Ranger Program. Money contributed to these boxes helps offset the costs of the Ranger Program and trail maintenance. Additional income is also collected through group user fees; together these two revenue sources combined to make approximately \$1,054.

Farmland Program: Under the direction of Mr. Billings, farmland contracts were revised to be in compliance with the new state procurement law. The contracts were extended to five years and were put out to bid in two installments. A total of 176 acres is leased to six farmers for the next five years resulting in a revenue of \$4,141 per year.

As manager of the lands, the Commission sees its role to be good stewards of the land by rotating crops, by watching over pesticide and fertilizer use, and by ensuring that good practices occur on the

land. For the first time this year, there was considerable competition for the fields and decisions of whom to award the fields were difficult. The final decisions were based on what was believed to be best for the land. The Commission currently rents fields to hay farmers, vegetable farmers and two organic farmers. In addition, because of the boom in the raccoon population, one of the farmers reported difficulty in controlling the raccoons and protecting his sweet corn crop. After a public meeting, the Commission decided that lessee farmers should consult with the Commission about problems created by burgeoning animal populations and ways of dealing with them.

CONSERVATION LAND MANAGEMENT

Trails: All trailheads in Town were marked with a uniform post and number system. The Fire Department personnel were trained by the Land Manager on the use of the Emergency Vehicle Access System. Certain trails were marked and designated "No Bike" trails; these trails are closed to bikes because they are either sensitive wetland trails subject to severe degradation, or trails that are on private property subject to owner restriction. A successful project using Lincoln Guide Service volunteers took place this year. Mike Farny and staff members approached the Commission with a proposal to help maintain trails. With the involvement of L.G.S. staff and volunteers, several water bars were installed in Codman Forest and Pine Hill, trails were covered with wood chips, and some signs were constructed. We look forward to engaging in similar work with Lincoln Guide Service and other volunteer groups in the future.

Fields: On the Sandy Pond Trust parcels (fields west of the pumping station), field edges were cleared of brush and vines, the Red Pine plantations were pruned, and the open fields were rotary mowed. Continued mowing took place throughout the Town in 18 different locations. This mowing involves annual open field work and agricultural field edge clearing on Town-owned Conservation parcels, School property, Pierce Park, and L.L.C.T. property.

Woodlands: On the Baker Bridge parcel, Sugar Maple saplings were thinned to allow growing space for the trees in this "sugar bush". At Pine Hill, the White Pines that were released in a previously approved and executed forestry operation were pole pruned and thinned.

Town Plantings and Tree Care: Lincoln Tree Service donated a Bradford Pear to the Town as part of the Fourth of July celebration; this tree was planted at the Canoe Landing overflow parking lot area. At the Pierce House, Arborvitae were planted to replace overgrown Yew bushes on the northern end of the house, several trees were correctly pruned, and ornamental plantings were cared for. The Town's 7 remaining Elm trees were injected with fungicide as a preventative measure against the ever persistent Dutch Elm Disease.

Other Projects: Completion of the Codman Road roadside path took place. With the help of the D.P.W. men and equipment, the base construction for this important trail/bikepath is now complete. Construction was carried out within the wetland buffer-zone in compliance with the W.P.A. and Conservation Commission guidelines. Further upgrading with possible paving will make for a scenic path traversing Codman fields and woodland. Three high use area parking lots were maintained by surface grading of parking areas. In addition, brush and grass were cleared along the roadside for better visibility at the entrances. The Baker Bridge brush dump continued operation; open to Lincoln residents on the first Saturday each month from 8 a.m. to 4 p.m. for the deposition of brush and leaves. Leaf compost material is now available for pick-up at the brush dump during normal operating hours. Other projects include: litter pick-up, steel gate manufacturing and replacement, vehicle and chainsaw maintenance, firewood sales and deliveries, snow removal on public roads and parking areas, erosion control, and sign work involving both new and replacement signs.

THE LINCOLN LAND CONSERVATION TRUST

Robert C. Brannen
Paul Brooks
Margaret P. Flint
William A. King, Secretary
Gwyneth Loud
Samuel G. Mygatt
Paul J. Svetz, Treasurer
Robert H. Webb
William G. Constable, Chairman

The Lincoln Land Conservation Trust (LLCT) celebrated its active 1992 year with the publication of A Guide to Conservation Land in Lincoln. The Guide is the first compendium of geological, biological and cultural descriptions of the permanently conserved parcels of conservation land in Lincoln. The 150 page paperback was produced through the creative, talented perseverance of Gwyn Loud and her committee of Margaret Flint, Nadie Rice, Paul Brooks and the Chairman. David Ford's design and production assistance incorporated the art work of Paul Brooks and Scott Hecker, the research and writing of Ann Prince-Hecker, Harris Roen and Amy Wales, and the efforts of many, many historians, bird watchers, Town officials and other naturalists who contributed to this volume. Lorraine Fiore Browne has gathered a cadre to distribute the Guide to several outlets. The Guide may be purchased in Lincoln at the Lincoln Town Hall, the Old Town Hall Exchange, the Lincoln Guide Service, Massachusetts Audubon Gift Shop, Something Special and the Three S Pharmacy, each of whom have generously contributed any profit from their sales to the LLCT.

Stewardship of LLCT lands and trails also relies upon volunteer activities, supplemented in 1992 through efforts of the veteran LLCT trail crew of William Rizzo and Owen Hughes. Volunteer work days such as the ones coordinated by abutters to, and friends of, the Page Road conservation land provide vital land management. Through the efforts of the Page Road team, new cattle-proof fences were installed, trails maintained, stone walls uncovered and pastures improved for the Codman Community Farms' devon cattle which now graze there. Other organized volunteer efforts include those coordinated by the Lincoln Guide Service to rehabilitate those trails which bear the greatest burden of use. The most important volunteer conservation efforts in Lincoln, however, are the many users of the trails, whose individual stewardship combine to keep the trails clean and safe.

Throughout the past year, the LLCT has participated in the efforts to acknowledge and protect Walden Woods, that portion of Lincoln and Concord identified as such by Thoreau. Working with the Concord Land Conservation Trust, the Department of Environmental Management and the Walden Woods Project, efforts have continued to define land management guidelines for the important symbol of our natural and cultural heritage. In addition, the LLCT continues to be

recognized in the larger land conservation community through active roles in the National Land Trust Alliance and the newly created Massachusetts Land Trust Coalition.

The efforts of the Lincoln Land Conservation Trust complement, and are in turn assisted by, the efforts of the Lincoln Conservation Commission and its staff. Coordination between the LLCT and the Commission continues to prosper, including continued payments from the LLCT Flint Fields' Fund, administration of the conservation restriction program and maintenance of our interlocked trail systems. Of particular note in 1992 was the joint decision to limit bicycling on environmentally sensitive trails, in recognition of the damage which has been caused by the explosive growth in off-road bicycling in recent years. Signposts were provided by the LLCT and Conservation Commission rangers have been authorized to enforce bike prohibitions on Lincoln trails.

While Lincoln continues to have a conservation program and a publicly accessible trail system admired throughout the country, continued efforts must be applied to preserve remaining sensitive natural resources, to connect natural areas for biological and recreational linkages, to provide educational opportunities and to maintain the fields and forests which are the hallmark of Lincoln's remarkable environment.

LLCT - 1992

Balance: 12/31/91

Harvard Trust	15,198.97
Fidelity Daily Income Trust	11,582.38
Fidelity Cash Reserves	21,049.22
Jean W. Preston Memorial	14,464.83
Securities	1,120.00
Lincoln Conservation Fund	<u>418,847.05</u>

\$482,262.45

Received:

Contributions:	14,649.48
Sale of Trail Maps	1,888.54
Dividends & Miscellaneous	316.86
Sale of Conservation Guides	2,446.00
Interest:	
Harvard Trust	447.55
Fidelity Daily Income Trust	415.89
Fidelity Cash Reserves	788.67
J.W.P. Memorial Fund	541.89
Lincoln Conservation Fund	<u>15,081.16</u>

\$ 36,576.04

Expenses:

Wages & Supplies	6,778.94
Equipment & Repairs	1,473.65
Insurance	1,031.00
Printing & Postage	1,995.39
Legal & Filing Fees	25.00
Social Security Taxes	676.37
Conservation Guide Expenses	13,489.98
Mowing & Miscellaneous	<u>107.25</u>

\$ 25,577.58

Balance: 12/31/92

Harvard Trust	9,369.72
Fidelity Daily Income Trust	11,998.27
Fidelity Cash Reserves	21,837.89
Jean W. Preston Memorial Fund	15,006.82
Securities	1,120.00
Lincoln Conservation Fund	<u>433,928.21</u>

\$493,260.91

1989 Conservation Fund (Flints' Field Fund)

Balance: 12/31/91	\$482,435.27
1991 Donations & Interest	\$ 59,482.47
Payment to Town of Lincoln	<u>230,610.00</u>
Balance: 12/31/92	\$311,307.74

HOUSING COMMISSION

Lee Harrison
Katharine Preston
Susanne Werner
Giles Browne, Chairman

In 1992, the Housing Commission welcomed Katharine Preston as a newly-elected member and also accepted with regret the formal resignation of 10-year E.O.C.D. appointee, Ray Johnson. Ray's contributions to the Commission were many and his expertise exceptional. In December, the Commission and the Selectmen nominated, as his replacement, Tom Black of Storey Drive. His expeditious appointment by the Secretary of the Executive Office of Communities and Development will allow us to start 1993 with a full complement of Commission members.

Also during 1992, the Commission lost our clerk, Jeanne Survell, due to force reductions in Town Offices. Jeanne's energy and enthusiasm are noteworthy, and we were pleased that she promptly found other employment here in Lincoln. Her duties were assumed by Alyson Morse Katzman, who added them to an already full job. Alyson has served the Commission with her typical professionalism, and it was with regret that we learned of her plans to leave full time work at the Town Offices in February 1993. Ray, Jeanne, and Alyson will all be missed.

Operations

The Commission has continued to administer seven Town-owned and three Town-leased residential units with the intent of bringing all leases and rents into fair and consistent application, given the (confidential) circumstances of each tenant.

The Social Worker for the Codman Farmhouse Congregate Living units submitted her resignation this year; Nancy Bartlett served these tenants and the Town well ever since the selection process began for the first residents. Her replacement, Paula Doherty, will begin her duties in early 1993, meeting the three (soon to be four) tenants and proceeding as required.

Proposed Legislation

The 1992 Town Meeting sent to the Legislature a request for the enactment of legislation allowing the Town to convert the Housing Commission to a Housing Authority. This action will allow Lincoln access to funds not available to Commissions, when state funds become available. On the last day of the 1992 Legislative session, Lincoln's bill, which had passed the House, failed to come to a vote in the Senate. This bill has already been re-filed for the 1993 Legislative session, and the Commission will work closely with our legislators to see that it successfully passes the current session.

1993 Agenda

The Housing Commission has identified several areas of interest for 1993:

* Approval by EOCD of the change in mix at Battle Road Farm, Phase III.

* Exploring ways to increase the number of affordable accessory apartments in town, as defined by State guidelines. Potential tenants could be Town employees, people who work in Lincoln, or those with Lincoln connections.

* Analysis of the data received from the 1992 Housing Questionnaire.

* In light of the Town's longstanding agreement with the State, continue working to sustain over 10% affordable housing.

* Consideration of increased diversity in the housing mix in Lincoln.

WATER COMMISSIONERS

Leona Champeny
Gabriel Farrell
Andrew F. Hall, III, Chairman

1992 has been a good year for the Water Department. The timetable for the completion of the contact chamber is on schedule. In March 1992, the Town approved funding for design of the contact chamber and the commencement of the pilot study. Our engineers, Weston & Sampson, undertook the pilot study and initially investigated eight potential sites for locating the contact chamber. The site selection process has now been reduced to three locations and hopefully in January 1993, a final site will be selected. At that time, Weston & Sampson will proceed with the plans which will be submitted to the Department of Environmental Protection (DEP) for their approval in August 1993.

In March 1994, we plan to request Town Meeting approval for the funding of the contact chamber. Construction will then commence in April 1994. We anticipate completion of the project in early 1995. The DEP is currently trying to accelerate completion to December 31, 1994. However, that appears unrealistic, recognizing that it is the dead of winter. At this point, the timetable is under control and we will comply with whatever the mandate, as the alternative is filtration, and this is even more expense.

On an operating basis, our operating expenses are under control and our annual billings continue to increase as we distribute more water. The accomplishments of the Water Department under the direction of Pat Allen, Water Department Superintendent, were recently acknowledged by an award from the DEP for the Town's ability to consistently provide a quality water supply. We are very pleased with the recognition being given to Pat and his crew. The Water Department continues to systematically flush the system in the spring and fall, exercises all gate valves and replaces fire hydrants as needed. This systematic approach to maintaining the system has substantially improved every home's water quality.

In 1993, we will continue to evaluate with Weston & Sampson the alternatives for reducing the iron content in the Farrar Pond Well. We will also continue to expand the water distribution system where it is economically feasible and in the best interest of maintaining the Town's water quality. We also plan to work diligently to continue abiding by current regulations and drinking water guidelines in an effort to minimize capital expenditures which would represent a burden to all Lincoln residents through increased water rates.

On behalf of the present Water Commissioners, we want to acknowledge the fine work of Rob DeNormandie these past years and wish him the best with his new responsibilities as Selectman.

Statistics as of December 31, 1992

	<u>Beginning of Year</u>	<u>Additions</u>	<u>End of Year</u>
Miles of water main	54.26	1.16	55.44
Hydrants in use	455.0	11	466
Gates in use	654.0	27	681
Blow-offs	53.0	0	53
Services in use	1,610.0	22	1,632

1991

Spring Billing	54.1 million gallons	\$210,176
Fall Billing	93.6 million gallons	\$361,201

1992

Spring Billing	70.5 million gallons	\$219,328
Fall Billing	92.1 million gallons	\$322,234

Vincent R. DeAmicis, Superintendent, Department of Public Works

I am pleased to report to you the accomplishments of the past. The major projects are as follows:

1. 86 roadside trees and 18 trees in the cemetery were removed.
2. Floor drains at the DPW Building, Lewis Street, were removed and new concrete floors were poured (150 c.y.).
3. 216 man-hours were spent assisting the Conservation Department, 631 man-hours assisting the Water Department and 134 man-hours doing repair work at the Pierce House.
4. The transfer station road was paved.
5. The bathroom at Sunnyside Lane was renovated.
6. 869 tons of hot top and cold patch were applied to Town roads.
7. All Police, Fire, Conservation, Water and Highway vehicles were maintained by the DPW.
8. 372 miscellaneous work orders were completed.

As always, the accomplishments of the department can only be achieved by the efforts of the employees and the assistance and cooperation of many others. My thanks to all.

PIERCE PROPERTY COMMITTEE

Lynn Donaldson
Judith C. F. Gross
William Shea, Chairman

Dawn Murphy, Pierce House Manager

Over the past three years, major restoration of the 93 year old house continues slowly but on schedule. Rebuilding of porches, columns and roofs, which has resulted in interior ceiling water damage, is in the final phase of completion.

A commercial refrigerator was installed in the kitchen to provide necessary storage space for food and beverages for major functions.

To minimize parking along the driveway lawns, the rear parking lot has been expanded and graded by the Town Department of Public Works. A plan will be developed to organize the parking pattern so as to accommodate the maximum number of vehicles.

In spite of the sluggish economy, reservations for functions at the Pierce House continue at a very normal rate. We are very pleased to have the house in such demand by both Lincoln residents, as well as guests from other communities.

CEMETERY COMMISSIONERS

Martha DeNormandie
John C. MacLean
Marjorie L. Holland, Chairman

Agents: Warren F. Flint, Sr.
Nancy J. Zuelke

In March of 1992, the Commission suffered the loss of its newest member, Dr. George P. Faddoul. During his all too brief tenure, Dr. Faddoul contributed generously of his time and talents; we remain most grateful for his dedicated interest and service. John C. ("Jack") MacLean, appointed by the Selectmen in June, has joined the Commission, and is most heartily welcomed.

Following an incident of vandalism last winter, when a number of gravestones were overturned, police patrols have been increased. We commend the Department of Public Works for the immediate resetting of the stones affected, and we feel most fortunate that there was no permanent damage.

Over the summer months, designated trees and brush along Lexington Road, including in the cemetery, were removed or pruned. We wish to thank the Department of Public Works and the Conservation Commission for their help and care in so maintaining the cemeteries' plantings, grounds, and setting.

Landscape architect Max Mason graciously consented to work with the Commission on revitalizing the Arbor Vitae Cemetery's landscaping. Based upon his detailed proposal, many of the dead trees and branches were removed, while flowering and other shrubs will be added beginning in the spring of 1993. In addition, Acton Monument Co. was contracted to repair or restore some of the older markers at Arbor Vitae.

At the recommendation of the Commission, the Town has signed a contract for engineering and surveying services, including computerized cemetery maps, with the BSC Group. These plans are to be completed by June 1993, financed through cemetery funds. In response to the Town's request, the Commission also voted to transfer \$5,000 from the Cemetery Improvement Fund and \$650 from the interest earned in the Perpetual Care Fund to the Town's General Fund in FY94.

As part of an ongoing project, Warren Flint's account of Lincoln's first cemetery, the "Precinct Cemetery," follows this report. This ancient cemetery, with its interesting examples of eighteenth-century folk-art carving, is the oldest section of the Lexington Road Cemetery. Here, the Lincoln Minute Men and others perform a poignant memorial ceremony each April, and we hope Warren's account encourages you to join with them in visiting and appreciating this historic and beautiful piece of our community's shared heritage.

The Cemetery Rules and Regulations (updated October 1992) are available at the Town Offices for owners and prospective purchasers of cemetery lots.

There were 10 lots sold and 21 interments in 1992.

Precinct Cemetery
Prepared by Warren F. Flint, Sr.

In 1735 this community was very sparsely settled. It represented for the most part families living on the outskirts of what was then Concord, Weston and Lexington. These early settlers had an independence of spirit which motivated a group of them to petition the General Court for a separate town. After twelve years of study and petitioning, the General Court approval for the Second Precinct of Concord was allowed in 1746. By then, some twenty or more families had started building a meetinghouse on the site where the Stone Church now stands.

It was customary at this period to have a burial ground near the meetinghouse. However, it is speculated that there was so much animosity about the new community that Edward Flint, who gave the site for the new meetinghouse, refused to give or sell a site for a burial ground nearby. The result was that his nephew, Ephraim Flint, gave an acre of land, off what is now Lexington Road, about half a mile from the meetinghouse.

This burial ground is now referred to as the first community burial ground or the "Precinct Cemetery", and it was formally accepted by the community in 1748. The area was fenced and the first interment was that of Jonathan Gove, in 1747. Early families who used this burying ground included: Abbot, Bemis, Benjamin, Brooks, Brown, Child, Flint, Goodnow, Gove, Hartwell, Headley, Mason, Parks, Stone, and Wheeler.

The families chose the southwest portion of this rectangular acre for their interments. The east corner of the plot was used for servants of the families, and for others who had no attachment to these families; examples are Sippio Brister, "a man colour"; five British soldiers; and others who are surmised to have been interred there.

On April 20, 1775, the day after the Lexington and Concord battle, the five British soldiers who were killed in the fighting in north Lincoln were brought by ox cart to this cemetery for burial. They were placed in a common grave with no identification above the interment. In 1884, one hundred and nine years later, the Town felt that there should be a monument recognizing them. A monument was erected on what was thought to be the burial site. In 1942, when preparation for a contemporary interment was being made nearby, the

burial agent discovered the bodies of the five British soldiers about fifty feet from the monument erected in their memory, and indentified them as such by fragments of cloth and buttons from their uniforms.

The gravestones in this old burying ground are largely of slate, measuring generally 2 1/2 - 4 feet high, 1 1/2 - 2 1/2 feet wide, and 1 1/2 - 3 inches thick. There are a few monuments of marble, sandstone, or granite of more recent vintage. There are a few instances where two small rocks, set on edge, at head and foot, identify the interment of a small child or baby.

Gravestones of this period were important for their symbols and verses, and frequently there was an expression of philosophy and faith. The beauty of the carvings, for they were the earliest and for a long time the only forms of sculpture in New England, must have satisfied a desire for artistry and beauty. Today these monuments are a valuable source of historical and genealogical data.

The designs on these gravestones are of many types. They include the death's head, the angel face with wings, the hourglass, and occasionally a sculptured "portrait." The perimeters of these stones were frequently decorated with beautifully carved flowers and geometric designs. The slate for these stones to a large degree came from the "slate pits" of Harvard and Lancaster.

There were many stonecutters in New England; historian Harriet Merrifield Forbes lists over one hundred. Some of those working in this area were Foster, Hastings, Lamson, and Park. Only a few of them signed their work; when they did, it was on the base of the stone, generally below the present grade.

LINCOLN HISTORIC DISTRICT COMMISSION

Abigail S. Congdon
Elizabeth C. Donaldson
Eleanor H. Fitzgerald
Kenneth E. Hurd
Jane G. Langton
Mary G. Spindler
Thomas C. Wang
James B. White
Colin M. Smith, Chairman

The Historic District Commission approved three projects this year. The first was the restoration of a historic property on Bedford Road that had been badly damaged by fire. Second was the addition of a small barn on Weston Road, and third was the exterior lighting of the library addition on Library Lane. This project is still incomplete.

A good deal of the Commission's time was spent on the question of where to locate a little league field. The Commission remained opposed to locating it in the center of town, but has agreed with the Selectman's proposal to permit a temporary field in that location until the siting of a permanent field is located at the schools. This is part of the renovation plan currently being studied by the School Building Committee.

ROUTE 128 AREA COMMITTEE

Susan Carr
Terry Fenton
Earl Flansburgh
John Hammond
David Ries
Beth Sutherland Ries, Chairman

In accordance with its charge, the Committee continued to monitor real estate development activities in the 128/Waltham area and to pursue long-term solutions to the traffic impacts which such developments threaten to impose on the Town of Lincoln. For several months the Committee heard rumors of the potential sale of the one large parcel of land on the Lincoln/Waltham border that had seen no activity in the past ten years. In April we were able to verify the rumors: a residential developer had an option to purchase the 19.5 acre tract on Old County Road belonging to the Kennedy brothers. The tract, zoned residential, lies primarily in Waltham on the westerly side of the road opposite the Polaroid land.

In the Committee's view, the proposed subdivision of this parcel into 26 lots could lead to Old County Road becoming a through street. A through road would then attract substantial commuter traffic, negatively impacting both the neighborhood and other areas of town. This was the same eventuality that we had fought strenuously in 1987 and 1988 when Boston Properties sought to reconstruct and widen the road.

The Committee promptly contacted the developer, Eugene Snow, to discuss our concerns. We also submitted a lengthy letter to the Waltham Board of Planning and Survey outlining these concerns and testified at a preliminary hearing on the subdivision plan in June.

The Committee subsequently entered into a series of meetings with Mr. Snow, his attorney, and consulting engineers. We were able to persuade Mr. Snow that a through road would not be in his best interest, and he agreed to join us in pursuing a closing of Old County Road. At the final hearing on the subdivision in October, Snow's attorney outlined the proposed road closing to the Waltham Planning Board.

With the help of neighborhood representatives and after a well-attended neighborhood meeting, the Committee circulated petitions in Lincoln, Waltham and Weston asking the Middlesex County Commissioners to approve discontinuing Old County Road for a distance of approximately 1,000 feet. We also approached Polaroid to solicit their support or non-opposition to our petitions. At year end, however, we had not received word of Polaroid's position regarding the proposed closing.

BEMIS HALL ADVISORY COMMITTEE

Barbara Beal
Debra Haiduven
Ruth Kramer
Daniel Spaeth
Eleanor M. Wilfert, Chairman

In the spring the Board of Selectmen asked for the Committee's input on alcohol, dancing and amplified music in Bemis Hall.

The Bemis Hall Advisory Committee felt that because the alcohol issue is a legal liability and an insurance issue that it should be resolved by the Selectmen and Town Counsel.

Because of the condition of the floor in the Upper Hall, the Bemis Hall Advisory Committee agreed that dancing be prohibited except with special written permission by the Selectmen. Recently the Bemis Hall Advisory Committee learned that this floor will be lightly sanded and refinished in the Spring. A new floor will be needed in the not too distant future and could cost over \$15,000.00.

The Bemis Hall Advisory Committee agreed to curfews for amplified music by users and presented the curfew regulations to the Selectmen for approval.

Several balusters have been replaced on the main staircase, some were repaired by Joe Mannarino and more extensive repairs were made by Minuteman Regional Vocational Technical School for a small charge. The balcony doors will be made safer at a small cost. The new light fixtures downstairs and new bulbs upstairs were put in by the Boston Edison Encore Program at no cost to the Town. A leak in the brick wall near the northwest corner of the building will cost about \$3,000.00 to repair. Hopefully this will come out of the Town maintenance budget for next year.

The \$20,000.00 appropriation voted at the 1986 Annual Town Meeting for fiscal year 1987 for work at Bemis Hall is just about exhausted. The Bemis Hall Advisory Committee is proud of what has been accomplished and much of its success is due to Joe Mannarino's help.

The Bemis Hall Advisory Committee thanks Alyson Morse Katzman for her cooperation over the last several years and wishes her many years of happiness ahead in any new endeavor.

CODMAN COMMUNITY FARMS, INC.

Mark Banks

Peter Conrad

Tom DeNormandie, Vice President

Dave Donaldson

Nancy Fleming

Rainer Frost

Jon Kelman

Chris Kilham

Beth Lerman, Clerk

Margaret B. Marsh

Carla Ricci

Clifton Rice

Marcia Roehr, Treasurer

Fan Watkinson

Suze Craig, President

Dave Hardy, Farm Manager

Anne Papadopoulos, Assistant

In 1992, CCF continued to grow, thanks to a committed, hard-working Board and staff. Under the direction of Farm Manager Dave Hardy, the Farm yet again strengthened and expanded the livestock, hay, and community outreach programs.

Our livestock now includes: ten minor breed Beef Devons, five minor breed Lineback cattle (two born at the Farm); 25 purebred Suffolk sheep (eight born at the Farm) and a new, also purebred, Suffolk ram, as well as five crossbreeds; three minor breed Tamworth sows (two born at the Farm) and a minor breed Tamworth boar; a flock of chickens (some raised by Hartwell and Hanscom first graders in conjunction with CCF). These animals generate revenues through the Farm's sale of naturally raised veal, beef, hamburger, lamb, pork, and eggs.

Although the summer's cool wet weather made good grass, it made haymaking itself downright difficult, as the manufacture of good hay requires at least three sunny days in a row. In spite of the weather, CCF brought in a record crop: over 15,000 bales.

All during the year CCF provided educational experiences for Lincoln residents and beyond. The barn complex hosted a steady stream of Farmer's Helpers on Tuesday afternoons for grades 1 through 3, and has been the focus of a Brooks School elective. We supervised hatching of chicken eggs in both Hartwell and Hanscom, planted pumpkins with first graders who harvested them as second graders, and also planted corn with Hartwell second graders. During the summer, not one but two pre-school Children's Gardens, with related educational programs, flourished below the regular plotters' patches. CCF cattle graced summer pastures on Conant and Page Roads, and the Codman House Octagon.

Buildings and Grounds: We now have a Codman Farm Store, thanks to the hard work of a volunteer team of scrapers and painters, who organized one bay of Barn C. This project enabled us to sell Farm products whenever the Farm is open--365 days a year, 8 to 4. Compost was added this year to our product line, and was sold spring and summer, from a carefully maintained stockpile out behind the newly constructed chicken coop. A pick-your-own Flower Garden, located at the corner of Lincoln and Codman Roads, provided not only revenue but also welcome color.

Fundraisers: CCF took an active part in the Winter Carnival and the Fourth of July Celebration, as well as Town Meeting. We also hosted a well-attended Sheepshearing and an October Trail Race. Continuing a Lincoln tradition, we marked the end of the growing season with a town-wide invitation to the Harvest Fair and Barbecue. Careful planning and hard work by the membership combined with a dawn's eastward sweeping downpour--followed by a lovely sunny day--to make this year's celebration one of the most memorable. Many thanks to the hundreds of people who volunteered their time, talent, and warm support for these events.

A nonprofit organization, Codman Community Farms relies entirely on sale of its agricultural products, supplemented by memberships, donations, other gifts, and volunteer service. Independent of the Town of Lincoln, CCF receives no formal financial support from the Town except for a modest allocation for shared electricity in the Barn complex. Fields are leased from the Town and private landowners.

Because of new projects and programs and more efficient equipment, we have been able to increase the agricultural productivity of many acres of land in town. We continue our mission: to carry on the three hundred year tradition of Lincoln's agricultural heritage, to use Lincoln's open lands for productive, conscientiously managed farming, and to provide a model of working agriculture for the educational, social, and scenic benefit of Lincoln and beyond.

CODMAN COMMUNITY FARMS, INC.
 Statement of Revenues, Expenses and Changes in Fund Balances
 Years Ended November 30, 1992 and 1991

Operating Revenues:	<u>1992</u>	<u>1991</u>
Sales:		
Hay	\$ 31,060	\$ 26,262
Vegetable crops	3,921	1,885
Livestock	17,750	13,274
Custom work	4,110	2,754
Resale, net of \$9,547 related cost	657	-
Total Sales	<u>57,498</u>	<u>44,175</u>
Dues	13,490	12,120
Garden Plot fees	1,670	1,650
Fair	23,357	35,674
Education	1,897	1,149
Interest	2,037	1,453
Rentals	13,810	11,885
Other	74	1,034
Total operating revenues	<u>113,833</u>	<u>109,140</u>
Operating expenses:		
Labor and related costs	71,410	53,027
Seed and livestock	952	420
Fertilizer and lime	7,187	8,472
Repairs	4,814	6,703
Depreciation	14,412	14,650
Feed	7,035	5,376
Fair	6,422	12,271
Rentals	1,412	1,222
Supplies	1,325	813
Water	1,551	1,680
Fuel	1,666	3,073
Insurance, taxes and fees	1,884	1,097
Freight and utilities	1,953	1,322
Legal and accounting	1,200	1,200
Advertising	132	1,009
Bad Debts	-	736
Office supplies and expense	2,513	3,960
Total operating expenses	<u>125,868</u>	<u>117,031</u>
Operating income (loss)	(12,035)	(7,891)
Non-operating revenue (expenses):		
Unrestricted gifts	20,910	24,660
Endowments	16,470	-
Restricted gift - building	30,000	19,010
Total non-operating revenues (expenses)	<u>67,380</u>	<u>43,670</u>
Excess revenues (expenses)	<u>55,345</u>	<u>35,779</u>
Fund Balances at beginning of year	121,619	85,840
Fund Balances at end of year	<u>\$176,964</u>	<u>\$121,619</u>

CODMAN COMMUNITY FARMS, INC.
Balance Sheet
November 30, 1992 and 1991

Assets

	<u>1992</u>	<u>1991</u>
Current assets:		
Cash	\$ 71,544	\$ 35,226
Accounts receivable	4,537	1,661
Inventory	17,743	19,512
Prepaid Expenses	<u>3,210</u>	<u>3,131</u>
 Total current assets	 <u>97,034</u>	 <u>59,530</u>
 Property and equipment, at cost:		
Structures	25,983	23,150
Motor vehicles and wagons	9,412	9,412
Farm implements	77,196	74,499
Livestock	<u>15,125</u>	<u>12,870</u>
	<u>127,716</u>	<u>119,931</u>
Less accumulated depreciation	<u>58,520</u>	<u>45,973</u>
 Net property and equipment	 <u>69,196</u>	 <u>73,958</u>
 Other assets-Invested endowment funds contrib.	 <u>28,696</u>	 <u>12,226</u>
	 <u>\$194,926</u>	 <u>\$145,714</u>

Liabilities and Fund Balances

Current liabilities:		
Current portion of equipment loans payable	\$ 5,250	\$ 6,508
Accounts payable	1,512	2,867
Accrued expenses	<u>1,200</u>	<u>1,230</u>
 Total liabilities	 <u>7,962</u>	 <u>10,605</u>
 Long-term debt:		
Equipment loans payable	-	5,250
Note payable	<u>10,000</u>	<u>8,240</u>
 Total long-term debt	 <u>10,000</u>	 <u>13,490</u>
 Fund balances:		
Unrestricted funds	30,904	27,746
Unrestricted funds - House account	18,168	7,689
Restricted funds	30,000	-
Endowment funds	28,696	12,226
Property and equipment funds	<u>69,196</u>	<u>73,958</u>
 Total fund balances	 <u>\$ 176,964</u>	 <u>\$ 121,619</u>
	 <u>\$ 194,926</u>	 <u>\$ 145,714</u>

METROPOLITAN AREA PLANNING COUNCIL

William G. Constable, MAPC Representative

The Metropolitan Area Planning Council (MAPC) is the regional planning agency for 101 cities and towns in the Greater Boston Metropolitan Area. As such, it provides the Town of Lincoln with information and representation about a variety of issues. In 1992, MAPC kicked off a joint services initiative designed to inform member communities about new and cost effective ways of sharing information systems, joint services, cooperative purchasing, and regional life-safety dispatch opportunities.

The MAPC Data Center provides Lincoln and other interested users demographic, economic and natural resource information drawn from the 1990 U.S. Census Data and several other sources. The Data Center provides employment forecasts, analysis of the state budget, and has increased both the magnitude and usefulness of data in its Geographic Information System (GIS) programs.

In 1992, the Commonwealth's transportation planning efforts evolved radically, as landmark federal legislation entitled the Interstate Surface Transportation Efficiency Act (ISTEA) now provides increased local government input into a dramatically more flexible federal funding system for highways, transit and transportation demand management activities. MAPC not only provided leadership in complying with the new law, but also provided the fundamental public participation for municipalities into the Transportation Improvement Program for federal fiscal years 1993-1995.

Transportation improvement activities affecting Lincoln were reviewed and supported by MAPC, including the opening of the new Minuteman Bikeway from Cambridge's Alewife Station to Hanscom Field, the Route 2 safety improvements at Bedford Road, and the planning for the dramatic reconstruction about to begin at Crosby's Corner.

MAPC continues to provide staff assistance to the Route 128 Corridor Planning Study and to municipal review of Massport activities at the Hanscom Air Force Base.

Lincoln's representative has, once again, been voted a member of the executive committee representing the towns within the MAPC region. This year he has placed particular emphasis on matters relating to land use planning, transportation, and municipal financial assistance.

LINCOLN PERSONNEL BOARD

Kathy Nicholson
Beth Ries
Scott Lathrop, Chairman

In 1992, long-time member Sam Donnell resigned from the Personnel Board. While sorry to see him go, the Board wishes him well in his adventures.

Later in the year, the Board welcomed new members, Kathy Nicholson and Beth Ries. The Board looks forward to tapping their expertise.

Otherwise, it was another quiet year for the Personnel Board. With the non-union personnel system in place, maintenance of the system has become routine. The Board remains pleased with the consistency afforded by the system which is demonstrated each time questions regarding classification are brought to its attention.

Next year, the Board will continue to maintain the personnel system, as well as address any other issues that may arise.

Library, Recreation and Schools

TRUSTEES OF THE LINCOLN PUBLIC LIBRARY

		Term Expires
Bruce Bare	Selectmen's Appointee	1993
Craig Hill	Self-Perpetuating	
Barbara Low	Elected, retired 1992	1992
Linda May	Elected	1995
Mary Newman	Self-Perpetuating	
Nancy Rote	School Committee Appointee	1994
Doug Harding, Chairman	Self-Perpetuating	

OVERVIEW

1992, like 1991, was a year of adjustment to the Town's tightly constrained financial resources. However, with generous help from private but public-spirited citizens, the library increased its service to the Town, with materials circulation up 7.5% over 1991 and program attendance up 5.5%. The year was also important in that the trustees embarked on a major planning review of the library's role and allocation of funds to service these roles. Progress was also made on developing a long-term site plan including access, landscape, lighting, and exterior functional areas.

Always of note in an Annual Town Report is the fact that the library "float" continues to win blue ribbons at the annual July 4th parade - a sure sign of ongoing Town support!

RESPONSIVENESS

Continued adjustment to the Town's financial realities resulted in a further reduction in the materials budget and slightly less staff coverage. The very gratifying support of over 300 citizens who contributed more than \$15,000 made it possible to minimize the negative impact of the budgetary cuts on our collection.

The trustees spent much of the year working through a substantive planning process with Kathy Glick-Weil, the Head Librarian. The results of a survey of patrons conducted in February and the input from the March Town Meeting were combined in the discussions. The review focused on four functions: popular materials, independent learning center, formal education support (research) center, and community activities center. We concluded that our financial allocation of funds coincided with existing uses and that on a service level we generally functioned at a medium-sized library status rather than as a small town library.

One outgrowth of this activity for the trustees has been to develop a mission statement. While nothing has been officially adopted at the time this report was written, we will include these concepts and ideas in the final statement. The primary mission of the Lincoln Library is to provide and maintain a collection of books and other published materials, in all their many physical forms and categories of subject matter, giving Townspeople ready access to the broadest possible range of the present and past writings that they may need or want for both instruction and amusement, for general reference, and for informing themselves on the intellectual, cultural, political, and societal concerns and ideas of the day and of the past. In general, the emphasis of the collection is on breadth rather than specialization. We are not a library for scholarly research, with the one exception of the subject of Town history, for which we will continue to be a repository of primary source materials. One vital part of our mission, in no way secondary, is to help introduce our children to the magic of reading and to its great value as a source from which they may draw lifelong pleasures, intellectual stimulation, emotional and spiritual growth, knowledge of the larger world, and, ideally, the eventual ability to participate in the commerce of ideas that they will need as thoughtful citizens of a complex society.

We also made two specific service changes during the year. The most significant was a change in hours effective in early September. We reduced hours on Friday afternoons and reopened the library on Monday afternoon and evening in an attempt to improve access and honor the requests made at Town Meeting. The second was to introduce on-line catalogue inquiry to the Minuteman Library Network from home computers having modems. During the first month of operation, 150 callers made over 350 inquiries.

PROPERTY, PLANT & EQUIPMENT

This business report term also appropriately defined one dimension of our efforts this year. Again, planning was central. With both expertise and funds from the Planning Board, the trustees worked with landscape architect Ron Wood and the Historic District Commission to develop a preliminary site plan for the library addressing issues of access, lighting, landscape materials, and external functional areas. By late January 1993 the first fruits of that effort will be evident from the additional lighting of the area, done in consultation with Lam Partners, Inc. The safety concerns of patrons, staff, and trustees should be greatly ameliorated.

On the inside, further progress was made toward completing the furnishings of the new library. This year monies from the Carman Fund provided for the new chairs, tables, and a light in the downstairs turret, the choice of which was coordinated by Jane Telling. Scoping out new books, chatting with a friend, or waiting for a ride should now be more comfortable and relaxing.

PROGRAMS

A significant segment of any library's role as a community activity center involves programs. Attendance rose 5.5% above 1991, with over 7,000 adults and children coming to more than 300 events. The Wednesday morning series and the jazz programs remained as strong anchors. The wide spectrum of exhibits in the main floor gallery and the DeNormandie Room continue to attract viewers and to provide artists from Lincoln and surrounding communities with places to display their work. Have you been seen yet?

One new program was specifically initiated by the trustees this year: Boxing Day at the Library. It will be held annually on December 26 (mark your calendar right now) as a specific time for residents, visitors, returning students, etc., to congregate in a community place and exchange greetings, stories, and good wishes during the holiday season. Don't miss the second annual Boxing Day reception this year!

FRIENDS

The "Friends of the Lincoln Library" continue to be important both as friends to the library and benefactors to the Town. In addition to their yearly support through underwriting museums passes and special children's programs, they have already upgraded the copy machine and plan to donate a computer so that the library staff may better serve us all. Their fund raising efforts on our behalf are both creative and recreative, as befit such literate types: January 1993 offered "Murder by the Book"; May will be merry with a trip to Old England, home of literary giants and garden fairylands; and in September the roman a clef will be transformed into the key to interesting residences as the Friends host a House Tour. Inquiring minds can get further details from the Friends. Their main sources of income continue to be membership dues and the profits from the monthly book sales. Therefore, join now and buy a bargain every second Saturday morning of the month at Bemis Hall.

TRUSTEES

The trustees experienced change again this year. Barbara Low, who served as our elected trustee for six years, was always ready to meet a challenge. To do this she was willing to master small details, help craft a compromise, served on the Personnel Subcommittee with distinction, and always was a mainstay in her support toward the creation of the July 4th float. Her expertise will be missed. Fortunately for us, Barbara's successor, Linda May, also brings with her an abundance of talent.

STAFF

The trustees wish to thank the staff on behalf of the Town for another year of excellent and creative service during difficult times. It is clear to the trustees that the staff, a wonderfully

disparate and talented group, challenge, support and blend with one another in order to maintain the quality of library services for which Lincoln is so well known. The spirit, enthusiasm, and commitment of this "group of 15" is often augmented by spouses, who offer both indirect and direct support, such as our newly donated public access computer. All together, they make it possible for the Lincoln Library to be a giant in its class.

GIFTS

The trustees gratefully acknowledge the many contributions made to the library during this year. Bequests, memorial gifts, and annual contributions have long played a significant role in maintaining the strength of our programs and the furnishings of our building. For the past two years, we have had a special appeal to augment our book fund monies, which were the specific targets of cuts due to reduced Town funding. It is our hope that FY94 will see a resurgence of the public funding of our library needs, and that this restoration of support may be directed toward adding to the base rather than just maintaining it.

WEDNESDAY MORNING AT THE LIBRARY 1992

January 8	"Full Circle" Jennifer Burckett-Picker
February 12	"Art Therapy at the Peace Barn" Mary Brogna
March 11	"...A Pungency of Herbs" Eliana DeNormandie
April 8	"A New Kid on the Block" John Kerr
October 14	"Vision Statement" Rebecca van der Bogert
November 18	"Therapeutic Massage" Gladys Hillman

Exhibits in the Gallery 1992

January	Lynn Gargill
February	Andrea Harrington
March	Ruth Barbarow
April	Carroll School Artists
May	Lincoln and Hanscom Schools
June	Rachel Paxton
July	Kathleen McDonough
August	Huckleberry Arts
September	Keith Johnson
October	Lincoln Arts Council
November	Ruta Smilskalns
December	Dilla Tingley

Exhibits in the DeNormandie Room 1992

January	Michael Rumrill
February	Ron Wood
March	Dean Hanson
April	Anne Walker

May	Pamela Perry
June	Eli Brookner
July	Dorothy Shearman
August	Laurie White
September	Laura Heijn
October	Lincoln Arts Council
December	Deborah Page

STAFF 1991

Kathy Glick-Weil	Librarian
Ellen Sisco	Assistant Librarian
Lisa Acker Rothenberg	Technical Services Librarian
Amy Gavalis	Children's Librarian
Jane Flanders	Children's Librarian
Virginia Chang	Reference Librarian
Sheila Williams	Assistant Children's Librarian
Carolyn Birmingham	Senior Library Technician
Kathy Rushby	Bookkeeper
Kathie Brobeck	Circulation Assistant
Ann Cheney	Circulation Assistant
Dana Weigent	Children's Circulation Assistant
John Bottino	Custodian
Robert Bottino	Custodian
Ruth Dietmeier	Page

HOURS 1992

(Jan. - Aug.)

Tuesday, Friday	9:00 am to 6:00 pm
Wednesday, Thursday	9:00 am to 8:30 pm
Saturday	10:00 am to 5:00 pm

(Sept. - Dec.)

Monday	1:00 pm to 8:30 pm
Tuesday, Thursday	9:00 am to 6:00 pm
Wednesday	9:00 am to 8:30 pm
Friday	9:00 am to 2:00 pm
Saturday	10:00 am to 5:00 pm
Closed Saturdays, July through Labor Day	
Closed Sundays	

LIBRARY VOLUNTEERS 1992

Patty Arena	Jane Langton
Marsha Bibring	Margaret Marsh
Martha DeNormandie	Bill Poisson
B. Grim	Elizabeth Snelling
Charles Hersch	Susan Sugar
Linda Holland	Jane Telling
	Ed Williams

And Special Thanks to:

Jane Telling and The Friends of the Lincoln Library
All of the people who gave of their time for the outstanding programs
the Library and the Town enjoyed all year long.

The Library is grateful to those who gave books, CDs, tapes, and
other items to support the collection during the year. They include:

Azrack Family	Kahn Family
Banks Family	Ellie King
Tracey Barron	Ann Lesser
Carolyn Birmingham	Lincoln Land Conservation
Susan Brooks	Trust
Francesca Brown	Cynthia Lo
Susan Collins	Kate DeNormandie McCarey
Thomas Cone	Jim McConchie
Cottage Press	Thor Maillet
Peter Cutler	Deb Manegold
Stuart Denholm	Margaret Martin
Digital Equipment Corp.	Joseph Masters
David Donald	May Family
Sam Donnell	Henry Morgan
Barbara Dunn	Lennie Moss
Nancy Ellis	Marjorie Murphy
Jim Faran	Michael Palmiotto
Ellin Fuller	Roger Payne
Margot Green	Ann Rote
Annette Griggs	Henry Rugo
B. Grim	Rudnick
MaryAnn Hales	Ann Satterfield
Lisa Hamilton	Schmid Family
Ruth and Norman Hapgood	Shapiro Family
Susan Harding	Ellen Sisco
Alynn Harvey	Cort Stratton
Heckscher Family	Joe Sussman
Charles Hersch	Bella Wheeler
Sarah Holden	Ed Williams
Hopkins Family	Sheila Williams
Hubbard Family	Walter Wood
Huckleberry Artists	Mandy Young
Bruce Hunter	

Magazine Gift Subscriptions were received from the following people:

John Boyer	People of Matadepera
Leslie Cowperthwaite	Ruth Ragan
Kits Culver	Roy Raja
Ruth Hapgood	Kathy Rushby
Robert Hicks	William Ryan
Lockwood Family	Marina and Wilfried Schmid
Ludwig Luft	Sierra Club
Alice McKennan	Irving Telling

Margaret Marsh
Brad Meyer
Merv Moore
Lennie Moss

Bella Wheeler
Sheila Williams
Larry Zuelke

STATISTICS 1992

General:

Number of days open	258
Fines Collected	\$4,124.64

Acquisitions:

Books

Inventory 1991	71,325
Purchases	3,595
Gifts	27
Total Inventory	74,947
Discarded or Lost	-1,908
Inventory 1992	73,039

Books on Tape

Inventory 1991	250
Purchases	17
Gifts	1
Total Inventory	268
Discarded or Lost	-2
Inventory 1992	266

Records, Tapes, CD's, and A-V

Inventory 1991	4,239
Purchases	357
Gifts	5
Total Inventory	4,601
Discarded or Lost	-396
Inventory 1992	4,205

Circulation:

Total Circulation 1991	114,096
Adult Circulation 1992	63,273
Juvenile Circulation 1992	59,368
Total Circulation 1992	122,641

Programs:

Adult Programs	73
Children's Programs	193
Non-Library Groups	62
Total Programs	328

Attendance	
Adult	2,098
Children	4,216
Non-Library Groups	1,007
Total Attendance	<u>7,321</u>

CONTRIBUTIONS 1992

Mr. & Mrs. John Abbott
 Mr. & Mrs. Walter Abbott
 Diana Abrashkin
 Robert & Alison Adkins
 Judith Ahern-Wiercinski
 Judith & Rand Alexander
 Emily & Alexander Althausen
 Mr. & Mrs. J. B. Ames
 Carl Anderson
 Elaine & David Anderson
 Mr. & Mrs. Lawrence Anderson
 Mr. & Mrs. Francis Andrews
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 Bruce Bare
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... etc. Thank you one and all

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PRESIDENT'S REPORT, December 30, 1992

Ruth Scheer, President, Board of Trustees

These are exciting times at DeCordova. After years of discussing the future direction of the Museum, we are now initiating the objectives outlined in our Long Range Plan. In 1992, the DeCordova Board of Trustees took important steps towards modernizing our campus facilities and preparing the Museum for the demands of the next century.

Led by Co-Chairs Jonathan Cohen and Robert Brannen, a special sub-committee conducted a nine-month search before selecting Kallmann, McKinnell & Wood. This architectural firm will develop a Master Plan to establish priorities for renovation and expansion.

Gerhard Kallmann and Michael McKinnell founded Kallman, McKinnell & Wood after they won a national competition to design Boston's new City Hall in 1962. The firm enjoys an outstanding international reputation for design and technical excellence, and recently completed projects for the Peabody Museum, the Minnesota Museum of Art and Yale University's art facilities. Boston Globe architecture critic, Robert Campbell, calls the firm "the best architects in Boston."

Our aging physical plant requires immediate attention. Julian deCordova's 80 year old residence now houses the Museum's main galleries and remains fundamentally unchanged since its transformation into an arts facility in the late 1940's. DeCordova's newest buildings, the Museum School studios, were built in the early 1960's.

The new Master Plan will provide a systematic approach to upgrade both facilities, so DeCordova can continue to comply with the standards mandated by the American Association of Museums. During this planning stage, the design team will examine a host of specific issues, such as climate control, security, requirements for art conservation and compliance with the Americans with Disabilities Act.

The Board and its fundraising counsel, The Wayland Group, are working closely to secure the financial resources we will need to complete our construction and renovation program. At the same time, the Board has appointed a steering committee to coordinate special planning for the Capital Campaign. Executive Committee members Marnie Wengren and Treasurer Jack White will serve as co-chairs.

A long process awaits us. Yet, we are invigorated by this opportunity to build an enduring legacy, a guarantee that this remarkable institution of regional and national contemporary art will excite, inspire and educate its New England audiences for years to come.

Paul Master-Karnik, PhD, Director

I recently took a small group of the Museum's Trustees and Overseers up to the roof of DeCordova's main building. As we gingerly negotiated four flights of stairs through an ill-lit back stairwell, a few reservations crossed my mind about the sensibility of this outing. Those doubts were quickly erased by the magnificent view that greeted us.

What a sight -- and what a site! From this vantage point, a viewer could have looked over the expanse of Flint's Pond to the rising New Hampshire mountains on one side and turned to see the Boston skyline on the other. DeCordova's diversity - its Sculpture Park, its Museum School Studios, the Education Building and the Amphitheater - clearly lay all around us.

In the twilight, we could still see visitors to our campus. Some had completed a tour of our museum galleries and were wandering among our outdoor sculptures. Others were entering studios to sharpen their artistic skills or to learn new ones. These were people of different backgrounds and talents who shared a common view that DeCordova plays an important role in their lives.

Why? Certainly, not by accident. DeCordova's educational mission focuses on the creation of art - the people and the process. Contemporary art allows us to further emphasize this humanist approach by introducing the living artist/maker to our audiences through classes, lectures, and informal gatherings. In the pages ahead, you will read how our programming touches the lives of those around us.

With financial support for the arts shrinking nationwide, many of my colleagues may wonder if they are also stumbling through a dark staircase, uncertain of the final destination. When I stood on the roof, gazing down on our beautiful campus, my own concerns for tomorrow could not overshadow what I clearly saw that evening - DeCordova's strength and potential. With sound fiscal management, innovative programming, and the start of our largest capital campaign ever, DeCordova will continue to grow as a viable, contemporary arts resource for all of New England.

DE CORDOVA AND DANA MUSEUM AND PARK

Museum Staff

Paul Master-Karnik, Ph.D., Director
Joan Kennedy, Assistant to the Director

Administration

Franco Riello, Accountant
Susan Atwater, Administrative Assistant
Michael Sockol, Public Relations Director
George Vasquez, Photographer
Anna Holland, Design Assistant
Barbara Barry, Special Events Coordinator
Cathy Burns, Maureen Connolly,
and Sylvia Passley-Harris, Function Managers
Barbara Stecher, Research Assistant
Linda Anderson-Snow, Lise Dalton, Jeannette Greenstene,
Receptionists
June Ekstrom, Weekend Manager

Curatorial

Rachel Rosenfield Lafo, Senior Curator
Nick Capasso, Assistant Curator
Lynn Herrmann Traub, Registrar
Bradford Gonyer, Preparator

Education

Eleanor Lazarus, Associate Director, Education
Linda Foster, School Manager
Carole Somol, Outreach Coordinator
Jill Brown, Docent Instructor/Coordinator
Gail Stevens, Administrative Assistant
Amy Terrell, School Store Manager
Jeff Casto, Phyllis Fish, Gillian Titus, School Store Clerks

Development

Denise Trapani, Associate Director, Development
Kathleen Callahan, Assistant Director, Development
Ariana Fisher, Development Assistant
Susan Diachisin, Membership Director
Deborah Avant, Membership and PR Assistant
Toni Cantlin, Membership Coordinator
Jane Kennedy, Volunteer Coordinator

Corporate Program

Sandra Mongeon, Corporate Program Director
Administrative Assistant

Security

Ed Chisholm

Buildings and Grounds

Robert Little, Manager
Robert Bearchell, Assistant Manager
Douglas Holstan, Grounds Assistant

DE CORDOVA AND DANA MUSEUM AND SCULPTURE PARK
STATEMENT OF SUPPORT, REVENUE, EXPENSES AND CHANGES IN FUND BALANCES

for the year ended June 30, 1992

	Operating Funds			Other Funds			Combined Totals 1992
	Unrestricted Fund	Restricted Fund	Total	Operating Fund	Endowment Fund	Restricted Work. Cap Reserve	
Support and revenue:							
Support:							
Gifts to annual appeal	\$ 113,102		\$ 113,102			\$ 113,102	
Grants and gifts		180,520		180,520			183,462
Total support	113,102	180,520	293,622				296,564
Revenue:							
Membership	120,000		120,000				120,000
Corporate program	134,800		134,800				134,800
Admissions	45,477		45,477				45,477
Education	593,827		593,827				593,827
Concerts	89,115		89,115				89,115
Benefits	67,409		67,409				67,409
Functions and other programs	88,025		88,025				88,025
Income from trust funds	279,812		279,812				279,812
Miscellaneous	15,536		15,536				15,536
Total revenue	1,434,001			1,434,001			1,434,001
Total support and revenue	\$1,547,103	\$180,520	\$1,727,623				\$2,942
	=====	=====	=====	=====	=====	=====	=====

Expenses:

Program services:	
Exhibitions	\$ 70,800
Education	466,524
Concerts	86,189
Membership	88,968
Corporate Program	56,372
Program support	92,773
Total	<u>861,726</u>
	<u>180,520</u>
	<u>1,042,246</u>

Supporting services:

Administration & general (incl. \$9,221 interest)	383,390	383,390
Building and grounds	181,932	181,932
Depreciation of fixed assets		
Development	<u>95,952</u>	<u>58,739</u>
Total	<u>661,274</u>	<u>95,952</u>
		<u>661,274</u>
		<u>58,739</u>
Total Expenses	<u>1,523,000</u>	<u>1,703,520</u>
		<u>58,739</u>
Excess of support & revenue over expenses	24,103	(55,797)
		(31,694)
Gain (loss) on investments		26,258
Fund balance (deficit) beginning of year	<u>(32,760)</u>	<u>6,091</u>
Add (deduct) transfer	(62,912)	(62,912)
Fund balance (deficit) end of year	<u>\$ (71,569)</u>	<u>\$ 6,091</u>
		<u>\$ (65,478)</u>
		<u>\$ 294,733</u>
		<u>\$ 454,515</u>
		<u>\$ 683,770</u>

THE LINCOLN CULTURAL COUNCIL

Barbara Garrison
Waleska James
Lanna Keller
Robert Loud
Lucy Sprayregen, Treasurer
Sidney Walker, Secretary
Sandra Grindlay, Co-Chairman
Stephanie Rolfe, Co-Chairman

THE ARTS LOTTERY FUNDS ALLOCATED TO LINCOLN

At the request of the Massachusetts Cultural Council (MCC), the Lincoln Arts Council changed its title to THE LINCOLN CULTURAL COUNCIL. Funds allocated by the MCC annually may now be awarded to benefit the arts, humanities and interpretive sciences.

The principal objectives of the MCC are (1) to promote and maintain the vitality of existing cultural resources, (2) to insure the continued contribution and value of these resources to the Commonwealth, the local communities and their residents, and (3) to involve as many citizens as possible in some aspect of cultural activity. The Lincoln Cultural Council (LCC) has adopted a policy of awarding grants from State funds to applications that directly benefit the community of Lincoln.

For the Spring 1992 funding cycle of the MCC, Lincoln received \$1,000 in Arts Lottery funding. In addition there was a holdover of \$789 from previous cycles, making \$1,789 available.

For Spring 1992 the following Arts Lottery applications were approved:

Words Move, "An Evening with Dylan Thomas"	\$ 300
Wanda Paik, Piano Recital at DeCordova Museum for Lincoln residents	290
DeCordova Museum & Park, Art in the Park	150
Friends of the Lincoln Library, Jazz Concert	100
Brooks School PASS tickets to enable students to attend theaters (2 grants)	775
Total Arts Lottery Funds Approved	\$1,615
Remaining Balance - to be carried forward	174

During the Summer of 1992, MCC indicated that there now would only be one grant cycle per year. Applications are to be submitted to the LCC by October 15. The State will not consider and fund those recommended until some time in March the following year. We now await funding for those applications we approved in Lincoln last October. The good news was that our 1993 allocation would increase to \$2,000.

LINCOLN CULTURAL COUNCIL'S LOCAL FUNDS

The LCC initiates fundraising events, and receives contributions which may be used to support the arts in any way that the Council deems appropriate.

During 1992 the LCC supported the following activities from its own funds:

After-School Instrumental Music Program -	
2 concerts at Brooks School for all students	\$ 300
Art Show at Library, featuring Lincoln Artists & Reception with guest speaker	393
Video Workshop for Teens. Instructor & equipment	573
Additional theater tickets for Brooks School	115
WordsMove. "Under Milkwood" by Dylan Thomas	200
DeCordova Museum, Art in Park (committed for 1993)	200
Drumlin Farm Food Project's Arts component (1993)	350
Total Program Costs from Local Funds	\$2,131

The LCC pursues a policy of working to provide a revolving fund for the arts in Lincoln. The Council plans a major fundraising event for the Spring of 1993. It also has received donations and admission from events with which it has been associated. There was a tuition charge for the Video Workshop.

The Council plans to hold an annual meeting to bring together all those persons in the Town who are interested in the Arts, Humanities or Interpretive Sciences to explore ways in which we can collaborate, support one another, and learn of cultural needs in Lincoln. The Library has been asked to set up a town calendar for use by these individuals and organizations, so that we may gain an overview of the events planned and scheduled. This should help to prevent conflicts in scheduling and to suggest areas where new programs would be welcome. Mary Ann Hales, of the Cottage Press, has kindly consented to our use of her Lincoln Calendar for this purpose.

RECREATION COMMITTEE

Kathleen Coleman
Anne Crosby
Donna Johnson
Janet Maloney
Rick Wiggin
John Adams, Chairman

Debra Haiduven, Director

Under the leadership of Debra Haiduven, the Recreation Department had an excellent year. The year was a very successful one for our major recreation programs. We had a very fine year at the pool. We sold 229 resident memberships, 188 were family, 32 were single, and 9 were senior. We also sold 25 out-of-town memberships of which 24 were family and one was single. We were fortunate in having an exceptional staff headed by Mike Feldstein. He was supported by two returning staff members, Susan Harding and Charlotte Green, and four new staff members, Julie Buxton, Laurie Boyce, Kristen Clarke and John Stam. For the first time, we sold snacks and beverages at the pool. This was a significant source of revenue and was managed by Debra Haiduven. While there were no major maintenance problems, it is clear that the pool generated \$47,583 which was slightly over the budgeted revenue of \$45,000.

The Lincoln Day Camp had another record year with 460 campers attending the three sessions. As usual, the last session was the least popular with 144 attending, up from 122 last year. The first session attracted 151, up from 147 last year; and the second session attracted 163, up from 150 last year. The camp generated \$101,061 in revenue, significantly more than the \$81,750 we had budgeted. There were 29 counselors under Camp Director Susan Callum and two Junior Counselors. Twenty-four staff members were returning from previous seasons so the staff was very experienced. While relatively few parent evaluation questionnaires were returned, they were generally positive and everyone said they would be back next year.

We sold 260 tennis stickers this year for a revenue of \$7,675 as compared to 263 stickers the year before. We also generated \$1,315 from field rentals, \$4,885 from the basketball program and \$1,281 from the youth dances. Overall, the recreation programs generated \$167,800 which was significantly over the budgeted amount of \$146,250. Because of this, the Town subsidy for recreation which had been projected to be \$38,154 was actually only \$697. Thus the bulk of the yearly recreation budget was covered by user fees and we currently anticipate that this will continue to be the case for the foreseeable future.

CELEBRATIONS COMMITTEE

Neil Feinberg
Clare Pinto

The Committee's primary role is to coordinate all activities for Lincoln's world famous July 4th Celebration, as well as other special events, including Patriot's Day and Memorial Day.

Saturday, July 4th, dawned drearily. For the first time in recent memory (at least ten years) rain forced postponement of Independence Day activities until July 5th. Early morning phone conferences between the Committee and Selectmen, as the rain began, led to the decision to delay festivities. A prudent decision, as it poured all day.

The Committee scrambled to place signs around Town to inform residents of the postponement and then kept their fingers crossed. Sunday, July 5th, turned out to be a marked improvement - partly sunny and seasonably mild.

Events commenced with the 2nd Annual Old-Fashioned Firefighters' Pancake Breakfast, which served over 600. Road races were directed by Irene Rice and Meredith Slavin, while the Children's Parade Marshalls were Bob and Sally Hicks. The main parade then formed around the ballfield. The parade theme was the Spirit of Volunteerism, exemplified by Honorary Grand Marshalls Warren, Jr. and Margaret Flint. Parade Marshalls were Neil Feinberg and Kathy Madison. As in the past years, Connie Smith attracted numerous shiny antique cars, the Nays entertained, a flotilla of fire trucks from surrounding towns sounded their sirens and Town Boards and Committees strived to outdo themselves in originality, with Codman Farms winning the First Place votes of judges Pip Moss, Steve and Micki Lipsey, Eleanor Fitzgerald and Corkey Becker.

After the award's ceremony at the school ballfield, there was a children's Magic Show and food supplied by the Boy Scouts and Codman Farms. As usual, Betty Smith's Tennis Tournament was a success as was the newly added Pick-up Softball Game.

Evening events began with a Chicken/Rib Barbeque with Heatwave providing the entertainment; then came Diana Ryan's Model Rocketry Demonstration. The evening was capped off by the Spectacular Fireworks Display witnessed by a throng of thousands. In spite of the auspicious beginning, the Independence Day Celebration was a wonderful success.

On Memorial Day, Father Lawrence Drennan of Lincoln's St. Joseph's Church, presided at the solemn event. Lt. General Gordon Fornell from the Hanscom Air Force Base delivered an excellent speech; and a parade, led by members of the Lincoln Post of the

American Legion, including Girl Scouts and Boy Scouts, marched from Bemis Hall to the Library. Refreshments were served on the Library terrace.

No discussion of Celebrations Committee activities would be complete without acknowledging the work done over the past few years by member Jeffrey Mudge. Jeff was an inspiration to his fellow Committee members with his tireless efforts to produce the single event that brought the most Lincolniters together. We note with sadness his passing away late last year. Jeff will be missed.

MATADEPERA EXCHANGE COMMITTEE

Ann Parke
Mickie Rice
Susan Seeley
Betty Smith, Acting Chairman

In 1988, Lincoln agreed to become a sister city to Matadepera, Spain, a suburban town on the outskirts of Barcelona. The first exchange consisted of adults from the governments of each town visiting each other. Next, in the summer of that year, two Lincoln students stayed in Matadepera and then hosted young people here. Since then teenagers from Spain and Lincoln have been participating in the program; however, the number of participants has been dwindling. The economy has been a factor plus the difficulty of finding homes for visiting students.

The Committee sensed a need to re-form this year and is exploring new ways to develop the sister city relationships. We are now corresponding with the cultural office in Matadepera. Our Committee has talked at length with the Spanish teacher and the Principal of Brooks School. We are hoping to develop a small exchange between Brooks School and the public junior high school in Matadepera. Further, we have talked with the Council on Aging about an "Elder Hostel"-type program. We have also talked with the Lincoln Soccer League and they, too, are interested in finding out about an exchange. We do hope that the summer exchange program for "kids" will continue and be strengthened.

A thank you to all the families who have hosted students and to Suze Craig and Diana Smith who have helped with translations of mail, fax, and phone calls.

BEMIS LECTURE TRUSTEES

Sara Mattes
John Perry
Irene Weigel

During the calendar year 1992, the Bemis Trust Fund was used for a variety of purposes.

On May 1, Mikhail P. Kazachkov, visiting fellow in the Human Rights Program at Harvard Law School, gave a talk entitled "Russia's Future: A View Out of the Gulag".

In the fall of the year, the Bemis Trustees presented a cash gift to the Lincoln Public Schools to support an Artist in Residence Program. The 1992 artists were poets Victor Cockburn and Judith Steinberg who, through the scholastic year of 1992-3, worked with Hartwell and Brooks students and teachers on a collaboration of music, poetry and song.

On November 13, the Bemis Trustees presented the first of a trio of programs celebrating the centennial year of the Bemis endowment. The Trustees chose to highlight Lincoln talent in this celebratory year. Accordingly, the first event was a screening of the feature film entitled: Mr. Johnson produced by Lincoln resident Michael Fitzgerald. After the film, Michael Fitzgerald spoke of the hazards and intricacies of film production, particularly in Nigeria where the film was shot.

On December 13, the Bemis Trustees co-sponsored, with the Lincoln Historical Society, an "Architectural Tour of Bemis Hall" led by Earl R. Flansburgh, FAIA.

The Bemis Trustees gratefully acknowledge the cooperation of the Lincoln Public Schools, and Michael and Kathy Fitzgerald.

Town residents are welcomed and encouraged to submit ideas for events or feedback to any of the Trustees.

LINCOLN SCHOOL COMMITTEE

Maria Churchill

Jim Coyne, Hanscom Representative

Kharis McLaughlin, METCO Representative

Henry Morgan

Willard Mills, Hanscom Representative

Patti Salem

Agnes Wiggin

Leslie Vagliano, Chair

M. Rebecca van der Bogert, Superintendent

1992 was marked by both positive change and relative calm for the Lincoln Elementary Schools. Together with the administrative team, Superintendent, parents and staff, the School Committee saw that the Lincoln Schools moved toward meeting our system wide goals. We maintained and increased the quality of school system governance, with parents and staff working closely together on the Hartwell and Brooks Advisory Councils. Work was all but completed on the system wide vision statement. The development of the statement included input from members of the Lincoln, Hanscom and Boston communities, parents, staff, and School Committee. Participants in the process engaged in many hours of thoughtful discussions about education and Lincoln's future schools. Some members of the group worked with Professor Roland Barth of the Harvard University School of Education and Dr. Benna Kallick in a series of workshops which explored the "visioning process". The creation of a system wide vision statement not only helped us focus our programmatic efforts on a more directed path but also provided an outstanding vehicle for creating a sense of unity and community in the schools.

Another goal which has received attention this year was that of maintaining and increasing educational quality for all students in the system. To meet that goal, considerable work has been done on the curriculum review process. Although we eliminated the position of Director of Curriculum because of budget constraints, work was able to progress utilizing a more decentralized approach, with teachers working as team leaders guiding the process. We feel that this way of working on curriculum development will be a bit slower, but with teachers taking a more active leadership role, we are hopeful that the end product will be one that all participants buy into and implement. Substantial progress has been made by the Assessment Sub-Committee toward developing models for portfolio assessment. It is our intention to see the portfolio assessment model expanded for all core subject areas. In addition, a significant effort has been made at Hartwell in revamping the report card format. Teachers and parents have been actively working together on this task.

Special Education continues to be an area on the cutting edge. Regular educators and special educators are teaming together to deliver services in the classroom. We have moved away from a

pull-out model for the delivery of special education and remedial services to an in-class service delivery model. The addition of a reading recovery specialist at Hartwell has already made a tremendous impact on our ability to detect reading difficulties early and offer intervention at the primary school level. The integrated preschool, run in partnership with Magic Garden, the local day care provider, has been working well.

As part of our ongoing evaluation of policies, local conditions, and how they relate to current good practice, we reviewed our class size and METCO policy. After a public and system wide process, the School Committee decided that it needed to update the class size policy. In recognition of our move toward more aggressively integrating special need students into regular education classrooms, the constraints of space in our classrooms, the discovery method teaching style used in Lincoln, the use of heterogeneous grouping, past practice in Lincoln and in surrounding communities, the class size policy was changed to a more flexible policy which reflects current and past practice. The new policy for Lincoln calls for system wide targets of 22 with a maximum of 24 students in a class. Because of our belief that the early grades are most critical, smaller classes are to be found in kindergarten and first grade. The Hanscom Schools, because of the more transient nature of their population, has a class size policy which calls for a target of 20 students per class system wide with a maximum of 22. Kindergarten has a target of 18 and first grade has a maximum of 20 students per class. It was the School Committee's belief that Lincoln's class size practice for the past decade is reflected in the new policy. We are now certain that pressure to reduce expenses will not mandate adherence to an outdated policy which did not reflect current or past educational judgments and practice.

It was also the School Committee's belief that any discussion of class size necessarily included a review of the METCO policy. It was the Committee's feeling that given the current status of the building plans, budgets, enrollment projections and, most importantly, the vital nature of the METCO program, that it should revise the METCO policy in favor of a guaranteed seat policy which reserves two seats per classroom for METCO students while preserving a goal of four, to be realized depending on space availability and the Superintendent's discretion. The School Committee feels that this current policy reflects its belief in the importance of a strong METCO program for the future. The revised METCO policy and class size will work well together and help ensure the continuing quality of the Lincoln schools as we move toward the future.

In order to meet the system wide goal of maintaining and increasing the efficiency of management service, the school system continued to work closely with the School Building Committee to develop a plan that will address the capital and programmatic needs of the Lincoln Campus. Considerable time and energy have been poured into providing support to the School Building Committee. The Listening Forum, held in the spring, provided the opportunity for

many members of the Town to provide input into the planning guidelines later adopted by the School Committee. Our Superintendent has worked tirelessly to meet the technical requirements that have been part of our emergency conversion to gas heat at the Smith School. Support from volunteers on the School Building Committee, Conservation Commission and from Town Offices helped shepherd the school through the conversion process. It is our hope that a comprehensive school renovation and building plan will be approved and initiated soon so that our administrators' time can once again be fully devoted to our kids and their schooling rather than dealing with time consuming processes generated by crises in a failing capital plant.

We have moved toward our system wide goal of maintaining and increasing the effectiveness of school system communication in a variety of ways including focusing needed energies and ideas on dealing with transitions throughout the school system. Better communication with nursery schools and day care centers and increased contact with our high schools have furthered this goal. In particular, the Hartwell and Brooks staff and advisory councils have been meeting to increase communication between the two schools and to smooth the transition between them. Hanscom Primary and Middle Schools have continued to work closely together and a group trip is planned with Bedford for Hanscom Middle students moving to Bedford High School.

We have worked with the Finance Committee to improve and streamline the budgeting process. Many hours are consumed with developing budgeting strategies and negotiating operating budgets within the system and with other Town Boards. We would like to work toward finding a system for budgeting that did not consume such huge amounts of time and emotional capital. Every year we discuss making draconian cuts to the school budget and these discussions, even when theoretical, have a devastating effect on employee morale and divert energies from where they should be directed - programming for children.

As always, tight budgets threatened the quality of our schools. Last year's override failure necessitated the reduction in teacher aides in the schools on the Lincoln Campus. We tried to keep the reductions as far away from the classroom as possible but the loss of the aides has been felt and has negatively affected the quality of school programming. Our budget cuts also resulted in the loss of one social worker position. Rebidding of the bus contract enabled us to maintain an almost comparable level of bus service this year. Increasing enrollments continue and are creating pressure on our budgets for the immediate future. As we prepare our budget for the next school year, we have tried to maintain the centrality of the classroom, keeping class sizes small and looking to other areas for cuts.

The many volunteers we have in our schools have eased some of the pain caused by our limited budgets. Many thanks to an

outstanding PTA, METCO Coordinating Committee, Boston Parents Group, and Lincoln School Foundation for the time and money they have generously donated to our schools. Their support is critical and their continued presence contributes to the unique spirit that makes our school system so special.

We were also fortunate to have an outstanding group of volunteers from the community and staff working on our Brooks School principal search. After seemingly endless hours sorting through a sea of qualified applicants, public interviews of the selected finalists were conducted and widely attended. The process ended last May and we are all delighted with our newest addition to the administrative team, Brenda Braithwaite. Brenda's skills as an educator and leader who believes in high standards and in a collaborative approach to running schools are an enormous asset to our system.

The receipt of State monies at the end of last school year enabled us to invest in our technology plan. The combined Warrant Article funds and State monies represent an initial investment in upgrading the technology available to children in our schools. Our technology plan is still a long way from being a reality and we remain concerned that we are not incorporating technology into our school program as it is in most comparable communities.

We have also devoted considerable time and energy to community related issues. Dialogues with our tenants, C.A.S.E., Magic Garden and L.E.A.P. are ongoing as we search for ways to plan for our increased enrollments with a shortage of school space. The School Committee and administration have also been involved in discussions with other Town Boards and volunteers dealing with the recreational needs of Lincoln's children. Skating rinks and ballfields have been the topic of much discussion as the schools articulate their support for children's activities while preserving the integrity of the school program and staff.

The many proposals considered this year by legislators on Beacon Hill have been of great interest and concern. We have worked closely with members of the legislature to see that our school system is not hurt by any proposed change in State law. The School Committee sponsored an evening with our State Senator, Cile Hicks, which was attended by members of the Regional School Committee and members of the Board of Selectmen. All three Boards worked well together to articulate their shared concerns about the effects of mandates for consolidation of school districts into K-12 regions. Members of the School Committee made a positive impact on the reform package through their lobbying efforts at the annual MASC convention in Hyannis and through collaboration with other school committees from other towns who shared concerns with Lincoln. We feel that many of the reforms that will be mandated represent practice that we in Lincoln have been following already, such as school based management, a policy only school committee, and commitment to teacher training and professional development. We still await the final outcome of

the legislative process, but are hopeful that the end result will be one that is beneficial to all Massachusetts children.

This year we have been in negotiations with all four school unions, the secretarial union, teachers' union, custodians' union and the administrative team's union. Our negotiation with the secretaries has been resolved amicably with a contract that is fair and responds to the town's need for fiscal restraint. As of this writing, we are still involved in varying stages of negotiations with the other collective bargaining units.

This year has been a good one for the Lincoln schools, characterized by system wide calm, support from parents and continued forward movement. All this was made possible by the outstanding leadership and wisdom of our Superintendent, Rebecca van der Bogert. Her never ending supply of energy, good humor, insight and belief that we need to always keep the best interests of kids in mind has been the fuel that has kept our system running. We have also been fortunate to have an exceptional administrative team: Joanne McManus, Hartwell Principal; Brenda Braithwaite, Brooks Principal; Sally Weber, Hanscom Primary Principal; Ron Hadge, Hanscom Middle School Principal; Carroll Blake, METCO Director; Dot Olson, Director of Pupil Services; Bob Budds, Director of Plant Operations and Maintenance; and Julianna Phillips, Business Manager. We would like to recognize what an important contribution they all made to the lives of our children.

We have also had to say goodbye to some members of our Committee. Jennifer Donaldson decided not to seek another term on the Board. Her contributions to the board and the Town were many. Patti Salem was elected to the seat left by her departure. Tony Sharon and Lino Mianni from Hanscom made significant contributions to the Board. They were replaced by Jim Coyne and Willard Mills. Kharis McLaughlin was elected to another one year term on the Board as the METCO Representative and we are pleased that she will continue to be an important member of the Committee.

Our relationship with Hanscom continues to be an important one for the Lincoln Schools. Our Superintendent and School Committee enjoy a close working relationship with the Hanscom community. We are able to learn from each other and function well as a system together while recognizing the individuality of each community. Our work together on the vision statement has cemented the bond between the two communities.

The Lincoln schools continue to be a source of pride for the Town. The challenge that remains for us is to meet the always rising community expectations for educational excellence and individualized education while coping with increasing enrollments and tight budgets. The collaborative spirit that has been fostered by the work of our Superintendent will help us move forward together to meet these challenges in the future.

CLASS OF 1992

Sturgis I. Adams
Jacob Allen-Fahlander
Jeremy Michael Brodney
Benoite Cagnioncle
Jennifer Lianna Capone
Yeoung C. Chau
Christopher Crosby
David Andrew Coton
Kimberlee Rachel Dean
Jacques David Delori
Abigail Alcock Donaldson
Zachary Logan Driscoll
Julia W. Feldman
Liza Ann Feldman
Karin Isabelle Gechter
Graham Grindlay
Caitlin Burns Haggerty
Tanesha Delores Hammond
Jill M. Ireland

Maya Jairam
Bridgett Leora Jennings
Robert Lee
Benjamin Seth Lipsey
Laura Beth Loewenstein
Elizabeth Snow MacNeil
Nicholas W. Miller
Ja'net Mitchell
Rasheed Allen Parham
Margo Jeanne Rice
Curtis A. Risley, Jr.
Ivy M. Risser
Shirin Sioshani
Matthew Harry Solar
Miriam Speert
Mary Kathleen Stam
Sean W. Terrio
Marissa Lauren Tomasic
Elizabeth Ellen White

LINCOLN PUBLIC SCHOOLS

ADMINISTRATIVE STAFF

M. Rebecca van der Bogert	Superintendent of Schools
Juliana Phillips	Business Manager
Dorothy Olson	Director of Pupil Services
Robert Budds	Director of Plant Operations
Carroll Blake	METCO Director
Joanne McManus	Principal, Hartwell School
Brenda Brathwaite	Principal, Brooks School
Sally Webber	Principal, Hanscom Primary School
Ronald Hadge	Principal, Hanscom Middle School

Hours: The Office of the Superintendent is open Monday through Friday from 8:00 a.m. to 4:00 p.m.

OCTOBER 1, 1992 ENROLLMENT

<u>SCHOOL</u>	<u>GRADE</u>	<u>SECTIONS</u>	<u>STUDENTS () = BOSTON</u>	<u>TOTALS</u>
Hartwell	K	3	57 (6)	
	K-1	1	19 (2)	
	1	3	63 (6)	
	2	4	77 (11)	
	3	3	64 (11)	
	4	3	62 (12)	
		<u>17</u>		342 (48)
Brooks	5	3	55 (10)	
	6	3	55 (11)	
	7	3	52 (8)	
	8	2	35 (3)	
		<u>11</u>		197 (32)
	LINCOLN CAMPUS TOTAL:			539 (80)
Hanscom Primary	K	5	90	
	1	5	95	
	2	5	92	
	3	4	72	
		<u>19</u>		349
Hanscom Middle	4	5	88	
	5	4	80	
	6	3	67	
	7	3	60	
	8	3	59	
		<u>18</u>		354
	HANSCOM CAMPUS TOTAL:			703
	LINCOLN PUBLIC SCHOOLS TOTAL:			1242

CASE and outside placements - Lincoln: 8
(for October 1, 1992) - Hanscom: 12

SCHOOL BUILDING COMMITTEE

Doug Adams

Ken Bergen

Esther Braun, Vice Chair - June 1992

Susyratei Bunanti, Appointed - June 1992

Dan Cheever

Crawley Cooper

Priscilla Damon

Mark Deck

Rita DiGiovanni, Resigned - May 1992

Lynn Donaldson, Resigned - May 1992

Earl Flansburgh, Appointed - June 1992

George Georges

Priscilla Kern

Bob Lemire

Sara Mattes

Kathy McHugh, Selectman

Henry Morgan, School Committee Member

Bill Stason

Patti Salem, School Committee Member; Appointed Chair - June 1992

Dr. Becky van der Bogert, Executive Director; Supt. of Schools

The School Building Committee (SBC) has had a very busy productive year. At the Annual Town Meeting in March 1992, the citizens of Lincoln authorized \$75,000 for the purpose of obtaining architectural, engineering and other consultant or related services to assist the School Building Committee in developing three proposed plans: a base line option, a fiscal constraints option, a School Building Committee recommendations option, to be held in open meetings for necessary renovations to the Town of Lincoln's public school buildings.

However, these funds did not become available to the SBC until Town Meeting was dissolved in May. During this six week hiatus, the SBC experienced some changes in membership.

Chairman Mary Helen Lorenz had tirelessly and expertly directed the Committee through the arduous initial tasks of the first six months (see Town Report 1992). Expecting to move temporarily to Europe in the summer, she resigned from her position and the Committee. Her departure has left an irreplaceable void. The Committee also lost other very valuable members: Rita DiGiovanni, the vice chair, who, among other tasks, had spent innumerable hours addressing legal issues and negotiating contracts, and Lynn Donaldson, who spoke to the spirit of Lincoln. Their wisdom and insights are sorely missed. Harriet Todd, as representative for the Selectmen, did an able job explaining the financial implications of the School Building Project. Maria Churchill and Leslie Vagliano spearheaded the School Facilities Study and represented the School Committee on the School Building Committee. Their collective wisdom and vision

were the guiding light of this project and will have lasting impact. For all of their hard work, we are most grateful.

In April, Henry Morgan and Patti Salem became the School Committee representatives and Kathy McHugh was the new representative of the Board of Selectmen. We also welcomed two new members, Earl Flansburgh and Susy Bunanti, who have proven to be valuable assets to the SBC.

In June, the Committee began its assignment in earnest. The genesis of the School Building Project was a response to four distinct but interrelated needs of the Schools:

- Need to protect our assets
- Need to upgrade program
- Need to accommodate increased enrollment
- Need to address handicapped accessibility

Our first task was to determine the needs of the physical plant including handicap accessibility. A careful analysis by the SBC with the consulting architects revealed that the Town needs to spend 5.5 million dollars on the School buildings if they wish to protect its assets. This is the baseline project. This option is ineligible for state funding, because it does not relieve overcrowding or improve program.

After a "Listening Forum" in June, the School Committee revised the planning guidelines to the SBC. These guidelines form the backbone of the educational criteria which were subsequently developed.

The integration of the planning guidelines, the most current enrollment projections and the asset protection plan resulted in options 2 - 5. The costs of options 2, 3 and 4 are estimated to be 11 - 12 million dollars, while option 5 is estimated to be 15 - 16 million dollars. Since plans 2 - 5 do relieve overcrowding and improve program, these plans are eligible for 54% reimbursement from the state.

Educational benefits, cost and community benefits were the criteria which were then applied to each of the options. The educational benefits were determined by School Committee Planning Guidelines and input from staff and administrators. They encompassed the following categories: code compliance, time on task, quality of instruction and flexibility. The cost criteria included not only direct costs but indirect costs, such as operating expenses. Community benefits were defined as available space for LEAP, Magic Garden and the after school music program.

During the month of October, the SBC had a series of public meetings which culminated in a Town Forum on October 27. The purpose of these meetings was twofold:

- a progress report for citizens
- a forum for gathering citizen thoughts, ideas, reactions and responses

The fall meetings were attended by more than 200 people.

One recurring question raised during the public meetings was the practicality and cost of a new building. The SBC, working closely with the architects, designed option 6. The cost of that design is estimated to be 14 - 15 million dollars.

As we studies the various options, it became apparent that the possibility and probability of state funding is a key factor in any decision. A Town delegation met with the state funding agency (SFSB) in December. The meeting reconfirmed that it is in Lincoln's best interests to apply for SFSB eligibility by June 1, 1993.

In response to our charge, the SBC is prepared to present three options to the Town at the Annual Town Meeting, one of which will be the preferred option of the Committee.

The School Building Committee will recommend that the Town of Lincoln submit an application to SFSB on June 1, 1993. To do this, the Committee will be requesting the Town to approve the spending of full design fees and to authorize bonding on the complete project.

William Hewins
Sarah Cannon Holien
Geraldine Nogelo
David Wilson
Frederick Pryor, Vice-Chairman
Phyllis Rappaport, Chairman

Again the School Committee worked hard to support District goals of ensuring that curriculum experiences are appropriate to student needs, that faculty and staff meet high professional standards, and that resources are obtained and well managed for the benefit of our educational programs and physical plant.

L-S 21, our strategic planning effort for curriculum review, became a school and community-wide effort to define educational visions that will serve us effectively into the next century. House masters Elizabeth Lewis and Charlie Roupp chaired a task force that met one day each month and for three days in June to summarize recommendations for further study. Committee members Sarah Cannon Holden, Gerry Nogelo, and Phyllis Rappaport participated with parents, community members, teachers, administrators, and Superintendent/Principal Matt King. The work has been expanded for Fiscal Year 1992-1993 and was the subject of an open forum in October, 1992.

Our health curriculum became a year-long topic of conversation given the significant public health consequences of the deadly HIV virus. The Committee agreed to re-double the school's efforts in educating students to protect themselves from this and other sexually transmitted diseases. We convened a task force comprised of faculty, parents, and students to recommend appropriate actions and a curriculum promoting abstinence and good decision-making. Recommendations were received by May and implemented beginning September, 1992.

As part of our efforts to maintain our physical plant, the Committee educated voters in both Lincoln and Sudbury and received authorization to borrow up to \$2.1 million, exempt from Proposition 2 1/2, for safety-related improvements including replacement of our 37 year old boilers, which required 80% of the funds, plus renovation of some other critical items such as electrical service, wall systems, and an old synthetic gym floor. The towns will not feel any tax impact from this debt service until FY95.

Another major focus for Committee efforts this year was our active pursuit of State legislators to hear our concerns regarding various reform bill initiatives. Members Fred Pryor and Dave Wilson represented us in conversations and hearings and we invited State Senator Robert Durand and State Representative Hasty Evans to a Committee meeting and other school visits.

Lincoln-Sudbury continues to enjoy strong support from parents and community members. We received \$33,000 in funds raised by the Boosters Club to augment our athletic budget which already depends on student fees of \$100 per sport. Our students were the beneficiaries of contributions raised through an active Scholarship Committee, Springthing, Black and White Night, and Friends of Music. The LSPO Newsletter remains an invaluable volunteer effort to keep parents and students well informed. We try to give something back to the towns through our concerts, theater events, exciting sports activities, and our lectures and art shows offered through the L-S Community Program, an effort helped by Committee member Bill Hewins and several townspersons.

We continued our sensitivity to budget concerns in both towns. In four years our budget has increased by a total of only 7%. This dramatic economizing was helped this year by an impressive administrator and faculty decision to reduce their annual salary increase by 50%.

Dave Wilson, appointed in December, 1991, ran successfully in the March elections as did Gerry Nogelo, elected to her third term. Phyllis Rappaport and Fred Pryor were named Chair and Vice-Chair.

ANNUAL REGIONAL DISTRICT ELECTION

The Regional District Election was held in conjunction with the elections in Lincoln and Sudbury on Monday, March 30, 1992, and certifications of the results were received from Nancy J. Zuelke, Town Clerk of Lincoln, and Jean M. MacKenzie, Town Clerk of Sudbury, as follows:

For two 3-year terms:	Lincoln	Sudbury	Total
Geraldine C. Nogelo	691	1,760	2,451
David P. Wilson	611	1,661	2,272
Blanks	<u>1,194</u>	<u>2,365</u>	<u>3,559</u>
 Total	 1,248	 5,786	 7,034

SUPERINTENDENT-PRINCIPAL'S REPORT

Dr. Matthew King, Superintendent/Principal

Returning to school this September we were surprised to find that our enrollment far exceeded that for which we had been planning. Whereas our enrollment projection showed a modest decrease, we began school with over sixty more students than we had been expecting. In analyzing this influx, we learned that new families were moving into our towns and that fourteen students were coming to us from independent schools. This shift in enrollment will cause additional pressures on us as we apparently no longer can count on fewer students when we develop next year's budget.

Life at Lincoln-Sudbury continues to be very full and stimulating, both for students and adults. On any given week there is always something going on here. Our students are involved in music, drama, athletics, community service, and numerous clubs organized around various interests. Our Community Program, which seeks to get our students and faculty out in the communities, performing and sharing their knowledge and experiences with community groups, continues to be very well received.

The central challenge facing Lincoln-Sudbury continues to be balancing our commitment to improve and strengthen the school with the limitations imposed by these difficult economic times. We continue to look for ways to reduce our expenses and to elevate our services. One area where we have experienced dramatic results is in special education where, over the past three years, we have dramatically reduced the number of students we tuition out, saving us several hundred thousand dollars, by expanding our programs in the school.

Among other improvement efforts are several that should be noted in this report. After a thorough review of the ways that we recognize academic achievement we instituted an "L-S Scholar" designation for students who receive all "A"s and "B"s for their semester grades. A great deal of work also was devoted to researching how we want to respond to the public health consequences of the HIV virus and AIDS. Though this is one of those issues about which there will always be differences of opinion, we listened openly and reached a conclusion that we believe will best protect our students.

Another area where there has been considerable progress is in the integration of computers where there are two major developments to report. First, we formed a Computer Advisory Committee that includes members from industry and universities to help us develop a strategic plan that we hope to implement over the next several years. Second, thanks to a generous sixty-two thousand dollar grant from the Sudbury

Foundation, we now have a state-of-the-art computer laboratory for our Mathematics Department. In the three months that the lab has been in use we are already seeing exciting use of the facility and heightened enthusiasm by members of the department. The support of the Sudbury Foundation during these difficult economic times has been a tremendous boost to the school.

After completing formal curriculum assessments of the English, Mathematics and Science Departments we are now focusing our energies on the L-S 21 effort. The large study group that met last year has completed its mission and has reconvened into several smaller study groups around specific themes such as Civic Understanding, Fine Arts, and Scheduling. Though the issues are complex, we are energized by this unique opportunity of looking candidly and openly at how we can shape this school to meet the challenges of the next century. With the continued support of our Towns, I am confident that Lincoln-Sudbury will adapt and respond to these challenges. This is a school with a rich past and a bright future.

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL
GRADUATES--CLASS OF 1992

Justin S. Albee	Justine Francoise Delori *
Mark Douglas Arees	Eric James DeMille
Sara W. Ashenfelter	James DeNormandie *
Heather Elizabeth Baker	James David DePompei
Heather Anne Ball	Moha Samir Desai
Samuel John Barrett	Rebecca F. Devine
Keith J. Beagan	Sadhana Dhruvakumar*
Ryan E. Beagin	Khary Imara Dickson
Jeffrey T. Becker	Nicole Joanna Digenis*
Greg A. Bedard	Kevin F. Dolan
Jeffrey M. Bell	Brendan J. Downey
Malin Chattrin Bengtsson #	Joseph Alexander S. Elias
Ian Michael Bensman	Lauren Britt Elmore*
Jacqueline Bentick	Jonathan Harris Epstein
Jeffrey Malcolm Bentick	Levence S. Eutsay
Bert Hervey Berthole	Karen Marie Evans
David Ephriam Bosnak	Christina Rose Fagone
Richard Brenner	Elizabeth Connor Fallon
Daniel Brodney	Nadia Turan Faramarzpour
Aaron Daniel Brown	Nathaniel White Farny*
Christopher Carroll Brownlee	Zahra Farrokh-Pars
Robert M. Bryant	Penny Alison Feldstein*
Michelle Ann Buonopane *	Candice Samantha Fink
Timothy Charles Burke	Scott Fitzgerald
Lisa J. Burnham	Lisa Flier*
Rahsaan Alleyne Burroughs	Gail Foster
Sonya Rochelle Butler	Lynn Catherine Fraser
Christopher J. Byrd	Rosalind Freeman*/#
Brett Andrew Cala	Timothy Raymond Fryatt
Deborah I. Cane	Mark R. Gainer
Lisa J. Cavallerano	LaKeisha Monique Gandy
Nicole Cavallerano	Sara G. Gardiner
Brian Cefola	Nadeige S. Genece*
Lisa Reyes Champon	Peter George
Khing-San Chau	Thomas R. Gilmore III*
Michael J. Colligan	Aprel Goddard
Brendon James Collins	Adam John Goldsmith
Christopher S. Costello	Jacqueline Michelle Goldstein
Tyrone S. Croom	Pamela D. Gordon
Jeffrey Paul Cutler *	Tamare L. Gordon
Andrea D'Elia	Rebecca Lee Gorgone
Jonathan Christopher Daniels	David I. Gorovitz
Matthew E. Dash	Kya R. Graham
Monica L. Dean	Eric Andrew Gustafson
Barbara A. DeFranco	

Jed Hammel
Karen Ann Hammer
Carolyn Anne Hansford
Patrick Healy
Paul Francis Healy III
Rachelle Hecht*
Brendon Hegarty
Amy Megan Heinecke
Elizabeth A. Henshaw
Daniel Hale Hewins
Stephen Matthew Hogan
Marcus Holloway
Charles Horowitz
Annjanette Howard
Scott Hull
Andrew Hunter
James Hwang*

Dawn A. Jacob
Sean Jenney
E. Craig Jewell
Todd Jewett

Patricia Kao*
Scott Kapin
Damon Karys
Utshudi John Kasongo
Laura Lynn King
Harrison Klein
Cara Alexandra Knauer
Jennifer L. Kopf*
Nicole Emilie Kosersky
Alison Kramer

Nicole Lahaise
Michelle Landi
Tracy Anne Langmaid
Joel Lee
Elizabeth A. Levine*/#
Aaron Lindenberg*/#
William Joseph Lindo
Matthew M. Locsin
Beth Ann Longo
Robert Luke, Jr.
David Christopher Lyndon

Michael P. MacDonald
Emily Mack
Michael Maher
Karam N. Maira
Adrienne Aileen Marcus*
Brian Stephen Marobella

Heather L. Mayer*
Talitha Fawn McAdams
Lisa Anne McAndless
John J. McEleney
Christopher Anthony McLean
Jacqueline Eldora McNeill
Julie Macbeth Meier
Karen A. Monaco
Nancy Monahan
Albert F. Montgomery, Jr.
Michelle Moody
Christopher R. Moore
Scott Andrew Morrissey
Paula M. Mullin
Brendon Murphy

Ira R. Nemeth
Billy Njorge
Elizabeth R. Novak

Michael Robert Ogar
Helene Omansky
Michael Onigman

Benjamin Davis Parker
Katherine E. Patton
Daniel R. Peppercorn*
Todd A. Piken
K. Jennifer Platt
Andrea Priest
Heather Przybylinski

Carrie Ann Quinn*

Thomas J. Racicot
Jeremy Mark Rawlins
Christopher William Reed
David J. Reinherz
Emily Elizabeth Reising
Charles V. Rice
Melissa Noelle Ritchie
Timothy Ewan Forbes Robb
Timothy Andrew Roberts
Tyria Cammica Roebuck
Steven Rose
Steven Andrew Rosen
Jeffrey Matthew Roth*
James A. Roush
Carrie A. Rovner
Nancy Roys
Paige Alison Ruddy

Rajni Samavedam
Alexander J. Sanda
Ladawn L. Savage
Benjamin R. Schaeffer
Daniel Vincent Schirf
Gretchen A. Schwamb
Charles D. Scott
Kimberly J. Segien
Jason P. Senecal
Gregory Shaw
Sara Anne Sherman*
Katryst Shineman
Matthew C. Shulman
Tahisha L. Skeen
Amanda J. Smith
Bevin Elizabeth Smith
Megan Isabel Solo
Sharon Louise Stadtfeld
Yuri J. Stern
Jeffrey Brian Stone
Sarah Jane Stuart
Stephen J. Sweeney*

Kiersten Renee Tellis
Douglas M. Thompson
James A. Tomlin
Matthew William Trail
Maria Celeste Tucker
Courtney Lauren Turner
Mark Alden Valentine*
Giannandrea Verri

Jami L. Walker
Brett C. Watson
Valerie Weaver*
Garth Wells
Mark Allen Whipple*
Karen E. White
Nicole Winbourne
Douglas Hamer Wood*/#
Keith Jonathan Wood*/#
Huiya Wu*
Deborah L. Wyman

Julie N. Zimmer

* Cum Laude
#/ Honors in History

STUDENT EXCHANGE Anaia Camacho
 Frank Knippenber
 Evan Noland
 Taras Potolov

**DISTRIBUTION OF PUPILS ATTENDING REGIONAL HIGH SCHOOL
AS OF OCTOBER 1, 1992**

	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>
Lincoln	123	99	98	93	99
Sudbury	887	771	749	710	710
METCO	92	83	75	68	73
Other	10	13	9	17	19
TOTAL	1,112	966	931	888	901
Boys	557	478	458	437	430
Girls	555	488	473	451	471
TOTAL	1,112	966	931	888	901
9th Grade	267	226	224	212	230
10th Grade	264	240	218	231	217
11th Grade	255	261	237	220	235
12th Grade	326	239	252	225	219
TOTAL	1,112	966	931	888	901
Tuition Pupils Attending Other Schools	25	32	30	28	23

LINCOLN-SUDSBURY REGIONAL HIGH SCHOOL

PLACEMENT OF THE LAST FIVE GRADUATING CLASSES

	<u>Class of 88</u> No. Percent	<u>Class of 89</u> No. Percent	<u>Class of 90</u> No. Percent	<u>Class of 91</u> No. Percent	<u>Class of 92</u> No. Percent
Four-Year Colleges	291 85.84	268 85.35	202 86.00	218 90.00	194 89.00
Junior & Community Colleges	9 2.65	19 6.05	17 6.00	14 6.00	7 3.00
Preparatory Post-Graduate Schools	2 .59	3 0.09	2 1.00	2 1.00	6 3.00
Specialized Technical Schools	4 1.18	0 0.00	3 1.00	0 0.00	0 0.00
Specialized Ed. Program Germany	<u>1 0.29</u>	<u>0 0.00</u>	<u>0 0.00</u>	<u>0 0.00</u>	<u>0 0.00</u>
All Post Secondary Education	307 90.56%	290 92.36%	224 94.00%	234 96.00%+	207 95.00%
OTHER					
Employed	20 5.90	17 5.41	10 4.00	6 2.00	7 3.00
Apprenticeship	1 0.29	0 0.00	0 0.00	0 0.00	0 0.00
Military	5 1.48	3 0.09	0 .00	1 1.00	0 0.00
Foreign Exchange Student	4 1.18	4 1.27	0 0.00	0 0.00	0 0.00
Unknown/Other	<u>2 0.59</u>	<u>3 0.09</u>	<u>7 2.00</u>	<u>2 1.00</u>	<u>5 2.00</u>
TOTAL	32 9.44%	27 6.70%	17 6.00%	9 3.00%+	12 5.00%
TOTAL PLACEMENTS	339 100.00%	317 99.04%	241 100.00%	243 100.00%	219 100.00%

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
Treasurer's Report
July 1, 1991 thru June 30, 1992

Pauline M. Paste, Business Manager/Treasurer

<u>Total Cash Balance, July 1, 1991</u>	\$ 1,041,293.47
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District Fund

<u>Cash Balance, July 1, 1991</u>	<u>\$ 943,097.41</u>
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Receipts:

Operating Accounts

Sudbury Assessment	\$ 6,367,490.01
Lincoln Assessment	<u>876,393.03</u>

<u>Total Assessments</u>	<u>7,243,883.04</u>
--------------------------	---------------------

Chapter 70	679,463.00
Chapter 71	467,399.00
Transportation Aid	<u>224,437.00</u>
<u>Total State Aid</u>	<u>1,371,299.00</u>

<u>Anticipated Receipts</u>	<u>184,191.00</u>	<u>184,191.00</u>
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Miscellaneous Income	118,302.14
Petty Cash Refund	1,000.00
Tailings	<u>(225.52)</u>
<u>Total Sundry Income</u>	<u>\$ 119,076.62</u>

<u>Total Operating Receipts</u>	<u>\$ 8,918,449.66</u>
---------------------------------	------------------------

Deduction Accounts:

Federal Withholding Tax	\$ 795,113.29
Massachusetts Withholding Tax	320,812.46
Federal Withholding Tax FICA	35,541.43
Health Insurance	143,867.59
Mass. Teachers' Retirement	259,193.73
Middlesex County Retirement	99,063.40
Disability Insurance	23,411.38
Tax Sheltered Annuities	239,288.56
Credit Union	365,002.20
L-S Teachers' Association	22,670.34
United Way	<u>1,173.80</u>

<u>Total Deduction Receipts</u>	<u>\$ 2,305,138.18</u>
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<u>Total District Fund Receipts</u>	<u>\$ 11,223,587.84</u>
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<u>TOTAL DISTRICT FUND INCOME</u>	<u>\$ 12,166,685.25</u>
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Disbursements:Operating Accounts

Operating Budget	\$ 8,512,039.00
Equipment Budget	72,766.23
Capital Projects	0.00
Debt Service - principal	150,000.00
- interest	<u>22,875.00</u>

Total Budget Disbursements

\$ 8,757,680.23

Petty Cash Advance	1,000.00	1,000.00
Excess & Deficiency Fund	91,106.42	91,106.42

Deduction Accounts:

Federal Withholding Tax	795,113.29
Massachusetts Withholding Tax	320,812.46
Federal Withholding Tax FICA	35,541.43
Health Insurance	142,763.71
Mass. Teachers' Retirement	259,193.73
Middlesex County Retirement	99,073.29
Disability Insurance	21,595.96
Tax Sheltered Annuities	240,288.56
Credit Union	365,002.20
L-S Teachers' Association	22,670.34
United Way	<u>985.80</u>

Total Deduction Disbursements	2,303,040.77
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Total District Fund Disbursements	11,152,827.42
=====	

Cash Balance District Fund June 30, 1992	1,013,857.83
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Cash Balance Revolving Accounts on June 30, 1992	<u>269,594.34</u>
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Total Cash Balance June 30, 1992	\$1,283,452.17
=====	

OUTSTANDING DEBT

School Bonds, @ 6.1% \$150,000 payable 8/15/92-93	300,000.00
Total Debt	300,000.00

EXCESS & DEFICIENCY FUND

Cash Balance July 1, 1991	135,000.00
Approved Transfer	127,000.00
FY '92 Assessment Reduction	(16,604.16)
Disbursements	(91,106.42)
 Cash Balance, June 30, 1992	 154,289.42

LINCOLN SUDBURY REGIONAL SCHOOL DISTRICT

Balance Sheet

June 30, 1992

ASSETS

Bank of Boston Bid	\$ 487,933.41
Bank of Boston Checking	65,210.47
Baybank Capitol	86,678.37
MMDT	515,110.45
Boston Safe Deposit & Trust Co.	44,970.66
Boston Safe Deposit & Trust Co.	<u>83,548.81</u>
TOTAL ASSETS	\$1,283,452.17
	<u>=====</u>

LIABILITIES AND RESERVES

Surplus Revenue (Reserved for Assessments)	823,065.93
Excess & Deficiency Fund	154,289.42
Tailings	700.78
Health Insurance	26,708.67
Disability Insurance #1	8,905.03
United Way	188.00
Adult Education	9,496.00
Athletics	17,832.14
Booster Club	17,310.66
Building Use	21,166.47
Cafeteria	565.69
Capital Outlay	7,769.92
Computer Contract	34,186.40
Damage to School Property	(629.88)
Donations	17,360.24
GAAD Grant FY 92	155.87
Library Copy Machine	6,129.23
Lost Books	7,385.01
Medical Claims Trust Fund	83,548.81
Nursery School	10,039.63
PL 89-313	1,350.00
PL 94-142	5,260.48
Tuition	<u>30,667.67</u>

TOTAL LIABILITIES

\$1,283,452.17

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Scholarship Fund

June 30, 1990

Cash Balance, July 1, 1989	\$ 207,583.16
Receipts	0.00
- principal	
- interest	10,389.70
Disbursements	18,000.00
	<u>18,000.00</u>
	\$ 199,972.86
Funds Transfer to Lincoln- Sudbury Scholarship Foundation	(199,972.86)
Cash Balance, June 30, 1990	\$ 0.00
	=====

LINCOLN SCHOLARSHIP COMMITTEE

Mikki Lipsey
Eugene Taylor
Mary Spindler, Moderator

The Lincoln Scholarship Committee is charged with providing financial assistance to high school seniors who are residents of Lincoln. Each June the Committee meets with Lincoln seniors who need financial aid for future education. In addition to interviewing with them, we review each student's application to compare projected college costs and the student's resources.

In 1992 we were able to award \$18,500 to six students. This amount was raised from the generous donations of Town residents and businesses. We are most appreciative of these gifts. We are especially grateful to the Codman Trustees, who doubled the funds that had been raised prior to August 31. We also thank the Commissioners of Trust Funds, who manage our portfolio.

Based on applications and essays sent to the Committee, special awards were made in June at graduation to two Lincoln-Sudbury students. Aprel Godiard received the Sumner Smith Community Service Award, and Rachelle Hecht received the Fannie S. Campbell Award for her fine academic record and community service. The Committee gave each of them a book and \$500.

After years of service to the Committee, two members resigned this year. The Committee thanks Sherry Adams and Andy Hall, and welcomes two new appointees, Mikki Lipsey (Selectmen) and Eugene Taylor (School Committee).

We hope the Town will continue to support the Scholarship Fund, as each year the costs of higher education continue to rise. There has been great need in this recessionary economy. The Committee is very grateful to the Town for making possible this needed assistance to our students.

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL SCHOLARSHIP FUND COMMITTEE

OFFICERS

Patrick J. Mullen, Jr., President
Emil Ragones, Treasurer
Marilyn Thurman, Secretary

DIRECTORS

Sherry Dakss
John Dolan
Rosalind S. Spiller
David Wilson
Rita M. Zarella

MEMBERS

Maureen A. Dolan
Wendy Kameny
Ann Kramer
Eileen McEleny
Clare Mullen
Marc Onigman
Giselle Sampson
Barbara Wolf
Mathew Hyotte, Student Rep.
Meridith Mattison, Student Rep.
Mary Jane Sanders, Coordinator

The Lincoln-Sudbury Scholarship Fund, through the generous contributions of the citizens and business organizations of Lincoln and Sudbury and the staff of Lincoln-Sudbury High School, in 1992, increased the endowment 19% to \$674,010. This increase is a direct result of the phonathon and mail campaign held in November which is moving the capital campaign towards its goal of a \$1,000,000 endowment.

The Sudbury Foundation has established a matching gift program where it will match the first \$1,000 of each personal gift up to \$50,000 per year for each year of the campaign. Additional direct scholarship money, \$7,000, was raised by Springthing which is held the second Saturday in May. The success of Springthing is directly attributable to that large group of friends who so generously donate their time and talents.

A faculty committee selects the recipients based on criteria established by the Fund Committee. The fund is available to any Lincoln-Sudbury senior class member with definite college plans and financial need.

The recipients of the 1992 scholarship awards were:

Lincoln-Sudbury Scholarships

Sonya Butler	Scott Fitzgerald
Christina Fagone	Anjanette Howard
Amy Heineke	Giannandrea Verri
Tyria Roebuck	Lauren Elmore
Jeffery Cutler	Kya Graham
	Michael Maher

Memorial Scholarship Awards:

Sudbury Foundation Scholarship	Robert Bryant
Frank Heys Memorial Scholarship	Michelle Moody
John K. Wirzburger Memorial Scholarship	Alexander Sanda
John R. Kirshner Memorial History Award	Keith Wood
Bramwell B. Arnold Physics Award	Adrienne Marcus
Lily T. Spooner Memorial Scholarship	Christopher Reed
Malcolm L. and Eleanor L. Donaldson Scholarship	Jennifer Platt
Edward J. McCarthy Memorial Scholarship	Katherine Patton

LINCOLN-SUDBURY SCHOLARSHIP FUND COMMITTEE
STATEMENT OF REVENUE, EXPENDITURES & FUND BALANCE

<u>Revenue:</u>	<u>1992</u>	<u>1991</u>	<u>1990</u>
Matching Funds Rec'd	\$ 54,308	\$ 56,075	\$ 56,065
Contributions	45,549	47,942	56,043
Investment Income	41,558	32,219	23,405
Springthing	7,000	10,000	6,500
Total Revenue	<u>\$148,415</u>	<u>\$146,236</u>	<u>\$142,013</u>

Expenditures:

	<u>1992</u>	<u>1991</u>	<u>1990</u>
Total Scholarships Awarded	\$ 32,000	\$ 38,000	\$ 29,000
(These are Two year grants of \$1,000 per year)			
Operating Expense	\$ 8,508	\$ 7,207	\$ 13,972
Total Expenditures	<u>40,508</u>	<u>45,207</u>	<u>42,972</u>
Net excess of Revenue over Expenditures	\$107,907	\$101,029	\$ 99,041
Fund Balance Ending	\$674,010	\$566,103	\$459,824

For information concerning the Lincoln-Sudbury Scholarship Fund, Inc., call the Regional High School at 443-9961 or Pat Mullen at 443-3168.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

		Term <u>Expires</u>
Acton	Robert Wiltse	1994
Arlington	John P. Donahue	1994
Belmont	Herbert M. Yood	1995
Bolton	Position vacant	1993
Boxborough	Kenneth Whitcomb	1994
Carlisle	William Churchill, Secretary	1994
Concord	Lawrence D. Lorah	1995
Dover	Thomas E. Giblin	1993
Lancaster	Fred A. Reed	1994
Lexington	Nyles N. Barnert, Vice-Chairperson	1993
Lincoln	Harold A. Levey, Jr.	1995
Needham	Kenneth D. Mullen, Jr.	1995
Stow	Mary E. Cutler	1993
Sudbury	Glenn L. Noland	1995
Wayland	Elaine Sweeney, Chairperson	1993
Weston	John M. Tucker	1993

Our world is very different than it was 20 years ago, so during 1992 Minuteman Tech began a project involving the entire staff, the students and their parents in far-reaching changes that could eventually alter the entire structure of the school. Entitled "Project WIN", the project's goal is to provide all students with the academic, technical and personal skills that will be required by the work places of the 21st Century where:

- * a world economy has replaced our national economy as the context for competition among businesses,
- * technology (the ability to use or apply science) is a basic skill in the world of work,
- * 70% of the jobs will not necessarily require a college degree, but more and more of the better jobs will require skill training beyond that provided in both traditional high school and college programs, and
- * recent research on how the brain works and how different individuals learn best is revolutionizing the teaching process.

Basic elements of Project WIN include:

- * the use of researched principles of brain-compatible teaching and accelerated learning as a foundation for all instructional programs, with teachers being provided with special training in these principles and teaching methods,
- * use of a Total Quality Management (TQM) approach to education that identifies and addresses the many factors affecting student learning success and the use of staff task forces to improve the quality contribution from any factor area,
- * placing a major emphasis on promoting a real-life orientation

to instruction through academic-vocational integration and the use of more complex, real-life outcomes and graduation standards to promote the higher order thinking skills required of 21st century workers.

Volunteer staff members have been organized into three groups to work on the three elements described above, with a fourth group of staff members serving as a Board of Directors for Project WIN. We intend to operate a school in which every student "WIN" the highest levels of career success with our help. Our staff members have been placed in charge of providing constant improvement in service to students with a commitment to a "no fail" environment.

Another event of 1992, which would have a profound effect on the future of Minuteman Tech, is the School Committee's decision to open the school to "choice" students. In the fall of 1992, the choice numbers were limited to 46 high school students. In future years, this number could be increased or decreased depending on a number of factors, including state funding of the program.

Minuteman Tech continued its tradition of excellence during the 1991-92 school year with a number of faculty, students and programs receiving national and state recognition. At the national level, Minuteman Tech swept the Vocational Clubs of America (VICA) national competition in baking with senior Barbara Craddock of Lincoln winning the high school division and Jeff Cohen of Lexington winning the post-graduate division. This is the second year in a row that a Minuteman post-graduate has won the national baking championship.

Electromechanical Technology senior Alex Taliadouros of Dracut placed second in the national VICA Robotics Programming competition. During the past four years, competing against engineering students in junior colleges and 4-year universities, Minuteman Tech Electromechanical Technology students have earned one first place, two second places, one third place and one honorable mention at the Society for Mechanical Engineers robotics competition in Detroit, Michigan.

At the 1992 state VICA competition, Minuteman Tech students won 14 gold medals: Janet Poulon of Acton in Data Processing; post-graduate Judith Snell of Acton in Desktop Publishing; Eric Anderson, Frank Balurdi, and Stephen Moschella of Arlington in Auto Body, Welding and Carpentry respectively; post-graduate John Luca of Dedham in Automotive Service; Jeff Boire of Lancaster in Precision Machining; post-graduate Jeff Cohen of Lexington and Barbara Craddock of Lincoln in Baking; Ted Brown of Needham in Electrical Wiring, William Manosh of Stow in Automotive Service; Wayland post-graduates Rob Alger in Advertising Design, Gus Harting in Cabinetmaking and John Murray in Heating/Ventilation and Air Conditioning.

The Massachusetts Department of Education named Minuteman Tech's Electromechanical Manufacturing Program and Biotechnology

Manufacturing Program as the state's outstanding secondary and post-secondary vocational technical education programs and nominated them for the U.S. Secretary of Education's Award for Outstanding Vocational Technical Education Programs in the U.S. We have been informed that both programs are finalists for the national award.

Science/Technology Department head James Amara was one of three Massachusetts recipients of the Presidential Award for Excellence in Science Teaching. Assistant Superintendent Beverly Lydiard was one of the five recipients of the Outstanding Achievement in Vocational Education Award given by the Massachusetts Department of Education.

Baking Instructor Norman Myerow was elected president of the Massachusetts Chefs de Cuisine, the Massachusetts Chapter of the American Culinary Federation.

Graphic Arts co-senior teacher Michael Ciccarelli has been asked to represent education on the Printing and Publishing Council of New England, Inc. He is also a board member of the Boston Litho Club and has just completed a term on the board of the Boston Club of Printing House Craftsmen.

Child Care Center Director Karen Folk serves on the Educational Leadership and Accreditation Committees of the Boston Association for the Education of Young Children. She is also Chairperson of the Charles River AEYC and the Massachusetts Child Care Administrators of Secondary Schools.

For the second year in a row a Minuteman Tech student was named one of the five Outstanding Vocational Technical students in Massachusetts. William Manosh of Stow received the 1992 award.

Stephen Pierce of Townsend, a 1990 graduate of Minuteman's Tech Prep program, earned the highest score in the state on the Navy's Nuclear Powered Operator test (composed of math and science problems) and was made an assistant instructor in the program.

In athletics, Minuteman Tech students were selected for the Colonial Conference All Star teams in Field Hockey (Lisa Baia of Billerica, Sue Gentile of Watertown and Jody Demers of Belmont), Football (Chad Legay of Lancaster), Soccer (Ken Lania of Belmont and Ryan Whitcomb of Boxboro), Baseball (Dan Corey of Arlington), Softball (Lisa Baia of Billerica and Kristen Daley of Arlington), Girls Basketball (Barbara Craddock of Lincoln) and Boys Basketball (Dan Corey of Arlington) plus Commonwealth Conference All Star teams in Swimming (Amy Baker of Ayer), Wrestling (Jon Mills of Arlington) and Tennis (Hanna Scheichenost of Belmont and Christina Gentilucci of Watertown). Hanna and Christina won the Commonwealth Conference Womens Doubles Championship.

During 1992 Minuteman Tech continued its outreach programs designed to help middle school students and teachers in district

towns become better acquainted with technology. Minuteman's Technology Learning Center located in the Lancaster Middle School provided middle school students from Bolton, Lancaster and Stow with technology training and career awareness in the areas of electronics, robotics, computers, math/science integration and laser technology. In addition, middle school students from Arlington, Belmont, Lancaster, Lexington, Needham, Sudbury, Stow and Wayland came to Minuteman to spend a day in the school's technology labs building robots and learning about careers in technology.

Funded by a grant from the National Science Foundation, during the summer middle school and high school students and faculty from Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury and Wayland spent a week at Minuteman Tech participating in a technology manufacturing seminar. They received hands-on experience in robotics and electronics manufacturing technology and learned about career opportunities in technology.

During the past year there were a number of changes on the Minuteman Tech School Committee. Nine-year member and former Chairperson Linda Frizzell of Belmont was succeeded by Herbert M. Yood. Prior to becoming a member of the School Committee, Mrs. Frizzell was instrumental in establishing the annual Crafts Fair which continues to be a major fund-raiser for the Booster's Club and other school activities. Her dedication and tireless efforts on behalf of Minuteman will be greatly missed.

Another long-time and dedicated member, Lawrence Ovian of Sudbury, was succeeded by Glenn Roland. Needham's Mark Tobin, a hard-working member of the Committee for two years, was succeeded by Kenneth D. Mullen, Jr. Peter Stalker, who served effectively as Bolton's member on the Committee for four years, has also left. A replacement has not yet been appointed.

ENROLLMENT OCTOBER 1, 1992

TOWN	96	95	94	93	PG	TOTAL
Acton	13	10	9	13	6	51
Arlington	35	39	56	29	28	187
Belmont	9	8	6	6	7	36
Bolton	1	1	.6	1	0	9
Boxborough	4	3	2	2	4	15
Carlisle	0	3	0	2	1	6
Concord	6	7	1	4	3	21
Dover	0	0	1	2	0	3
Lancaster	2	5	3	3	1	14
Lexington	12	9	6	11	9	47
Lincoln	0	0	1	3	1	5
Needham	9	5	10	8	7	39
Stow	3	4	4	15	1	27
Sudbury	4	4	4	8	6	26
Wayland	3	2	6	4	3	18
Weston	0	0	3	1	0	4
Tuition	<u>56</u>	<u>34</u>	<u>38</u>	<u>33</u>	<u>22</u>	<u>183</u>
TOTAL	157	134	156	145	99	691

NOTE: Above enrollment figures do not include part time and/or short term program students such as SEP, Info Pro, Aesthetics, etc.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
 OPERATING FUND
 COMPARISON OF BUDGET TO ACTUAL
 JUNE 30, 1992

	FY 91 ACTUAL	FINANCIAL MANAGEMENT PLAN FY92	ACTUAL/ ENCUMBERED	PROJECT- ED	TRANS- FER	RE- CEIPTS	AVAILABLE	BUDGET +/-
Revenues								
Assessments	5,357,866	5,578,993	5,578,995	0	0	0	2	0.00%
Chapter 70	1,573,199	1,523,199	1,573,199	0	0	0	50,000	0.00%
Transport. (Ch. 71-16C)	554,032	525,000	543,484	0	0	0	18,484	0.00%
Regional Aid (Ch. 71-16D)	420,858	414,535	414,535	0	0	0	0	0.00%
Chapter 645	0	291,767	291,767	0	0	0	0	0.00%
Aprop. from surplus	581,983	388,027	388,027	0	0	0	0	0.00%
Tuition	892,130	779,400	779,400	0	0	0	0	0.00%
TOTAL REVENUES	9,380,068	9,500,921	9,569,407	0	0	0	68,486	0.72%
Expenses								
00 Reserve	0	0	0	0	0	0	0	0.00%
01 Building Trades	87,588	82,490	79,521	0	40	0	3,009	3.65%
02 Commercial Services	13,977	15,705	15,898	0	-40	0	-233	-1.48%
03 Electronics	26,345	23,771	22,311	0	0	0	1,460	6.14%
04 Graphics	88,455	99,813	89,476	0	0	0	10,337	10.36%
05 Health Instructions	23,290	25,548	24,060	0	0	16	1,504	5.89%
06 Metal Fabrications	46,928	36,803	38,022	0	0	40	-1,179	-3.20%
07 Power Mechanics	20,719	17,954	29,386	0	0	0	-11,432	-63.67%
08 Technology	15,759	15,969	19,277	0	0	31	-3,277	-20.52%
09 Afternoon Program	15,130	13,870	15,046	0	0	0	-1,176	-8.48%
10 Regional Occupation	76,892	94,729	94,729	0	0	84,799	0	0.00%

						BUDGET +/-
FY 91 ACTUAL		MANAGEMENT PLAN FY 92	ACTUAL/ ENCUMBERED	PROJECTED	TRANS- FERS	RECEIPTS AVAILABLE
15 Drafting	7,843	8,480	6,147	0	0	2,333
20 ROTC	3,436	3,000	2,845	0	0	155
21 Communications	14,914	12,150	12,820	0	335	-335
22 Human Relations	2,854	5,273	4,841	0	0	432
23 Mathematics	8,807	10,882	12,123	0	67	-1,174
24 Science	23,278	23,600	23,562	0	0	38
25 Physical Education	5,036	8,190	4,566	0	0	3,624
26 Athletics	64,329	72,050	60,318	0	501	12,233
27 Business Instruction	3,935	6,370	6,385	0	0	-15
28 Foreign Language	863	1,700	1,341	0	0	359
29 Art	8,670	10,000	9,072	0	0	928
30 Music	769	500	465	0	0	35
31 Driver Education	6,008	500	8,426	0	0	7,950
51 Instruc. Resources	56,410	56,295	49,496	0	103	6,902
52 Pupil Support	31,546	34,811	26,012	0	76	8,875
71 Principal	74,274	77,775	70,542	0	2,659	311
72 Voc. Coordinator	9,896	19,650	23,846	0	0	-4,196
73 Computer Services	22,337	38,255	34,696	0	0	3,559
74 Dean	2,316	2,400	2,533	0	0	-133
75 District Programs	4,774	4,900	3,855	0	0	1,045
75 Legal Fees	42,468	20,000	27,361	0	0	-7,361
75 Audit Fees	29,000	25,000	23,400	0	0	1,600
76 Superintendent	4,016	4,650	4,496	0	6	160
77 Planning/Academics	48,442	51,260	50,937	0	0	323

	FY 91 ACTUAL	FINANCIAL MANAGEMENT PLAN	ACTUAL/ FY 92	ACTUAL/ ENCUMBERED	PROJECTED	FERS	RECEIPTS	AVAILABLE	BUDGET +/-
78 Business Office	7,884	14,050	17,922	0	0	0	0	-3,872	-27.56%
78 Risk Insurance	107,154	122,050	117,755	0	0	0	0	4,295	3.52%
78 Ret./Employee Bft.	1,004,369	1,096,059	1,087,731	0	51,378	0	0	59,706	5.45%
79 Transportation	708,985	722,592	634,981	0	0	0	0	87,611	12.12%
80 Cafeteria	6,650	5,450	3,049	0	0	0	129	2,530	46.42%
81 Operations/Maint.	675,968	726,781	645,208	0	0	0	1,706	83,279	11.46%
82 Equipment Purchases	247,657	197,229	198,823	0	0	0	3,400	1,806	0.92%
82 Debt Management	0	0	0	0	0	0	0	0	0.00%
NA Salaries	5,769,738	5,777,166	5,892,255	0	0	8,600	101,719	-4,770	0.08%
TOTAL EXPENSES	9,419,709	9,500,921	9,495,535	0	62,637	201,189	269,212	2.83%	
EXCESS OF REVENUES TRANSFER FROM ENTERPRISE TRANSFER TO T&A	-39,641	0	73,872	0	62,637	201,189	337,698	3.55%	
EXCESS REVENUES	-39,641	9,500,921	73,872	0	34,255	201,189	309,316	3.26%	

COMMISSIONERS OF TRUST FUNDS

Virginia M. Niles

Conrad H. Todd

William B. Russell, Chairman

For the fiscal year ended June 30, 1992, the principal, income, and bequests available for future investment were invested in U.S. Treasury securities. Various maturity dates were selected to provide flexibility with respect to the investment needs of each trust fund.

In December 1992, the Commissioners forwarded to the administrators of each trust fund the financial statements for the previous fiscal year ended June 30, 1992, together with a cover letter highlighting the Fund's purposes and operating activity for the year.

Again we recognize the valuable assistance of Cynthia Bouchard, Assistant Treasurer, whose efforts and commitment account for the timely and accurate financial reporting.

Individual statements of each trust fund for the year ending June 30, 1992 are submitted with this report.

BEMIS LECTURE FUND
Administered by three elected Trustees

Cash Balance at June 30, 1991	\$29,426.30
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Receipts:

Interest Income	3,424.59
Transfer from John Todd - FY 92	3,628.11
Securities Matured	8,970.00
Interest Applied to Amortize	151.88
Capital Gain	30.00
	<u>\$45,630.88</u>

Payments:

Honoraria per order of Trustees	
Julie Taymor	1,500.00
Dr. Frank Newman	1,500.00
Mikhail P. Kagachkoo	500.00
Lecture Expenses	1,359.64
Printing and Postage	900.59
Purchase of Securities	23,856.88
Acc. Interest	200.74
Tran. Fee	92.86
	<u>29,910.71</u>

Cash Balance at June 30, 1992	\$15,720.17
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Cash and Securities at cost - June 30, 1992

MMDT Composite Trust Fund	15,720.17
\$3,000 U.S. Treasury 7.25% 8/15/92	3,000.00
\$3,000 U.S. Treasury 10.875% 2/15/93	2,958.75
\$4,000 U.S. Treasury 9.00% 2/15/94	4,000.00
\$3,000 U.S. Treasury 5.50% 02/15/95	3,022.50
\$14,000 U.S. Treasury 7.75% 02/15/95	14,682.50
\$3,000 Atchison, Topeka & Santa Fe 4.00% 10/1/95	3,000.00
\$2,000 U.S. Treasury 8.875% 2/15/96	2,000.00
\$1,000 U.S. Treasury 8.00% 10/15/96	977.82
\$3,000 U.S. Treasury 8.50% 5/15/97	2,965.31
\$6,000 U.S. Treasury 7.125% 10/15/98	6,000.00
\$2,000 Commonwealth Edison 8.00% 8/1/01	1,947.50
	<u>\$60,274.55</u>

Accumulated Income	28,147.48
Principal	32,127.07
	<u>\$60,274.55</u>

CEMETERY PERPETUAL CARE FUND
Administered by the Cemetery Commissioners

Cash Balance at June 30, 1991	\$19,672.54
Receipts:	
Interest Income	3,410.18
Sale of Lots	3,507.00
	<u>\$26,589.72</u>
Payments:	
None	<u>0.00</u>
Cash Balance at June 30, 1992	\$26,589.72
Cash and Securities at cost - June 30, 1992	
MDT Composite Trust Fund	\$26,589.72
\$3,000 U.S. Treasury 9.00% 11/15/93	2,995.32
\$10,000 U.S. Treasury 8.625% 8/15/94	10,000.00
\$5,000 U.S. Treasury 8.875% 7/15/95	4,978.13
\$10,000 U.S. Treasury 8.00% 10/15/96	<u>9,778.10</u>
	<u>\$54,341.27</u>
Accumulated Income	22,968.00
Principal	<u>31,373.27</u>
	<u>\$54,341.27</u>

ABBIE J. STEARNS FUND FOR THE SILENT POOR
 Administered by the Board of Selectmen

Cash Balance at June 30, 1991	\$ 281.36
Receipts:	
Interest Income	100.78
	\$ 382.14
Payments:	0.00
Cash Balance at June 30, 1992	\$382.14
Cash and Securities at cost - June 30, 1992	
MMDT Composite Trust Fund	382.14
\$1,000 U.S. Treasury 8.625% 10/15/95	1,000.00
	\$1,382.14
Accumulated Income	157.09
Principal	1,225.05
	\$1,382.14

JOHN TODD TRUST FUND
 Administered by the Board of Selectmen and
 the Bemis Lecture Trustees

Cash Balance at June 30, 1991	\$1,175.00
Receipts:	
Interest Income	4,473.15
Capital Gain	175.00
Securities Matured	23,825.00
Interest Applied to Amortize	431.25
	35,079.40
Payments:	
Purchase Securities	29,536.25
Accrued Interest	795.04
Comm.	50.00
Transfer to Bemis FY92	3,628.11
	\$34,009.40
Cash Balance at June 30, 1992	\$1,070.00
Cash and Securities at cost - June 30, 1992	
MMDT Composite Trust Fund	1,070.00
\$15,000 U.S. Treasury 7.00% 01/31/93	15,000.00
\$14,000 U.S. Treasury 5.50% 02/15/95	14,105.00
	\$30,175.00
Accumulated Income	0.00
Principal	30,175.00
	\$30,175.00

TRICENTENNIAL TRUST FUND
 Administered by the Board of Selectmen

Cash Balance at June 30, 1991	\$ 170.62
Receipts:	
Interest Income	270.95
	<u>\$ 441.57</u>
Payments:	
None	<u>0.00</u>
 Cash Balance at June 30, 1992	 <u>\$ 441.57</u>
 Cash and Securities at cost - June 30, 1992	
MMDT Composite Trust Fund	\$ 441.57
\$3,000 U.S. Treasury 8.625% 10/15/95	<u>3,000.00</u>
	<u>\$3,441.57</u>
Accumulated Income	2,441.57
Principal	<u>1,000.00</u>
	<u>\$3,441.57</u>

DONALD GORDON RECREATION FUND
 Administered by the Board of Selectmen

Cash Balance at June 30, 1991	\$4,217.52
Receipts:	
Interest Income	629.26
Securities Matured	990.00
Capital Gain	<u>10.00</u>
	<u>\$5,846.78</u>
Payments:	
Purchase of Securities	1,027.19
Accrued Interest	16.34
Transaction Fee	<u>2.94</u>
	<u>1,046.47</u>
 Cash Balance at June 30, 1992	 <u>\$4,800.31</u>
 Cash and Securities at Cost - June 30, 1992	
MMDT Composite Trust Fund	4,800.31
\$1,000 U.S. Treasury 10.875% 2/15/93	986.25
\$1,000 U.S. Treasury 8.625% 10/15/95	1,000.00
\$2,000 U.S. Treasury 8.00% 10/15/96	1,955.64
\$1,000 U.S. Treasury 6.875% 03/31/97	<u>1,027.19</u>
	<u>\$9,769.39</u>
Accumulated Income	4,527.07
Principal	<u>5,242.32</u>
	<u>\$9,769.39</u>

LINCOLN CONSERVATION FUND
Administered by the Board of Selectmen

Cash Balance at June 30, 1991	\$1,162.90
Receipts:	
Interest Income	54.17
	<u>\$1,217.07</u>
Payments:	
None	0.00
Cash Balance at June 30, 1992	\$1,217.07
Cash and Securities at cost - June 30, 1992	
MMDT Composite Trust Fund	\$1,217.07
Accumulated Income	\$1,217.07

JANE HAMILTON POOR SCHOLARSHIP
Administered by the Board of Selectmen

Cash Balance at June 30, 1991	\$109.17
Receipts:	
Interest Income	281.62
	<u>\$390.79</u>
Payments:	
Transfer to Scholarship FY 92	<u>281.62</u>
Cash Balance at June 30, 1992	\$109.17
Cash and Securities at cost - June 30, 1992	
MMDT-Composite Trust Fund	109.17
\$3,000 U.S. Treasury 9.00% 2/15/94	3,000.00
	<u>\$3,109.17</u>
Accumulated Income	1,874.17
Principal	1,235.00
	<u>\$3,109.17</u>

JOSEPH BROOKS GRAMMAR SCHOOL FUND
Administered by the Board of Selectmen

Cash Balance at June 30, 1991	\$235.71
Receipts:	
Interest Income	<u>98.68</u>
	<u>\$334.39</u>
Payments:	
Transfer to Town FY 92	<u>98.68</u>
Cash Balance at June 30, 1992	\$235.71
Cash and Securities at cost - June 30, 1991	
MMDT Composite Trust Fund	235.71
\$1,000 U.S. Treasury 8.625% 10/15/95	<u>981.56</u>
Principal	\$1,217.27

LAWRENCE H. GREEN FUND

Administered by the President of the Lincoln PTA, the Chairman of the Lincoln Elementary School Committee and the Superintendent of the Lincoln Elementary Schools.

Cash Balance at June 30, 1991	\$1,233.52
Receipts:	
Interest Income	<u>142.82</u>
	<u>\$1,376.34</u>
Payments:	
Brooks School Book Award 1991	56.00
Lawrence Green Memorial Award 1992	<u>204.00</u>
	<u>\$ 260.00</u>
Cash Balance at June 30, 1992	\$1,116.34
Cash and Securities at cost - June 30, 1992	
MMDT Composite Trust Fund	1,116.34
\$1,000 U.S. Treasury 8.625% 10/15/95	<u>981.56</u>
	<u>\$2,097.90</u>
Accumulated Income	790.25
Principal	<u>1,307.65</u>
	<u>\$2,097.90</u>

CHRISTINE PATTERSON FUND

Administered by the Principal of the Brooks or Hartwell School, a staff member of the Brooks or Hartwell School, and a parent selected by the Board of Directors of the Lincoln PTA.

Cash Balance at June 30, 1991 \$3,045.57

Receipts:

Interest Income 1,109.41
\$3,670.57

Payments:

"Artist in Residency" Troubadour's Prog. 2,496.59

Cash Balance at June 30, 1992 \$1,658.39

Cash and Securities at cost - June 30, 1992

MMDT Composite Trust Fund	1,658.39
\$10,000 U.S. Treasury 8.625% 10/15/95	9,815.65
\$1,000 U.S. Treasury 8.875% 2/15/96	1,000.00
	<u>\$12,474.04</u>

Accumulated Income	1,048.99
Principal	<u>11,425.05</u>
	<u>\$12,474.04</u>

LINCOLN STABILIZATION FUND

Administered by the Board of Selectmen

Cash Balance at June 30, 1991 \$3,161.76

Receipts:

Interest Income 514.16

Cash Balance at June 30, 1992 \$3,675.92

Cash and Securities at cost - June 30, 1992

MMDT Composite Trust Fund \$3,675.92

Accumulated Income \$3,675.92

DE CORDOVA SCHOOL EQUIPMENT FUND
 Administered by the Board of Selectmen

Cash Balance at June 30, 1991	\$1,345.92
Receipts:	
Interest Applied to Amortize	151.88
Interest Income	1,982.47
Securities Matured	4,938.75
Capital Gain	93.15
	\$8,512.17
Payments:	
Transfer to Town - FY 92	2,057.22
Purchase of Securities	4,108.75
Accrued Interest	65.37
Transaction Fee	11.76 6,243.10
Cash Balance at June 30, 1992	\$2,269.07
Cash and Securities at cost - June 30, 1992	
MMDT Composite Trust Fund	2,269.07
\$2,000 U.S. Treasury 9.00% 2/15/94	2,000.00
\$1,000 U.S. Treasury 7.00% 4/15/94	972.81
\$2,000 U.S. Treasury 8.625% 8/15/94	2,000.00
\$2,000 U.S. Treasury 12.625% 5/15/95	1,962.50
\$3,000 U.S. Treasury 8.625% 10/15/95	3,000.00
\$2,000 U.S. Treasury 8.875% 2/15/96	2,000.00
\$2,000 Southern N.E. Telephone 5.75% 11/1/96	2,000.00
\$4,000 U.S. Treasury 6.875% 3/31/97	4,108.75
\$1,000 U.S. Treasury 8.50% 5/15/97	988.44
\$1,000 Commonwealth Edison 8.00% 8/1/01	973.75
\$3,000 U.S. Treasury 8.75% 11/15/08	2,925.00
Principal	\$25,200.32

LINCOLN SCHOLARSHIP FUND

Administered by three Trustees, one each appointed by the Selectmen, the Lincoln School Committee and the Town Moderator

Cash Balance at June 30, 1991 \$21,936.23

Receipts:

Interest Income	11,095.09
General Appeal	14,576.00
Securities Matured	15,981.25
Transfer from Jane Poor Fund	281.62
Capital Gain	18.75
	<u>\$63,888.94</u>

Payments:

Grants per order of Trustees	21,450.00
Awards	62.91
Printing and Postage	470.55
Purchase of Securities	16,139.69
Accrued Interest	308.73
Transaction Fee	2.94
	<u>38,434.82</u>

Cash Balance at June 30, 1992 \$25,454.12

Cash and Securities at cost - June 30, 1992

MMDT Composite Trust Fund	25,454.12
\$11,000 U.S. Treasury 10.875% 2/15/93	10,181.88
\$10,000 U.S. Treasury 7.00% 1/15/94	9,946.88
\$6,000 U.S. Treasury 7.00% 4/15/94	5,836.88
\$1,000 U.S. Treasury 8.625% 8/15/94	1,000.00
\$10,000 U.S. Treasury 10.125% 11/15/94	10,000.00
\$15,000 U.S. Treasury 5.50% 02/15/95	15,112.50
\$10,000 U.S. Treasury 8.875% 7/15/95	9,956.24
\$4,000 U.S. Treasury 8.625% 10/15/95	3,926.24
\$5,000 Ohio Power Co. 5.00% 1/1/96	4,987.50
\$9,000 U.S. Treasury 8.875% 2/15/96	9,000.00
\$6,000 So. N.E. Telephone 5.75% 11/1/96	6,000.00
\$1,000 U.S. Treasury 6.875% 03/31/97	1,027.19
\$10,000 U.S. Treasury 8.50% 5/15/97	9,943.75
\$6,000 U.S. Treasury 7.875% 1/15/98	5,934.38
\$5,000 Commonwealth Edison 8.00% 8/1/01	4,868.75
320 Shares Exxon Corporation	3,016.85
100 Shares NIPSCO Industries, Inc.	<u>2,973.63</u>
	<u>\$139,166.79</u>

Principal

Robert L. DeNormandie Fund	1,000.00
Lincoln 4-H Horse Club Fund	1,770.00
Ernest P. Neumann Memorial Fund	6,005.00
Eleanor Tead Fund	1,120.00
Ogden Codman Endowment Fund	<u>9,645.00</u>
Accumulated Income	<u>19,540.00</u>
	<u>119,626.79</u>
	<u>\$139,166.79</u>

JOHN H. PIERCE LEGACY

Administered by the Board of Selectmen and managed by the
Pierce Property Committee

Cash Balance at June 30, 1991	\$46,351.77
Receipts:	
Interest Income	11,874.99
Use of Pierce House - Fees and Deposits	52,827.95
Elsie Pierce Trust	3,454.51
Securities Matured	11,880.00
Capital Gain	120.00
	<hr/>
	\$126,509.22

Payments:

Grants per order of the Selectmen	
COA - Podiatry Clinic	1,875.00
60+ Health Clinic	1,645.00
Pierce Park Drainage	154.20
Pierce House Expenses	
Supplies and Furnishings	5,944.05
Repairs and Maintenance	2,931.34
Manager Compensation	12,269.50
Gas for Heating	4,137.98
Other Utilities	4,345.20
Mowing Pierce Park	4,104.33
Carpentry & Roof Repairs	30,162.10
Rubbish Removal	2,764.50
Return of Deposits	13,040.00
Purchase of Securities	12,129.38
Acc. Int.	227.59
Tran. Fee	5.88
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	95,736.05

Cash Balance at June 30, 1992	\$30,773.17
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Cash and Securities at cost - June 30, 1992

Unrestricted as to Principal and Income

MMDT Composite Trust Fund	30,760.87
\$3,000 U.S. Treas. 7.25% 8/15/92	3,000.00
\$5,000 U.S. Treas. 10.875% 2/15/93	4,931.25
\$3,000 U.S. Treas. 9.00% 2/15/94	3,000.00
\$1,000 U.S. Treas. 8.875% 2/15/96	1,000.00
\$2,000 U.S. Treas. 6.875% 3/31/97	2,054.38
\$5,000 U.S. Treas. 8.50% 5/15/97	4,942.19
\$5,000 U.S. Treas. 8.75% 11/15/08	4,875.00
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	54,563.69

JOHN H. PIERCE LEGACY

Restricted as to Principal

MMDT - Cash	12.30
\$10,000 U.S. Treas. 7.25% 8/15/92	9,937.50
\$10,000 So. Cal. Ed. Co. 7.125% 1/15/94	10,000.00
\$1,000 U.S. Treas. 9.00% 2/15/94	1,000.00
\$1,000 U.S. Treas. 8.625% 8/15/94	1,000.00
\$10,000 U.S. Treas. 5.50% 2/15/95	10,075.00
\$20,000 U.S. Treas. 9.50% 11/15/95	20,000.00
\$10,000 Ohio Power Co. 5.00% 1/1/96	9,975.00
\$5,000 So. N.E. Tel. Co. 5.75% 11/1/96	5,000.00
\$10,000 Fla. P & L Co. 6.00% 12/1/96	10,000.00
\$10,000 Pac. Gs & Ele. Co. 4.625% 6/1/97	10,000.00
\$10,000 Am. T & T Co. 4.75% 6/1/98	10,000.00
\$10,000 Duke Power Co. 7.00% 2/1/99	10,000.00
\$10,000 S.W. Bell Tel. Co. 8.25% 3/1/14	<u>9,503.50</u>
	<u>\$116,503.30</u>
	<u>\$171,066.99</u>

Accumulated Income	54,563.69
Principal	<u>116,503.30</u>
	<u>\$171,066.99</u>

LIBRARY TRUST FUNDS

Administered by the Library Trustees

Cash Balance at June 30, 1991 \$22,465.44

Receipts:

Interest Income by Fund	
Codman Library Trust Fund	59.36
Mary Jane Murray Farnsworth, & Murray P. Farnsworth Fund	117.22
Alice Downing Hart & Olive Beatrice Floyd Fund	70.67
John H. Pierce Library Fund	58.87
George Russell Library Fund	50.19
Abbie J. Stearns Library Fund	120.32
George G. Tarbell Fund	329.91
Interest applied to amortize	25.31
C. Edgar Wheeler & Elizabeth S. Wheeler Fund	95.73
George C. Tarbell & Eleanor F. Tarbell Fund	723.32
Lincoln Library Fund	72.29
Katherine S. Bolt Fund	44.62
John W. Carman & Eleanor Tarbell Carman Fund	3,121.09
Lucretia J. Hoover Fund	209.10
Herschbach Library Fund	334.18
Virginia S. Dillman Fund	466.74
Funds to Establish West Abrashkin Fund	500.00
Securities Matured	<u>6,398.92</u>
	<u>10,000.00</u>
	<u>\$38,864.36</u>

Payments:

To Librarian from J.H. Pierce - Library Fund	59.73
Purchase of Books and Tapes	1,339.56
Purchase Furniture	6,081.43
Purchase Securities	10,269.99
Accrued Interest	158.38
Transaction Fees	33.62
	<u>17,942.71</u>

Cash Balance at June 30, 1992 \$20,921.65

LIBRARY TRUST FUNDS
 Cash and Securities at cost - June 30, 1992

	Accumulated		
	Income	Principal	Total
MMDT Composite Trust Fund	334.19	1,000.00	1,334.19
Codman Library Trust Fund			
Mary Jane Murray Farnsworth &			
Murray F. Farnsworth Fund	1,634.60	1,000.00	2,634.60
Alice Downing Hart &			
Olive Beatrice Floyd Fund	489.66	1,000.00	1,489.66
John H. Pierce Library Fund	58.87	0.00	58.87
George Russell Library Fund	128.68	1,000.00	1,128.68
Abbie J. Stearns Library Fund	224.89	500.00	724.89
George G. Tarbell Library Fund	693.87	2,000.00	2,693.87
C. Edgar Wheeler &			
Elizabeth S. Wheeler Fund	171.83	0.00	171.83
George G. Tarbell &			
Eleanor F. Tarbell Fund	724.86	75.00	799.86
*Lincoln Library Fund	373.85	0.00	373.85
*Katherine S. Bolt Fund	734.37	0.00	734.37
John W. Carman &			
Eleanor Tarbell Carman Fund	3,502.88	381.57	3,884.45
Lucretia Jones Hoover Fund	221.69	203.13	424.82
*Herschbach Library Fund	716.17	3,000.00	3,716.17
Virginia S. Dillman Fund	229.67	21.87	251.54
West Abrashkin Fund		500.00	
	<u>\$10,240.08</u>	<u>\$10,681.57</u>	<u>\$20,921.65</u>

LIBRARY TRUST FUNDS

<u>Securities</u>	<u>Principal</u>
John H. Pierce Library Fund \$1,000 So. NE Tel. Co. 5.75% 11/1/96	1,000.00
Abbie J. Stearns Library Fund \$1,000 U.S. Treasury 9.00% 2/15/94	1,000.00
George G. Tarbell Library Fund \$1,000 U.S. Treasury 8.625% 10/15/95	1,000.00
\$1,000 So. NE Tel. Co. 5.75% 11/1/96	1,000.00
\$1,000 U.S. Treasury 7.125% 10/15/98	1,000.00
George G. & Eleanor F. Tarbell Fund \$10,000 Duquesne Light 7.00% 1/1/99	9,925.00
C. Edgar & Elizabeth S. Wheeler Fund \$1,000 U.S. Treasury 9.00% 2/15/94	1,000.00
*Lincoln Library Fund \$1,000 So. NE Tel. Co. 5.75% 11/1/96	1,000.00
John W. & Eleanor Tarbell Carman Fund \$12,000 U.S. Treasury 7.00% 4/15/94	11,673.75
\$6,000 U.S. Treasury 10.125% 11/15/94	6,000.00
\$3,000 U.S. Treasury 8.625% 10/15/95	2,944.68
\$9,000 U.S. Treasury 6.875% 3/31/97	9,244.68
*Herschbach Library Fund \$2,000 U.S. Treasury 8.625% 8/15/94	2,000.00
Lucretia J. Hoover Fund \$2,000 U.S. Treasury 9.00% 11/15/93	1,996.87
Virginia S. Dillman Fund \$5,000 U.S. Treasury 8.875% 7/15/95	4,978.13 <u>55,763.11</u> <u>\$76,684.76</u>
Accumulated Income	10,484.76
Principal	<u>66,200.00</u>
	\$76,684.76

* Un-restricted

NORMAN HAPGOOD FUND

Administered by Roy Raja

Cash Balance at June 30, 1991 62.59

Receipts:

Contributions	20.90
Interest Income	3.77
	<u>\$87.26</u>

Payments:

None	<u>0.00</u>
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Cash Balance at June 30, 1992 \$87.26

Cash and Securities at cost - June 30, 1992

MMDT Composite Trust Fund \$87.26

Accumulated Income \$87.26

ALFRED CALLAHAN FUND

Administered by the principal of Brooks School and the Brook School Eighth Grade Teaching Team

Cash Balance at June 30, 1991 0.00

Receipts:

Funds to Establish	3,015.93
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Payments:

Purchase of Securities	3,022.50
Acc. Interest	58.47
	<u>3,080.97</u>

Cash Balance at June 30, 1992 -\$65.04

Cash and Securities at cost - June 30, 1992

MMDT Composite Trust Fund -\$65.04
\$3,000 U.S. Treasury 5.50% 02/15/95 3,022.50
\$2,957.46

Accumulated Income -\$58.47
Principal 3,015.93

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Abbott, John & Diana	\$ 413,200	\$ 5,239.38
Abbott, Margaret & Walter	251,400	3,187.75
Abedian, Behrouz & Nasrin	331,600	4,204.69
Abele, Bradford & Rosemary	532,100	6,747.03
Abrams, George S, Tr	1,430,400	18,137.47
Abrams, Nancy	228,900	2,902.45
Abrashkin, Diana	201,700	2,557.56
Ackley, Wallace & Ethel	1,500	19.02
Adams Family Trust	69,400	879.99
Adams, F. Douglas & Patricia	454,500	5,763.06
Adams, Frederick O.	188,800	2,393.98
Adams, George & Velda	484,300	6,140.92
Adams, John/Pat/Peter/Sharon	960,300	12,176.60
Adams, Ramelle & Thomas	901,700	11,433.54
Adams, Thomas B.	245,700	3,115.48
Adelstein, Mary & James	227,100	2,879.63
Adkins, Robert & Alison	732,500	9,288.10
Adler, Harold & Ivy	675,600	8,566.61
Adler, Ivy Ruth	23,200	294.18
Agrawal, Subhash	232,000	2,941.76
Alam, Umme Salma Momtaz	791,900	10,041.29
Alexander, Rand & Cheryl	647,700	8,212.84
Alfieris, Michael	211,400	2,680.55
Allen, Robert & Carol	364,800	4,625.66
Allen, Rosamond	301,500	3,823.02
Allen, Ruth	720,700	9,138.48
Allen, Stephen	239,000	3,030.52
Allison, Caroline	316,300	4,010.68
Allison, Geoffrey & Lesley	412,600	5,231.77
Allison, John & Marion	221,500	2,808.62
Althausen, Alex & Emily	566,300	7,180.68
Altman, R. & Nefussy, D.	113,000	1,432.84
Ames III, Adelbert & Mary	505,900	6,414.81
Ames, James & Suzannah	584,200	7,407.66
Ammen, David & Judith	691,500	8,768.22
Amoruso, Renee	196,500	2,491.62
Anderson, Bruce & Dodie	180,300	2,286.20
Anderson, Carl	364,400	4,620.59
Anderson, David & Elaine	268,000	3,398.24
Anderson, Lawrence & Rosina	412,100	5,225.43
Anderson, Mildred	282,400	3,580.83
Andley, Kaushal & Usha	272,500	3,455.30
Andrews, Francis & Dorothy	777,600	9,859.97
Angell, Craig & Carolyn	508,500	6,447.78
Appleyard, Norman & Lillian	268,500	3,404.58
Aprille, Thomas & Amelia	141,100	1,789.15

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Apsler, Robert & Jacqueline	\$ 431,900	\$ 5,476.49
Arcand, Eugene & Rita	919,800	11,663.06
Arista, Miguel	264,000	3,347.52
Armstrong Family	446,000	5,655.28
Armstrong, Elayne	260,400	3,301.87
Armstrong, John & Joanne	764,800	9,697.66
Arnold, John & Lucy	316,600	4,014.49
Arnold, Warren & Barbara	415,600	5,269.81
Aronson, Richard & Jane	604,900	7,670.13
Arshad, Gulrez & Sara	690,300	8,753.00
Art, Robert & Suzanne	274,400	3,479.39
Arthur, J & Young, Colin	673,300	8,537.44
Asadorian, Alan & Melanie	396,600	5,028.89
Asaff, Est. of Patricia	474,000	6,010.32
Atchley Jr, Dana W.	624,800	7,922.47
Atchley, Barbara P.	169,900	2,154.33
Atkins, John & Jamie	289,000	3,664.52
Atlas, S. & Wilkerson , R.	396,200	5,023.82
Attanasio, Frank A.	267,800	3,395.70
Austin, Richard & Marcia	443,300	5,621.04
Avery, Abigail	401,100	5,085.95
Avery, Albert & Barbara	174,300	2,210.12
Ayer, Marilyn C.	211,200	2,678.02
Azrack, Joseph & Abigail	974,600	12,357.93
B H N Realty Trust	1,500	19.02
Bachrach Jr, Alan	487,500	6,181.50
Bagley, Patricia	770,500	9,769.94
Baird, Gordon & Sarah	263,100	3,336.11
Baldwin, Jacqueline	213,400	2,705.91
Baldwin, Roger & Mary	414,900	5,260.93
Balogh, Karoly & Judith	546,400	6,928.35
Banerji, Julian & Laura O.	363,800	4,612.98
Banks, Jamie & Mark	362,500	4,596.50
Bannon, Michael	105,700	1,340.28
Barbarow, Ruth	162,900	2,065.57
Barbiasz, Mary Ellen	114,200	1,448.06
Bardsley, Theodore & Doris	292,300	3,706.36
Bare, Bruce & Helen	406,100	5,149.35
Bargmann, Joel & Carolyn	546,600	6,930.89
Barkas, Christopher & Mary	299,600	3,798.93
Barmakian, Frank & Norma	542,100	6,873.83
Barnaby, John & Charlotte	221,400	2,807.35
Barnes, Benjamin	456,600	5,789.69
Barnet, James	496,900	6,300.69

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Barrett, Beatrice	\$ 564,400	\$ 7,156.59
Barry, Jon & Barbara	518,800	6,578.38
Barth, Jeffrey & Mary	1,189,100	15,077.79
Bartovics, William & Susan	364,200	4,618.06
Basile Family Trust	557,300	7,066.56
Basile, Patrick & Judith	407,300	5,164.56
Bassett, Kenneth	361,800	4,587.62
Baybank Asset Management	268,200	3,400.78
Beal Jr., Thomas & Barbara	768,300	9,742.04
Beatty, Thomas & Sylvie	467,100	5,922.83
Beenhouwer, Owen & Lillemor	463,100	5,872.11
Behnke, James W. & Connie	440,900	5,590.61
Belanger, Michael & Gisa	204,700	2,595.60
Belitsky, Lee J.	232,000	2,941.76
Bell, Roger & Barbara W.	308,400	3,910.51
Belle, Gene	392,600	4,978.17
Bemis Ann	252,200	3,197.90
Benedetti, Maryann	167,400	2,122.63
Bennett, Doris	300,800	3,814.14
Benson, John & Kathryn A.	297,700	3,774.84
Benson, Peter & Ann	198,400	2,515.71
Bentley Barbara	104,100	1,319.99
Bentley, Joyce	474,700	6,019.20
Bentley, Robert	246,800	3,129.42
Benton, Stephen & Jeanne	349,000	4,425.32
Berardino, Richard	130,800	1,658.54
Bergen, Kenneth & Emily	772,900	9,800.37
Bergen, Roger & Susan	599,500	7,601.66
Berger, Ralph & Carol	395,700	5,017.48
Berman, Diane & Cohen, Donald	383,300	4,860.24
Bernard, Clark & Susana	687,300	8,714.96
Bibring, George & Marcia	268,400	3,403.31
Bickford, Helen & Scott	541,300	6,863.68
Bienfang, Don & Denise	423,900	5,375.05
Bikales, Norman & Ann	782,700	9,924.64
Billings, Bruce & Fannie	97,100	1,231.23
Billings, Despina & Thomas	395,600	5,016.21
Billings, S. & Kennison, W.	75,900	962.41
Birmingham, James & Carolyn	433,400	5,495.51
Bishop, Robert & Sarah	472,500	5,991.30
Bjork, Elizabeth	397,500	5,040.30
Black, Stanley	183,600	2,328.05
Black, Thomas	186,000	2,358.48
Blackler, Peter & Lindsay	223,800	2,837.78
Blanchard, Eileen	233,200	2,956.98
Blatt, Thomas & Ann W.	307,400	3,897.83

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Blood, Bernard & Diana	\$ 322,300	\$ 4,086.76
Blood, David & Iva Dane	264,300	3,351.32
Bloom, Laurence & Elaine	295,300	3,744.40
Blumenthal, Arthur & Ina	705,200	8,941.94
Bobbitt, Lake & Sarah	298,700	3,787.52
Boccadoro, Joseph & Ida	49,800	631.46
Bockoven, Dorothy, Tr	304,000	3,854.72
Bogner, Walter	419,900	5,324.33
Bolt, Richard & Katherine	624,800	7,922.46
Bolton, Warren & Doris	35,100	445.07
Bombara, Joseph J. Jr.	189,500	2,402.86
Bond, Roger & Elizabeth	293,700	3,724.12
Booth, Alice	48,400	613.72
Booth, Robert	657,000	8,330.76
Booth, Robert & William	38,700	490.72
Boquist, Wallace	898,100	11,387.91
Boruvka, John	100,400	1,273.07
Boston Edison Co.	172,900	2,192.37
Boudris, Edward & Mary M.	546,100	6,924.55
Bower, Joseph & Nancy	609,800	7,732.26
Bowers, Spotswood	279,400	3,542.79
Bowles, Clifford	473,600	6,005.25
Boyce, Manley	195,000	2,472.60
Boyce, Manley & Karen	427,000	5,414.36
Boyer, John & Margaret	429,900	5,451.13
Boyer, Markley	853,600	10,823.65
Boyle, Donald & Judith	197,900	2,509.37
Boynton, Daniel & Janet	209,500	2,656.46
Braasch, John & Nancy	627,300	7,954.16
Braden, John & Dianne	565,700	7,173.08
Bradford, Muriel	259,600	3,291.73
Bradlee III, Henry & Sandra	543,100	6,886.51
Bradley, Clifford & Jeannette	205,900	2,610.81
Brain, J. Walter & Patricia	199,700	2,532.20
Brand, Stephen & Blandyna W.	264,500	3,353.86
Brandt, John & Marilyn	474,900	6,021.73
Brannen, Barbara	624,400	7,917.39
Braude, Stephen	610,000	7,734.80
Braun, Esther	464,500	5,889.86
Bray, Thomas & Linda Micu	646,500	8,197.62
Brennan, Michael & Dorothy	278,400	3,530.11
Brennan, William & Eleanor	285,500	3,620.14
Brenninkmeyer, Maximiliaan	519,300	6,584.72
Briggs, David & Elaine	517,600	6,563.17
Briggs, Randall & Mary	411,200	5,214.02
Brisson, Evelyn & Norman	324,500	4,114.66

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Brobeck, William	\$ 289,500	\$ 3,670.86
Broderick, Ronald & Elizabeth	14,400	182.59
Brodney, Myra	536,000	6,796.48
Brogna, Mary	638,200	8,092.38
Bronson, Franklin & Catherine	300,900	3,815.41
Brooks Road Realty Trust	440,100	5,580.47
Brooks, Paul	543,700	6,894.12
Brooks, Rodney & Phanwadee	353,400	4,481.11
Brower Tr., Howard	680,100	8,623.67
Brown, Herbert & Theresa	413,000	5,236.84
Brown, Jeffrey & Kathryn C	719,700	9,125.80
Brown, Robert G & Donna	230,400	2,921.47
Brown, Robert W & Lee	203,500	2,580.38
Brown, Stephen & Susan	571,200	7,242.81
Browne, Giles & Lorraine	442,000	5,604.56
Brumme, Peter & Marie	594,100	7,533.19
Bucci, Frank & Arlene	423,300	5,367.44
Buchan, Barbara	271,400	3,441.35
Bucholtz, Melvyn	429,400	5,444.79
Buckler, Marilyn	376,300	4,771.48
Buell, Lawrence & Phyllis	411,600	5,219.09
Bunsai Gakuen Institute	159,400	2,021.19
Buonopane, Paul & Mary	307,400	3,897.83
Burckett, Douglas M.	408,200	5,175.98
Burk, Prescott & Lucinda	281,800	3,573.22
Burke Jr, Walter J., Tr.	306,200	3,882.62
Burke, Roger	544,000	6,897.92
Burke, Thomas & Kathleen	674,000	8,546.32
Burnes, Jeannette	278,200	3,527.58
Burnham, Robert & Elaine	294,300	3,731.72
Burns, Christopher & Patricia	942,100	11,945.83
Burns, Robert & E. Deborah	219,700	2,785.80
Burt, William & Donna	441,800	5,602.02
Butler, William & Nancy	289,200	3,667.06
Buzney, Sheldon & Jane	1,028,700	13,043.92
Bye, Willis & Angela	617,000	7,823.56
Byrne, Brian & Julie	1,321,300	16,754.08
Byrnes, Margaret	587,100	7,444.43
Byron, Alan & Kathryn	256,800	3,256.22
CTT Associates	157,200	1,993.30
Cabot, Mary D G	229,600	2,911.33
Cadete, Antonia	188,300	2,387.64
Caldwell, Sarah	557,100	7,064.03
Calitri, Leon & Mary	226,600	2,873.29

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Campbell, Bruce	\$ 477,700	\$ 6,057.24
Campobasso, Richard & Lou Ann	308,400	3,910.51
Campos-Garcia, German/Judith	1,500	19.02
Cancian, David & Mary	478,100	6,062.31
Cannon, Bradford & Ellen	282,700	3,584.63
Cannon, Robert & Betty	816,100	10,348.13
Cannon, Walter B. & Irene	19,300	244.72
Cantlin, Antoinette	490,400	6,218.28
Cantlin, John	562,600	7,133.77
Cantu, Robert	665,100	8,433.47
Capizzi, Catherine	883,000	11,196.44
Capone, Albert & Mary	273,200	3,464.18
Cappucci, Thomas & Barbara	352,500	4,469.70
Carano, Donald & Michael	561,200	7,116.02
Caras, Byron & Anastasia	374,500	4,748.66
Caras, Ophair & Florence	266,200	3,375.42
Carbone, Dawn M.	103,900	1,317.45
Carl Jr, Charles	304,800	3,864.86
Carley, John & Joan	426,800	5,411.82
Carlo, Peter & Cheryl	365,600	4,635.81
Carman, Eleanor	211,400	2,680.55
Carmen Development Corp.	3,413,300	43,280.64
Carmen, William & Louise	357,800	4,536.90
Caro, Jaime & Heidi H.	552,500	7,005.70
Carr, Frederick & Susan	570,400	7,232.68
Carroll, Richard & Elaine	219,500	2,783.26
Carter, John	557,000	7,062.76
Carter, Lewis & Beverly	643,900	8,164.65
Caruso, Robert & Abbie	237,600	3,012.77
Caskey, Anna	268,000	3,398.24
Caskey, Walter	459,600	5,827.73
Cassidy, Brian P., Tr.	158,500	2,009.78
Caswell, Frederick & Pamela	481,900	6,110.49
Caswell, John R.	494,900	6,275.33
Cavallaro, Peter & Elizabeth	687,700	8,720.04
Cechony, Gerald	265,700	3,369.08
Cellucci, Daniel & Yolanda	714,600	9,061.12
Cellucci, Elizabeth & Stephen	317,100	4,020.83
Chaet, Robert & Joyce	211,200	2,678.02
Chaiken, Jan & Marcia	352,500	4,469.70
Chalilpoyil, Purush & Kerstin	265,300	3,364.00
Champeny, John	156,400	1,983.16
Champeny, John/ Lisa H.	358,400	4,544.51
Champeny, Leona	690,500	8,755.54
Champion, Craig & Teresa	603,200	7,648.58
Chan, Catherine	386,900	4,905.89

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Chan, Vincent & Agnes	\$ 516,300	\$ 6,546.68
Chang, Chia Yung & Mei Lin	168,100	2,131.51
Chao, Chung-Yao & Lifun Lin	308,600	3,913.05
Chapin, Est. of Bertha	944,200	11,972.45
Chapin, Margaret	300,200	3,806.54
Charles I Real Estate Tr.	7,300	92.56
Charrette, Edmond & Ann	452,800	5,741.50
Chase, Irving H., Tr.	595,200	7,547.14
Chase, Rebecca, Est. of	184,700	2,342.00
Cheek, Jack T.	200,600	2,543.61
Cheever, Daniel & Abigail	381,700	4,839.96
Chen, Eunice	329,500	4,178.06
Chen, Sow-Hsin & Ching-Chih	99,100	1,256.59
Cherniack, Jerome & Elizabeth	294,600	3,735.53
Chin, Barbara J.	212,100	2,689.43
Chiotelis, Charles & Iasme	443,000	5,617.24
Chipman, Mary	240,500	3,049.54
Chisholm, Edward & Margaret	272,500	3,455.30
Chmielinski, Tsun Ming/Robert	302,200	3,831.90
Cholawsky, E. & Dutt, J.	245,300	3,110.40
Chopra, Deepak & Rita	769,800	9,761.06
Chou, Harry & Lily	458,100	5,808.71
Christensen, Ronald	487,900	6,186.57
Chu, Chauncy & Margaret	438,900	5,565.25
Chu, Ge Yao & Wei Ying	521,300	6,610.08
Chu, Irene H.	377,800	4,790.50
Chu, Nelson & Tomoko	376,600	4,775.29
Chucker, Susan	130,800	1,658.54
Church, Robert & Priscilla	493,700	6,260.12
Churchill, Richard & Maria	1,308,700	16,594.32
Ciampa, V./Sullivan, J.	176,200	2,234.22
Ciampi, Mary	310,300	3,934.60
Ciaramaglia, Frederick/Marcia	443,600	5,624.85
Ciraso, Anne, Jennie & John	401,500	5,091.02
Clark, David & Phyllis H.	266,300	3,376.68
Clark, Sandra B	332,200	4,212.30
Clarke, James	270,600	3,431.21
Coan, Thomas & Catherine	211,300	2,679.28
Coane, Amolia, Est. of	220,400	2,794.67
Coffin, Stewart	292,600	3,710.17
Cohen, Jacques	295,600	3,748.21
Cole, Addison & Ann B	269,800	3,421.06
Cole, Edwin & Lucy	410,000	5,198.80
Coleman, George & Kathleen	416,400	5,279.95
Collins, Donald & Susan	504,600	6,398.33
Collins, Laurence & Janet	381,100	4,832.35

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Comjean, Marc & Judith	\$ 412,800	\$ 5,234.30
Comjean, Marlies	577,200	7,318.90
Como, Florence	265,100	3,361.47
Comstock, Charles	239,000	3,030.52
Comstock, Joan	443,700	5,626.12
Cone Jr, Thomas & Barbara	405,200	5,137.94
Connolly, Joseph & Catherine	294,500	3,734.26
Conrad, Peter & Ylisabyth	438,800	5,563.98
Constable, William	282,100	3,577.03
Constantine, Katherine	285,300	3,617.60
Cook, John & Caroline	383,300	4,860.24
Cook, Jr, Paul & Marion	450,500	5,712.34
Coolidge, Henry & Alice	592,600	7,514.17
Coombs, Dana & Malene	390,000	4,945.20
Coons, Nancy & Thomas, Peter	462,300	5,861.96
Cooper, E Crawley & Jane	397,200	5,036.50
Cooper, Lorna	464,500	5,889.86
Cooper, T./Guilford Const.	314,000	3,981.52
Cope, Ruth S.	311,100	3,944.75
Copeland, Charles & Muriel	295,800	3,750.74
Corcoran, Robert & Elizabeth	424,700	5,385.20
Corio, Carol	188,300	2,387.64
Cormack, Barbara	161,600	2,049.09
Cort, Clifford & Carey	646,600	8,196.89
Cotoia, Anthony & Lucy	427,200	5,416.90
Cotoia, Anthony & Lucy, Trs	255,100	3,234.66
Cotoia, Lucy	422,500	5,357.30
Cotoni, Arthur & Penelope	335,900	4,259.21
Cotoni, Joseph	305,100	3,868.67
Cotton, Michael & Diane	668,500	8,476.58
Cousins, Est. Lawrence/Jeanne	297,900	3,777.37
Cowles, Alexandra C.	287,400	3,644.23
Cowperthwaite, Jacqueline A.	503,800	6,388.18
Crafts, Frederic A, Tr.	225,500	2,859.34
Craig Jr, Stanley & Susan	537,700	6,818.04
Craig, Robert & Amy	330,500	4,190.74
Cranberry Hill Associates	7,099,700	90,024.19
Crandall, Stephen & Patricia	532,000	6,745.76
Crawford, Hugh	208,800	2,647.58
Crawford, John & Joanna	491,300	6,229.68
Creighton,Alexander/Elizabeth	301,400	3,821.75
Cretella, Henry & Ruth	571,300	7,244.08
Critch, William & Dorina L.	497,100	6,303.23
Crockett, Katherine	1,200	15.22
Crosby, Douglas & Laura	447,200	5,670.49
Crosby, Gregory & Anne	568,800	7,212.38

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Crowe, Mary	\$ 539,300	\$ 6,838.32
Crowther, William & Nancy	485,300	6,153.60
Csimma, Zoltan & Cristina	755,900	9,584.81
Cucchinotta, N. & Ribeiro, J.	218,600	2,771.85
Culver, Perry & Kate	781,500	9,909.42
Cummings, William & Palma	292,900	3,713.97
Cunningham, J Lewis & Ruth	347,600	4,407.57
Cunningham, James	311,500	3,949.82
Cunningham, Jonathan C.	425,800	5,399.14
Cunningham, Robert M & Claire	232,000	2,941.76
Curren, Thomas & Susan	258,500	3,277.78
Curtiss, Robert & Dorothy	265,400	3,365.27
 DJR Nomine Trust	1,041,800	13,210.02
Dallos, Andras & Zsuzsanna	270,000	3,423.60
Damico Jr, Ralph & Edwina	270,700	3,432.48
Damico, Ralph & Elvira	860,800	10,914.95
Damon, J Gilbert & Priscilla	322,400	4,088.03
Damon, Nancy	599,400	7,600.39
Dancona, Ilana	126,900	1,609.09
Daniels, Bruce & Janet	658,000	8,343.44
Daniels, Grover & Starr	566,500	7,183.22
Danna, Mario	155,400	1,970.47
Darling Jr, Eugene	377,600	4,787.97
Darling, O Leonard & Barbara	578,600	7,336.65
Darman, Richard	271,300	3,440.08
Darrigo Brothers Co.	162,200	2,056.69
Dautremont, Chester & Ruth	764,800	9,697.66
Dautremont, Ruth	376,000	4,767.68
Davies, Claire Nelson	303,300	3,845.84
Davis, Ronald & Barbara	360,100	4,566.07
Davis, Sherman	607,200	7,699.30
Davis, Sherman & Phyllis	874,200	11,084.87
Davoli, Robert E & Eileen	193,600	2,454.85
Dawes, Donald & Ruth	383,200	4,858.98
De La Pena, Miguel & Irma	369,200	4,681.46
Dean, Maybelle L.	5,300	67.20
Dean, Robert & Denise	205,300	2,603.20
Dean, William & Lorraine	295,500	3,746.94
Debaryshe, Paul & Louise	294,200	3,730.46
Decisneros, Maria	268,000	3,398.24
Deck, Mark & Patricia	532,100	6,747.03
Deguglielmo, Florence	1,500	19.02
Dejesus, Paul & Eileen	416,400	5,279.95
Delia, John & Maria	445,600	5,650.21

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
DellaCamera-MacClary, Debra	\$ 578,700	\$ 7,337.92
Delori, Francois & Rosamond	625,300	7,928.80
Denehy, Bernadetta	446,900	5,666.69
Denehy, Edward	357,800	4,536.90
Denholm Family Nomine Trust	606,000	7,684.08
Denormandie Farms Trust	597,000	7,569.96
Denormandie, Alice	719,100	9,118.19
Denormandie, Eliana	521,800	6,616.43
Denormandie, Philip/Ernestine	24,500	310.66
Denormandie, Thomas, K & V	1,344,400	17,047.00
Dermenjian, Charles	180,900	2,293.81
Desai, Samir & Nilima	734,900	9,318.53
Desantis, Joseph & Sheryl S.	285,200	3,616.34
Descognets, Gwendolyn	552,600	7,006.97
Deterling Jr, Ralph & Mary	532,600	6,753.37
Detwiler, Phyllis	394,200	4,998.46
Dewey, E.S.	573,000	7,265.64
Dewey, Edward & Zella	405,000	5,135.40
Dewey, Laurie T.	612,400	7,765.23
Dexter, Barbara	486,800	6,172.62
Diab, Thomas	826,400	10,478.75
Diadiuk, Vicky	317,400	4,024.63
Diarbakerly, Mark & Regina	371,700	4,713.16
Dickie, Richard & Julia	267,800	3,395.70
Diebboll, Robert & Kim	171,600	2,175.89
Dieterich, Richard & Beverly	400,200	5,074.54
Digiovanni, Guy & Teresa	391,600	4,965.49
Dilg, Giles & Maureen	347,100	4,401.23
Dillman, Douglas & Virginia	224,300	2,844.12
Dimancescu, Dan & Katherine	529,800	6,717.86
Dinerstein, Gordon	284,100	3,602.39
Dixon, George & Christine	480,500	6,092.74
Dixon, Russell & Theresa	304,800	3,864.86
Doherty, William & Phyllis	592,100	7,507.83
Dohertys Garage Inc	558,600	7,083.05
Dolan, Charles & Joanne	865,800	10,978.34
Dolbec, Richard & Elaine	185,900	2,357.21
Dolinsky, Larry & Joan	203,600	2,581.65
Domenichella, Domenic	152,700	1,936.24
Domenichella, Frank Jr.	62,100	787.43
Donald, Aida	522,700	6,627.84
Donald, David & Aida	484,500	6,143.46
Donaldson, Alan	266,900	3,384.29
Donaldson, Astrid	436,100	5,529.75
Donaldson, David & Lynn	1,047,700	13,284.84
Donaldson, Donald	1,100	13.95

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Donaldson, Elizabeth	\$ 457,000	\$ 5,794.76
Donaldson, Jonathan & Nancy	686,800	8,708.62
Donaldson, Magruder/Jennifer	460,900	5,844.21
Donaldson, Malcolm	785,600	9,961.41
Donnell, Marion, Tr.	441,800	5,602.02
Donovan, Andrew	530,100	6,721.67
Donovan, Donna	290,300	3,681.00
Dooley, Thomas & Helen	734,900	9,318.54
Dougherty, Allen & Helen	225,200	2,855.54
Doughty, Joseph	218,800	2,774.38
Douglas, Linda	228,600	2,898.65
Downey Jr, Edward /Elizabeth	283,600	3,596.05
Downing, Daniel & Linda L	277,200	3,514.90
Downs, Gerald & Elaine	321,200	4,199.62
Dowse, Amy	498,900	6,326.05
Drago, Nicholas & Sara	457,100	5,796.03
Drane, Douglas	892,900	11,321.97
Drew, Frederic & Shirley	188,300	2,387.64
Drew, John R.	100,400	1,273.07
Driscoll, Daniel & Constance	514,100	6,518.79
Dubin, Steven & Merrie L	415,600	5,269.81
Dubois, Olive	237,200	3,007.70
Duborg, George	430,700	5,461.28
Dumaine, Deborah E.	376,200	4,770.22
Dunlap, Arthur	160,000	2,028.80
Dunn, Barbara & Thomas	269,200	3,413.46
Dupont, Emile	757,700	9,607.64
Durso, Nicholas	223,500	2,833.98
Dustin, Rachel	322,200	4,085.50
Eaton, Jefferson	248,500	3,150.98
Eckhardt, Homer	342,100	4,337.83
Eckhardt, William & Carolyn	313,500	3,975.18
Edes, Francis & Martha	271,600	3,443.89
Edlund, Campbell	316,600	4,014.49
Egendorf, Andrew & Linda	1,128,100	14,304.31
Elias, Daniel & Karen K	315,200	3,996.74
Elkus, Howard & Lorna	462,100	5,859.43
Elliott, Melody	319,000	4,044.92
Elliott, Peggy	561,700	7,122.36
Ellis, Est.Alexander & Nancy	810,000	10,270.80
Ellison, George & Clare	766,300	9,716.68
Ells, Stephen	164,400	2,084.59
Elwood, David & Carol	320,000	4,057.60
Emery, Alice	377,800	4,790.50

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Emmons, Judith	\$ 477,600	\$ 6,055.97
England, Albert & Priscilla	591,900	7,505.30
England, Daniel & Joann	653,200	8,282.58
Eppling, Frederic & Sarah	261,700	3,318.36
Epstein, Arnold & Patricia O	437,100	5,542.43
Eschenroeder, Alan & Laura	498,500	6,320.98
Eshleman, Dean	210,700	2,671.68
Etcheverry, Nicholas	511,500	6,485.82
Evangelista, Florenzo/Dorothy	242,000	3,068.56
Explorer Development Corp.	314,000	3,981.52
 F D I C	 2,568,500	 32,568.58
Faddoul, George & Natalie	318,500	4,038.58
Fairbanks, Alan & Diane	1,500	19.02
Falender, Andrew	439,900	5,577.93
Faneuil Hall Flower Mkt.	424,700	5,385.20
Faran, James	546,400	6,928.35
Fargo, Susan C.	525,400	6,662.07
Farny, Michael	420,300	5,329.40
Farny, Michael & Ethel	296,100	3,754.55
Farrell, Philip & Ruth	342,900	4,347.97
Farrokh-Pars, Homayoon	262,300	3,325.96
Fehr, David & Karen M.	535,100	6,785.07
Feinberg, Neil	371,000	4,704.28
Felegian, Peter & Marion	311,900	3,954.89
Felix, James	310,200	3,933.34
Fenijn, Yvonne	373,800	4,739.78
Fenton, Terence & Cynthia	222,200	2,817.50
Fernald Jr, George & Eleanor	712,200	9,030.70
Ferri, Edward & Eleanor	337,700	4,282.04
Ferro, Armand & Jacqueline	268,700	3,407.12
Fink, James & Anny	574,200	7,280.86
Finkelstein, Stan & Jill B.	372,300	4,720.76
Finnegan, Lawrence	117,400	1,488.63
Finnerty, James & Anna	292,500	3,708.90
Finnerty, Richard & Wendy	441,400	5,596.95
Finucane, Ann	690,800	8,759.34
First Atlantic Properties	445,600	5,650.21
Fiscale, Joseph & Rosanna	339,000	4,298.52
Fisher, Madge K.	403,300	5,113.84
Fitts (Todd), Gertrude	539,900	6,845.93
Fitzgerald, Derek & Eleanor	242,000	3,068.56
Fitzgerald, John & Thelma	339,200	4,301.06
Fitzgerald, Michael/Kathleen	956,700	12,130.96
Flannery, Constance	424,600	5,383.93

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Flannery, Donald Jr & Mittie	\$ 228,200	\$ 2,893.58
Flansburgh, Earl & Louise	504,900	6,402.13
Flint Jr., Warren & Margaret	520,200	6,596.14
Flint Realty Trust	207,000	2,624.76
Flint, Edward & Henry	419,900	5,324.33
Flint, Ephraim	16,200	205.42
Flint, Eugenia	272,100	3,450.23
Flint, George & Lucie	310,800	3,940.94
Flint, Jonathan & Alice	436,100	5,529.75
Flint, Margaret S.	357,400	4,531.83
Flint, Peter & Janet	303,600	3,849.65
Flory, Elizabeth A.	213,300	2,704.64
Flummerfelt, J Kent & Jane	645,500	8,184.94
Flynn, William & Therese	380,300	4,822.20
Fogg, Stephen, Tr	280,100	3,551.67
Foley, John & Lori	297,900	3,777.37
Forbes, John	176,100	2,232.95
Ford II, David & Mary	696,800	8,835.42
Fortunato, Frank & Joan	197,900	2,509.37
Foster, Gerald & Candace	361,300	4,581.28
Foster, J Edward & Sara	395,500	5,014.94
Francis, Henry & Phoebe	285,000	3,613.80
Frank, Robert & Velma	616,900	7,822.29
Frankston, Michael & Meredith	433,200	5,492.98
Fraser, Donald & Joanne	488,600	6,195.45
Fraser, Robert & Donna	280,400	3,555.47
Frazier, Michael & Janet	203,800	2,584.18
Freed, Charles & Florence	494,200	6,266.46
French, John & Deborah	647,200	8,206.50
Freud, Sophie	459,900	5,831.53
Friedman E. & Cohen J.	886,700	11,243.36
Frost, Rainer & Martha	407,300	5,164.56
Frost, Wesley & October	351,600	4,458.29
Fulford, Marion	166,600	2,112.49
Funaro, Katherine J.	573,500	7,271.98
Fusillo, Concetta	530,000	6,720.40
Gable, Bruce & Dawn	295,800	3,750.74
Gabovitch, Annette	298,800	3,788.78
Gailey, Timothy & Mary	365,800	4,638.34
Gallup, William & Pamela R.	237,600	3,012.77
Gannett, Ann	636,900	8,075.89
Ganz, Susan & Bryan	714,500	9,059.86
Gardent Jr, Paul & Harriet	271,400	3,441.35
Gargill, Lynn	262,100	3,323.43

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Gargill, Robert	\$1,174,000	\$14,886.32
Garmory, G. & Drake, G.	228,400	2,896.11
Garner, Robert & Kathleen	233,400	2,959.51
Garrison, David & Alice	367,200	4,656.10
Garrison, John	504,600	6,398.33
Garth, John & Nancy	297,600	3,773.57
Gary, Maida	308,700	3,914.32
Gatchell Jr, G Gordon/Esther	275,900	3,498.41
Gauvin, Gregory & Mary	349,400	4,430.39
Gayley, Mary	422,100	5,352.23
Gechijian, Ara & Nancy	5,400	68.47
Gechter, Jerry & Anne	178,400	2,262.11
Geer, Charles	937,500	11,887.50
Gefter, Malcolm L.	708,100	8,978.71
Gentile, Kathleen P.	241,000	3,055.88
Georges, George & Kim C.	342,700	4,345.44
Gergacz, David & Teresa	978,800	12,411.18
Gerson, Nathaniel & Sareen	368,100	4,667.51
Gerstein, Deborah A.	259,400	3,289.19
Gertz, Dwight & Virginia W.	365,100	4,629.47
Gervais, Maurice & Francoise	237,600	3,012.77
Gheith, Dorothy	271,200	3,438.82
Gienapp, William & Erica	483,300	6,128.24
Giese, Paul & Lucretia	371,700	4,713.16
Gilford Construction, Inc.	266,100	3,374.15
Gillis, John & Marsha	528,400	6,700.11
Gimbel, Katherine	275,200	3,489.53
Giurleo, James & Mary	33,200	420.98
Glanz, Marcy	560,500	7,107.14
Glass, John & Florence	333,800	4,232.58
Glendon, Richard & Diana	220,500	2,795.94
Goddard, Richard & Karen	230,300	2,920.20
Goldbaum, Michael & Wanda	351,200	4,453.22
Golden, Sylvia	426,600	5,409.29
Goldstein, Joel	197,900	2,509.37
Goodrich, John & Susan	450,500	5,712.34
Goodspeed, Jacqueline	286,000	3,626.48
Goodwin, Margaret M.	96,800	1,227.42
Goodwin, Susan M.	105,700	1,340.28
Gordon, Allen/Gilman, Terri	263,100	3,336.11
Gordon, Doris	659,400	8,361.19
Gordon, Lester & Dafna	384,700	4,878.00
Grabill, Martha	246,600	3,126.89
Graddis, Richard	12,200	154.70
Graf, Jeannette	253,000	3,208.04
Graham, Cynthia	119,900	1,520.33

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Graham, Jack & Norma	\$ 542,100	\$ 6,873.83
Grason, Edna	378,200	4,795.58
Gray, George & Ellen	520,200	6,596.14
Gray, Leslie & Jessie	551,300	6,990.48
Gray, Patricia & Stephen	592,800	7,516.70
Greaves, Allan & Theresa	265,200	3,362.74
Greco, C. & Young, K.	593,400	7,524.31
Greeley, James & Bernice	352,800	4,473.50
Green, David H.	551,000	6,986.68
Green, Jerry & Pamela	614,600	7,793.13
Green, Laurence & Margot	331,600	4,204.69
Green, Myra	766,800	9,723.02
Green, Robert T. & Catherine	651,400	8,259.75
Green, Robert V. & Therese	511,600	6,487.09
Greenberg, Sandra	310,000	3,930.80
Greenberger, Joel & Catherine	689,900	8,747.93
Greene, Catherine R.	230,800	2,926.54
Greeson, Joseph & Jennie	641,800	8,138.02
Greetham, Douglas & Noreen	308,200	3,907.98
Grieman, Eric & Brenda	105,700	1,340.28
Griggs, Annette & Thomas	456,200	5,784.62
Grim Jr., William & Barbara	294,800	3,738.06
Grimanis, Michael & Mary	1,500	19.02
Grindlay, Jonathan & Sandra	607,700	7,705.64
Grinnell, Virginia -	385,100	4,883.07
Grinnen, Lewis	597,200	7,572.50
Gross, Gerald & Cindy	188,900	2,395.25
Gross, Thomas & Judith	376,200	4,770.22
Grossman, Randy & Mary Scott	232,600	2,949.37
Grover C. Stuart & Gunilda	368,300	4,670.04
Groves, Allan & Camille	360,500	4,571.14
Guarino, Guy & Frances	549,000	6,961.32
Guldberg, Peter & Alexandra	702,800	8,911.50
Gummere, John	537,800	6,819.30
Gundy, Jennifer & Walter	268,600	3,405.85
Gundy, William & Malora	690,000	8,749.20
Gus, Wendy E.	107,200	1,359.30
Gustafson, J Kenneth & Janet	301,300	3,820.48
Gustavson, Glenn & Patricia M	508,000	6,441.44
Guthke, Karl & Dagmar	418,200	5,302.78
Guy, Cynthia	499,300	6,331.12
Gyftopoulos, Elias & Artemis	791,100	10,031.15
H. B. Knowles, Inc.	420,300	5,329.40
Haartz, Beatrice(Mrs. Page)	449,400	5,698.39

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Haber, Stuart & Ellen M.	\$ 460,300	\$ 5,836.60
Hachikian, Kenneth & Gloria	517,900	6,566.97
Hadley, Henry & Janna	491,800	6,236.02
Hadlock, Charles & Joanne	496,300	6,293.08
Haessler, Diane	505,900	6,414.81
Haggerty, John & Mary Jo	452,500	5,737.70
Haggerty, Nancy	230,100	2,917.67
Hagmann, Otto & Katherine	495,700	6,285.49
Hales, Charles & Mary Ann	542,500	6,878.90
Hall III, Andrew	522,900	6,630.37
Hallstein, Harold & Susan	199,700	2,532.20
Halpern, Nicholas & Betsey	430,600	5,460.01
Halpin, Patricia	115,600	1,465.81
Hamilton, William H & Esther	400,900	5,083.41
Hamilton, William L & Barbara	359,400	4,554.66
Hammond III, John & Nancy	604,100	7,659.99
Hanania, Barbara	206,600	2,619.69
Hanlon, Mary G.	269,300	3,414.72
Hansen, C Russel & Pamela	511,000	6,479.48
Hansen, Kent	692,900	8,785.97
Hanson, Adler & Madeline	365,200	4,630.74
Hapgood Jr, Norman & Ruth	375,000	4,755.00
Harding, David & Jan N.	543,200	6,887.78
Harding, Douglas & Susan	366,100	4,642.15
Harding, Sheila	166,500	2,111.22
Hargreaves-Heald, Geoffrey & Brooke	508,500	6,447.78
Haroian, Henry & Jessie	312,800	3,966.30
Harrington Jr, Clifford/etc al	51,700	655.56
Harrington, Nancy (Ms. Forg)	16,200	205.42
Harrington, Winthrop & Andrea	1,002,100	12,706.62
Harris, Eric & Susan B.	489,700	6,209.40
Harris, Melvyn & Nancy	508,500	6,447.78
Harris, Roger & Evelyn	298,400	3,783.71
Harrison, E./Phillips, D.	423,600	5,371.25
Harrison, Henry & Elizabeth	888,400	11,264.91
Harvey, Frank & Adele	592,700	7,515.44
Hatsopoulos Realty Trust	516,600	6,550.48
Hatsopoulos, George & Daphne	880,400	11,163.47
Hatsopoulos, John & Patricia	1,013,800	12,854.98
Hawes, Donald & Lillian	364,500	4,621.86
Hawkes, Gregory & Elaine	554,200	7,027.26
Hay, Pamela & Richard	415,900	5,273.61
Haydock, Gale/Freeman, Mason	519,200	6,583.46
Hayes, Oliver & Paula	317,300	4,023.36
Hayes, Wilson & Dana W.	489,300	6,204.32
Hays, Timothy & Pamela	395,300	5,012.40

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Healey, Jeanne C.	\$ 211,200	\$ 2,678.02
Healthcare Property Investor	1,500	19.02
Healy, Edward & Helen	341,100	4,325.15
Heart, Frank & Jane	401,700	5,093.56
Hecht, Norman & Mary	405,800	5,145.54
Heck, Stanley & Mary	1,094,100	13,873.19
Heckscher, Charles & Lavinia	306,200	3,882.62
Heijn Jr, Cornelius & Marion	268,300	3,402.04
Heinrich, Paul	319,200	4,047.46
Heller, Thomas & Ann Cz	428,100	5,428.31
Hellmuth, Joseph & Regina	353,900	4,487.45
Henderson, James	338,300	4,289.64
Henderson, Robert	226,700	2,874.56
Hendrickson, Robert & Ruth	253,300	3,211.84
Hensley, Kevin & Melissa	193,800	2,457.38
Herlacher, Larry & Jane	552,200	7,001.90
Herman, Peter & Mary	210,000	2,662.80
Hersch, Charles & Phyllis	356,600	4,521.69
Herschbach, Dudley & Georgene	390,400	4,950.27
Herthel, Evelyn	568,500	7,208.58
Hester, Leon	491,000	6,225.88
Hewitt, Elizabeth & George	433,600	5,498.05
Hibben, George	584,100	7,406.39
Hickok, Jonathan & Debra	343,900	4,360.65
Hicks, Robert & Sarah	249,900	3,168.73
Hieronymus, William & Ramelle	517,100	6,556.83
Hill, Craig & Heather	576,300	7,307.48
Hill, John, Tr	170,600	2,163.21
Himawan, Jeff & Susyrsati B.	295,300	3,744.40
Hinds, Edward & Edith	702,500	8,907.70
Hingston, Joseph & Gloria	257,300	3,262.56
Hoar, Norman & Shirley	357,900	4,538.17
Hoben, Allan & Susan	307,900	3,904.17
Hoch, Alfred	222,500	2,821.30
Hoch, Reimar	238,400	3,022.91
Hodgson, Nicholas & Melissa	775,500	9,833.34
Hoff, Charles & Josephine	623,300	7,903.44
Hoffman, Steven & Jeanine	734,800	9,317.26
Hogan, James & Mary Jane	113,000	1,432.84
Holberton, Philip & Anne	527,100	6,683.63
Holbrook, George & Sarah	116,100	1,472.15
Holden, Lawrence T & Sarah	233,400	2,959.51
Holden, Sarah C.	993,900	12,602.65
Holland, Peter & Marjorie	296,500	3,759.62
Holland, Taffy	453,100	5,745.31
Hollingsworth, Florence	533,400	6,763.51

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Hollister, Walter & Sally	\$ 361,700	\$ 4,586.36
Hoover, H./Giese L./Norman E.	402,200	5,099.90
Hopengarten, Fredric & Betty	352,900	4,474.77
Hopkins, Mark & Margaret Y.	407,900	5,172.17
Hopkins, Robert & Mary	371,600	4,711.89
Hopland, Jan & Barbara	665,800	8,442.34
Horne, Benjamin & Jean	461,000	5,845.48
Horwitz, Patricia F.	478,200	6,063.58
Houghton, Lillian	120,000	1,521.60
Houtzeel, Stephanie	282,800	3,585.90
Hoversten, Barbara	323,500	4,101.98
Howard, Joseph & Sally	478,400	6,066.11
Howland, Weston & Susanah	1,038,100	13,163.10
Hsiao, Chia-Chuan & Hwa-Ying	291,700	3,698.76
Hsu, Cheng-Pei & Maggie	253,500	3,214.38
Hsu, Michael & Dora	616,600	7,818.49
Huang, Tai-San & Fu-Mei	397,000	5,033.96
Hubbard, Eliot	561,700	7,122.36
Hubbard, Jason & Frederique	587,000	7,443.16
Hubbard, Jonathan & Ann	327,400	4,151.43
Huff, William C. & Ann	737,600	9,352.77
Hull, Kenneth & Sandra W.	311,200	3,946.02
Humez, Alice D	260,400	3,301.87
Hunsaker Land Corp. Inc	30,000	380.40
Hunsaker, Jerome	796,100	10,094.55
Hunt, Daniel & Joan	941,400	11,936.95
Hunter, David/Trucksis, M.	188,300	2,387.64
Hunter, William & Suzanne	345,300	4,378.40
Hunter, William, Tr.	690,100	8,750.47
Hurd, Kenneth	186,000	2,358.48
Hurd, Kenneth & Pamela	356,500	4,520.42
Hurff, Joseph & Elizabeth	329,900	4,183.13
Ide, Kenton & Christel	295,800	3,750.74
Iliescu, Nicholas & Esther	357,900	4,538.17
Immel, Stephen & Peggy	363,200	4,605.38
Ingard, Sven Erik	428,900	5,438.45
Ireland, David & Diana	591,500	7,500.22
Irwin, Mary	604,400	7,663.79
Ives, Katherine C.	546,000	6,923.28
Ivy Realty Trust	1,210,100	15,344.07
Jackson Jr, Gardner & Sallie	356,600	4,521.69
Jackson, Huson & Polly	590,500	7,487.54

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Jacobs, David & Louise	\$ 506,200	\$ 6,418.62
Jacobs, Richard & Ilene	819,000	10,384.92
Jacquet, Ernest & Madeline	642,900	8,151.97
Jahrling, Robert & Catherine	406,000	5,148.08
James, Hamilton & Waleska	677,700	8,593.24
Janes, G. Sargent & Ann	368,200	4,668.78
Jarvis, John & Elaine	502,400	6,370.43
Jenal, Robert & Irene	553,800	7,022.18
Jerodel Realty Trust	1,127,200	14,292.90
Jevon, Robert & Virginia	392,600	4,978.17
Jewett, Julie Davis	541,200	6,862.42
Joannopoulos, Sandra	558,100	7,076.71
Johnson, Ernest	344,400	4,366.99
Johnson, Ernest & Grace	451,600	5,726.29
Johnson, H.W. & Jeannine	567,500	7,195.90
Johnson, Kenneth & Gladys	377,600	4,787.97
Johnson, Kimmond & Anne	799,200	10,133.86
Johnson, Kimmond, Tr.	45,000	570.60
Johnson, Richard & Donna	769,000	9,750.92
Johnson, Rollin & Hilary	311,100	3,944.75
Johnson, Stephen & Paula	850,600	10,785.61
Johnston, Carolyn	293,400	3,720.31
Joshuas Way Realty Trust	889,400	11,277.59
Juliano, Paul	117,900	1,494.97
Kahn, Martin & Susan	480,600	6,094.01
Kalajian, Michael & Seta	485,800	6,159.94
Kalams, Spyros & Lisa Mendes	167,400	2,122.63
Kalba, Konrad & Patricia	392,300	4,974.36
Kameny, Stuart & Wendy	471,000	5,972.28
Kanarek, Stephen & Roberta	439,400	5,571.59
Kania, John & Holly	264,600	3,355.13
Kao, Peter & Mei-Lin	577,000	7,316.36
Kasperian, Karl & Carol	633,800	8,036.58
Kass, Edward & Amalie	886,100	11,235.75
Kassner, Michael	394,400	5,000.99
Katz, Saul & Dorothy	293,100	3,716.51
Kaufman, Marcia(Josephson)	394,800	5,006.06
Kaye, Harold & Alice	290,300	3,681.00
Keay, Donald & Mary Ann	404,000	5,122.72
Keevil, Charles & Hannah	415,200	5,264.74
Keiley, Philip & Evelyn	130,800	1,658.54
Kelleher, Robert & Katherine	417,700	5,296.44
Keller, John & Lanna	188,400	2,388.91
Kellett, Ann Marie	167,400	2,122.63

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Kelley, Andrew & Irene	\$ 304,000	\$ 3,854.72
Kelley, Peter, Tr.	153,800	1,950.18
Kellner-Lundberg, Joan	258,500	3,277.78
Kelman, Jonathan & Pamela B.	282,800	3,585.90
Kendrick, Marvin & Kathleen	1,500	19.02
Kennedy Land Corp.	53,400	677.11
Kennedy, Albert & Carolyn	292,100	3,703.83
Kennedy, Albert E.	18,000	228.24
Kennedy, John P & Sylvia	532,700	6,754.64
Kennedy, John T.	511,400	6,484.55
Kern, Edward & Priscilla	393,300	4,987.04
Kerrebrock, Jack & Bernice	450,900	5,717.41
Kessel, Joseph & Lesley	328,800	4,169.18
Ketteringham, Susan	450,300	5,709.80
Keyes, Janet	266,500	3,379.22
Kiley, Christopher	169,700	2,151.80
Kilgore, Benjamin & Leslie	265,600	3,367.81
Kim, Sungwoon & Sungsil	493,500	6,257.58
Kimball, Joan & John	406,200	5,150.62
Kimnach, Elizabeth	266,000	3,372.88
Kindleberger, Sarah	188,900	2,395.25
King, Eleanor	357,300	4,530.56
King, Pay-Shin & Tong-I	327,300	4,150.16
King, William & Elizabeth	281,200	3,565.62
Kirkpatrick, Margaret	424,100	5,377.59
Kistakowsky, Irma	587,100	7,444.43
Kitses, Steven & Mary	423,600	5,371.25
Kjellander, Mary C.	317,400	4,024.63
Klem, Christopher & Susan	384,300	4,872.92
Klem, Walter & Mary	309,200	3,920.66
Kling, John & Louise	287,100	3,640.43
Klobuchar, John & N Maribeth	325,000	4,121.00
Knowlton, Anne	555,900	7,048.81
Knox, Wendell & Lucile	615,800	7,808.34
Ko, Nai Nan & Julia	745,000	9,446.60
Koehler, Edward & Margaret	305,800	3,877.54
Kolbin, Lawrence & Rebecca	348,700	4,421.52
Koller, Laura F.	103,400	1,311.11
Kolligian, Zoe	676,300	8,575.46
Konstandakis, Nicholas	316,400	4,011.95
Korhonen, Miriam	274,200	3,476.86
Kornfeld, George & Hulen	267,700	3,394.44
Koumantzelis, Arthur & Vaia	566,300	7,180.68
Koupas, William & Jeanne	565,500	7,170.54
Kraft, Alfred/Meany, Madalon	292,400	3,707.63
Kreidler, Anne H.	265,400	3,365.27

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Kroin, Lawrence	\$ 400,900	\$ 5,083.41
Kubik, James & Elizabeth	423,300	5,367.44
Kuhn, Frank & Sally	232,200	2,944.30
Kuhns, Roger & Roberta	519,600	6,588.52
Kulka, J Peter	548,200	6,951.17
Kumar, Anil	710,100	9,004.07
Kumler, Kipton & Katherine	698,800	8,860.78
Kurtz, Arthur	365,000	4,628.20
Kurzina, Peter & Stephanie	305,300	3,871.20
Kusik, Charles & Wendy Palu	317,800	4,029.70
 L & J Builders, Inc.	230,800	2,926.54
Lachica, Victor & Lois	119,900	1,520.33
Lackner-Graybiel, James & Ann	475,900	6,034.41
Ladjevardi, Habib & Golnaz	934,600	11,850.73
Lafauci, Nicholas A.	420,000	5,325.60
Lahnstein, Richard	208,400	2,642.51
Landis, Mimi	575,200	7,293.54
Landry, Christopher & Barrie	779,100	9,878.99
Lane, J Frank & Kathleen	556,700	7,058.96
Lang, Richard & Betty	453,500	5,750.38
Langton, William & Jane	537,900	6,820.57
Lankhorst, Beverly	314,100	3,982.79
Lathrop, Scott & Beatrice H.	415,800	5,272.34
Lattimore, Geraldine & David	368,200	4,668.78
Laukien, Frank & Robyn	624,500	7,918.66
Lawrence, Adele	274,100	3,475.59
Lawrence, Inez B.	434,200	5,505.66
Lawson, John	128,400	1,628.11
Lay, Kenneth & Virginia	526,200	6,672.22
Lazaridis, Lazarus & Suzanne	395,800	5,018.74
Leach, Priscilla	119,900	1,520.33
Leaning, J. & Barron, R.	448,400	5,685.71
Leape, Martha	439,200	5,569.06
Lechtenberg, Edward	469,100	5,948.19
Lee, Alan & Deborah Peebles	448,600	5,688.25
Lee, David	201,600	2,556.29
Lee, John & Bo Yeon	313,000	3,968.84
Lee, Kenneth & Marcia	449,100	5,694.59
Lee, Richard & Josephine Gump	618,000	7,836.24
Lee, Shih Ying & Lena	502,700	6,374.24
Lee, Thomas & Barbara	533,100	6,759.71
Lee, Wook & Helen	116,100	1,472.15
Legates, John	589,000	7,468.52
Leger, Mary, Tr.	187,400	2,376.23

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Leggat, Barbara	\$ 579,400	\$ 7,346.79
Lemander, William & Emily	382,800	4,853.90
Lemire, Robert & Virginia	388,900	4,931.25
Lenick, Barry	100,900	1,279.41
Lenington, Robert & Carolyn	415,700	5,271.08
Lennon, James & Kathy Rushby	277,200	3,514.90
Lennon, Stephen & Grace	353,800	4,486.18
Leong, Joseph & Suzanna Szeto	259,400	3,289.19
Lerman, Elizabeth	435,800	5,525.94
Leslie, Paul & Elizabeth	146,500	1,857.62
Levey Jr, Harold & Ruth	295,000	3,740.60
Levi, Thomas & Joyce King	334,600	4,242.73
Levin, Betty, Tr.	393,100	4,984.51
Levy, Morris & Wendy	363,500	4,609.18
Levy, Raymond & Nonny	362,400	4,595.23
Lewis, William	199,300	2,527.12
Li, Mingche & June	601,900	7,632.09
Li, Yao T & Nancy	557,100	7,064.03
Libman, Marcia R.	182,700	2,316.64
Lie, Henry & Lucy B.	442,400	5,609.63
Liepins, Atis & Diana	461,100	5,846.75
Liepmann, W. Hugo & Cynthia	423,400	5,368.71
Light Jr, Galen & Lois	267,100	3,386.83
Lin, Augustine & Susan	283,500	3,594.78
Lincoln Automotive	541,500	6,866.22
Lincoln Homes Corp.	7,950,300	100,809.80
Lincoln House Associates	1,617,200	20,506.10
Lincoln Old Town Hall Corp	143,200	1,815.78
Lincoln, Robert & Mary G	527,700	6,691.24
Linstrom, Peter & Maybelle	236,700	3,001.36
Lippman, Anne & Joan, Trs.	281,000	3,563.08
Lipsey, Steven & Michaela	681,100	8,636.35
Liss, Sia & Stovall, John	668,200	8,472.78
Litte, Rudolph & Irene	367,700	4,662.44
Little, John & Elizabeth	386,100	4,895.75
Little, Susan L.	694,400	8,804.99
Livermore Jr, Robert & Isabel	483,000	6,124.44
Lo, Chien-Pen & Lucy	211,300	2,679.28
Lo, Steven & Yi-Chao	273,000	3,461.64
Lobelson, Jeffrey & Anne	563,200	7,141.38
Locashio, Philip & Constance	574,500	7,284.66
Lockwood Jr, Dunbar & Irene	519,400	6,585.99
Loewenstein, Davida	407,200	5,163.30
Long, Cathryn	540,200	6,849.74
Loof, Martin & Melinda W.	223,500	2,833.98
Loud, Robert & Gwyneth	258,500	3,277.78

	Aggregate Value Real Estate	Real Estate Tax
Lovering, Talbot & Emily	\$ 325,100	\$ 4,122.27
Low, Stephen & Barbara	472,100	5,986.23
Ludden, John & Susan	358,900	4,550.85
Luft, Anne Dore	359,300	4,555.92
Luijben, Monique	331,300	4,200.88
Lupo, Robert, Tr.	265,800	3,370.34
Lustwerk, Ferdinand/Ingeborg	406,500	5,154.42
Lutnicki, Harriet	69,100	876.19
Lutnicki, Victor & Harriet	584,400	7,410.19
Lyons, Richard	221,200	2,678.02
Lytle Jr, William	399,600	5,066.93
Ma, Kee Maggie	106,400	1,349.15
MacBride, Mary B.	172,100	2,182.23
MacInnis, Hazel	198,200	2,513.18
MacKenzie, Ethel	464,400	5,888.59
MacKenzie, Murdock & Adeline	342,400	4,341.63
MacKenzie, Paula/Vellante, Wm	130,800	1,658.54
MacKinnon, John & Kristine	116,100	1,472.15
MacLaurin, Ellen(Mrs. Pierce)	493,100	6,252.51
MacLean, H Arnold & Corinne	363,100	4,604.11
MacMahon, D'Arcy & Kathryn	21,600	273.89
MacMahon, H Edward & Marian	289,500	3,670.86
MacMahon, Lucia Todd	267,600	3,393.17
MacNeil, Bruce	423,600	5,371.25
MacNeil, John & Madge	1,002,800	12,715.50
MacNeil, Ronald & Wendy	252,500	3,201.70
MacRae, S. & Broadbent, E.	383,700	4,865.32
Mahan, Anastasia, Tr.	448,000	5,680.64
Mahoney, Anne	226,200	2,868.22
Mahoney, John & Eleanor	407,300	5,164.56
Maier, Emanuel & Sylvia	458,000	5,807.44
Maki, Mark & Margaret	100,200	1,270.54
Mallows, Minette, Tr.	227,600	2,885.97
Malloy, David	174,700	2,215.20
Malloy, Robert & David	101,700	1,289.56
Maloney Jr, Bernard & Janet	503,000	6,378.04
Mannarino, Joseph & Florence	176,000	2,231.68
Manning, Catherine	239,100	3,031.79
Mansfield, Frederick & Joan	526,600	6,677.29
Mansfield, James & Sarah	359,600	4,559.73
Manuel, John	101,800	1,290.82
Manzelli, Janet G.	670,900	8,507.01
Manzelli, John & Dorothy	253,800	3,218.18
Maranian, Arthur & Helen	536,100	6,797.75

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Marc, Kathleen M.	\$ 396,500	\$ 5,027.62
Marcks, Ronald & Barbara	424,300	5,380.12
Marcus, Fred & Patricia Wong	422,100	5,352.23
Marcuvitz, Andrew & Eileen	842,200	10,679.10
Marier, Bruce & Suzanne	411,800	5,221.62
Marino, Kenneth & Kelley	302,100	3,830.63
Maroni, Kevin J., Tr.	691,300	8,765.68
Maroni, Marilyn P., Tr.	25,800	327.14
Marple, Gary & Meredith R	483,300	6,128.24
Marsden, Peter & Mary	276,400	3,504.75
Marsh, Paul	619,100	7,850.19
Marshall, Jerry & Nancy	383,700	4,865.32
Martin, Robert & Margaret	272,900	3,460.37
Martin, Winslow & Anne	225,400	2,856.07
Martinez, Norberto	240,400	3,048.27
Mascari, Rita & Luciano	495,000	6,276.60
Mason, Elizabeth & Max	294,700	3,736.80
Mason, Virginia	436,400	5,533.55
Massachusetts Port Authority	1,001,900	12,704.09
Masters, Joseph	542,200	6,875.10
Masters, Joseph, Tr.	469,200	5,949.46
Mastrobattista, John	116,900	1,482.29
Mattes, Sara & Ritz, Jerome	436,200	5,531.02
Maurer, David	216,600	2,746.49
Maxwell, Patricia/Walker, Wm.	312,400	4,961.23
May Jr, James & Linda	831,800	10,547.22
May, Doris	260,700	3,305.68
Mayfield, Glover & Gale	433,000	5,490.44
McAleer, Harold & Shirley	516,700	6,551.76
McCann, Sylvia & John	439,600	5,574.13
McCart, Robert & Rose, Trs	537,500	6,815.50
McCarthy, Paul & Wladyslawa	620,100	7,862.86
McCarthy, Stephen & Phoebe	575,800	7,301.14
McColl, Archibald & Delight	266,700	3,381.76
McConchie, James & Linda	481,400	6,104.15
McCune, William & Elizabeth	1,514,400	19,202.58
McDermott, Thomas & Gloria	1,096,800	13,907.42
McDougald, Ronald & Kathleen	612,600	7,767.77
McDougald, etc. c/o Caswell	15,500	196.54
McGinty, Robert & Kerry	377,500	4,786.70
McGovern, John & Anna	344,500	4,368.26
McHale, Kevin	1,007,900	12,780.17
McHugh, James & Katherine	464,600	5,891.13
McInnes, Richard & Barbara	651,100	8,255.95
McInnis, Donald & Joan	354,300	4,492.52
McKelvy, Douglas	338,100	4,287.11

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
McKenney, James & Janis	\$ 435,800	\$ 5,525.94
McKnight, Eleanor J.	390,500	4,951.54
McKnight, Ernest Ex.	262,900	3,333.57
McLaughlin, James	7,800	98.90
McMorrow, Maureen & Richard	625,500	8,931.34
Meade, Edmund & Eleanor	457,600	5,802.37
Mecsas, Michael & Mary	448,400	5,685.71
Meeks, M Littleton & Louise	431,000	5,465.08
Melanson, Leonard & Mary	206,700	2,620.96
Menkis, Jonathan & Linda	364,100	4,616.79
Meretzky, Steven & Elizabeth	415,900	5,273.61
Meriam, Ellin	289,600	3,672.13
Merrill, Vincent & Anne	321,600	4,077.89
Merullo, Anthony & Donna	300,200	3,806.54
Meshulam, Deborah, Tr.	194,600	2,467.53
Messina, Elena	532,500	6,752.10
Meyer, Eugene & Melissa	1,037,200	13,151.70
Meyers, Richard & Gail	232,600	2,949.37
Michener, Susanah	203,500	2,580.38
Mikropoulos, Harilaos Tr.	483,500	6,130.78
Milender, Sumner & Edith	487,400	6,180.23
Millard Jr, Donald/Catherine	679,800	8,619.86
Millard, Donald & Jeannette	804,800	10,204.86
Millard, Susan & David	702,200	8,903.90
Miller, Arthur R.	990,400	12,558.27
Miller, David & Karen	204,300	2,590.52
Miller, Harold & Marcheta	541,900	6,871.29
Miller, Keith & Janet	567,100	7,190.83
Miller, Stephen & Natalie	441,900	5,603.29
Minnick, Martha	253,300	3,211.84
Mintz, Norbett & Carol	437,800	5,551.30
Minuteman Tech Voc. H.S.	562,500	7,132.50
Mitchell, W Randle & Kay	362,600	4,597.77
Mix, Thomas/Flannery, S & S	404,600	5,130.33
Mixon, Scott	336,100	4,261.75
Mohn, Susan W.	171,300	2,172.08
Mohr, John & Jean	759,300	9,627.92
Moller, Cynthia	237,600	3,012.77
Montgomery, Maurice/Florence	309,900	3,929.53
Moor, Edgar & Joan	617,600	7,831.17
Moore, Dorothy	248,100	3,145.91
Moore, Murvale & Negarre, Trs	392,200	4,973.10
Moran, David & Mary B.	412,200	5,226.70
Morey, Kenneth & Ruth	199,000	2,523.32
Morgan, Edward & Terri	280,800	3,560.54
Morgan, Henry M. Tr.	564,300	7,155.32

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Morgan, Robert & Marcia	\$ 526,500	\$ 6,676.02
Morganti, Victor & Helga	522,300	6,622.76
Moritz, Kathy/Michael & Chong	830,800	10,534.54
Morris, Beatrice	194,600	2,467.53
Morris, Lloyd & Katherine	254,200	3,223.26
Morrissey, J Neil & Mary	230,600	2,924.01
Morse, Gerald & Merna	328,600	4,166.65
Morse, Thomas	525,500	6,663.34
Morse, William & Patricia	652,200	8,269.90
Morss Jr, Charles	305,200	3,869.94
Morton, Peter	290,000	3,677.20
Mosch, Karl & Joan	623,300	7,903.44
Moses, Meredith & John	512,800	6,502.30
Mosher, David & Claire	824,900	10,459.73
Mosher/Schliemann, Trs.	58,300	739.24
Moss, Elizabeth	777,300	9,856.16
Moss, Karen	267,400	3,390.63
Moss, Leonard & Frances	354,500	4,495.06
Moss, Philip & Jane	450,500	5,712.34
Moss, Sidney	19,900	252.33
Moss, Sidney & Silke	414,400	5,254.59
Mount, Wayne & Claire	393,600	4,990.85
Mozzi, Robert & Ruth	416,100	5,276.15
Mrakovich, David & Gertrude	392,600	4,978.17
Mrugala, Anthony	247,000	3,131.96
Mucchetti, Stephen & Rebecca	961,800	12,195.62
Mueller, Robert & Jane	602,100	7,634.63
Mulcahy, Douglas & Beverly F	227,500	2,884.70
Mulligan, Richard & Marilyn	527,800	6,692.50
Mundt, Kevin & Jayne	772,600	9,796.57
Munroe Jr, William & Mary	396,300	5,025.08
Murphy Jr, William & Louise	1,500	19.02
Murphy, Bartholomew & Sara S	282,000	3,575.76
Murphy, Patrick & Charlene	245,600	3,114.21
Murphy, Ruth	443,200	5,619.78
Mutschler, Louis & Phyllis	479,500	6,080.06
Myers, Lucy	290,800	3,687.34
Mygatt, Samuel & Susan H	501,300	6,356.48
Myles, Theresa & J Richard	383,300	4,860.24
Nabih, Ismail	522,200	6,621.50
Nadolski, Thomas & Rosemary	442,300	5,608.36
Nagy, John	314,800	3,991.66
Naiman, Mark & Adeline	283,900	3,599.85
Najarian, K George & Carolann	627,400	7,955.43

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Najjar, Edward & Gail	\$1,020,300	\$12,937.40
Nalezienski, John & Kimberly	402,300	5,101.16
Napier, S. & Fitts, Chas Jr	229,100	2,904.99
Narayan, Ramesh & Vani	541,700	6,868.76
Nardi, Edward & Jean	380,200	4,820.94
Nardone, Nancy	554,200	7,027.26
Nawoichik, Elsie	531,800	6,743.22
Neiley, Alexander & Diana	406,300	5,151.88
Neister, John	450,500	5,712.34
Nelson, Albert/Marjorie/Robt	296,000	3,753.28
Nenneman, Richard & Katherine	497,300	6,305.76
Neri, John & Ingrid	195,200	2,475.14
Nessen, E. Richard	448,900	5,692.05
Nesto, Bruno	21,500	272.62
Neumann, Sylvia	846,800	10,737.43
Newbold Trust No. 1	184,700	2,342.00
Newbold, Thomas & Noreen	239,900	3,041.93
Newburger, Babette, Tr.	350,000	4,438.00
Newcombe, Charles & Lawrence	481,400	6,104.15
Newcombe, Lawrence	200,100	2,537.27
Newell, Lena	279,800	3,547.86
Newman, Robert & Mary S	1,275,600	16,174.61
Newton Jr, George & Suzanne	427,800	5,424.50
Nichols, Anthony/Mary Sallee	130,800	1,658.54
Nichols, Richard & Heidi	176,500	2,238.02
Nicholson, Kathryn	556,400	7,055.15
Nickerson, Bruce	235,300	2,983.60
Nickerson, Elizabeth P	531,100	6,734.35
Nicolaides, Paris Tr.	825,300	10,464.80
Niedermeyer, Bernard & Joanne	708,600	8,985.05
Nielson, David & Linda	414,200	5,252.06
Niles, Robert & Virginia	368,000	4,666.24
Nisbet, Ian & Shirley	405,100	5,136.67
Nockles, William & Diane	344,000	4,361.92
Nopakun, Suvitya & Apilaj	503,100	6,379.31
Norris, Est. of Mary	246,600	3,126.89
Norris, Lindsay	172,700	2,189.84
Noss, George & Millicent	211,100	2,676.75
Notkin, Leonard & Ann	289,500	3,670.86
Oak, Ingul & Setsuko	388,400	4,924.91
O'Brien, Daniel & Mary	310,400	3,935.87
O'Brien, John H.	196,200	2,487.82
O'Brien, John J.	292,100	3,703.83
O'Brien, Joseph & Virginia	324,800	4,118.46

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
O'Connor, Daniel	\$ 185,300	\$ 2,349.60
O'Connor, John	465,400	5,901.27
Ogden, David & Judith	301,000	3,816.68
Ohl, Irina	124,900	1,583.73
Ohl, John & Katrina	377,400	4,785.43
Olivieri, James & Dorothy	215,100	2,727.47
O'Loughlin, John & Joanne	403,700	5,118.92
Olsen, Kenneth & Elva-Liisa	813,100	10,310.11
Olszansky, Kenneth & Hope G	364,300	4,619.32
O'Neil, David	395,900	5,020.01
O'Neill, Philip & Lisa A.	623,400	7,904.71
Ong, Robin & Hsiao-Mei	637,400	8,082.23
Onigman, Marc & Maureen	247,100	3,133.23
O'Rourke, Paul & Marilyn	956,800	12,132.22
Osborne, Gordon	698,100	8,851.90
Outten, Henry & Nancy	351,600	4,458.29
Owen R Calvin & Ellen	320,800	4,067.74
Owen, C & MacAloney, P.	319,400	4,049.99
Owen, Donald	365,200	4,630.74
Paboojian-Hagopian, Helen	303,800	3,852.18
Paddock, Ann & Kelley, Penny	124,900	1,583.73
Paddock, James & Ilga	526,200	6,672.22
Page Jr, Walter & Susan	575,900	7,302.41
Page, Lot & Patricia	437,000	5,541.16
Page, Stanley & Elisabeth	252,200	3,197.90
Paglierani, Lawrence & Pamela	362,900	4,601.57
Paik, Sungik & Wanda	541,300	6,863.68
Paine, Robert & Mary	219,500	2,783.26
Palmer, Attelio & Kathrynne	268,200	3,400.78
Palmer, Gerald & Jean	500,900	6,351.41
Pampel, Roland & Carol	596,900	7,568.69
Panetta, Frank & James	31,000	393.08
Panetta, Frank Jr Tr.	517,400	6,560.63
Panetta, Frank, Tr.	189,100	2,397.79
Panetta, James & Rosemary	187,100	2,372.43
Panetta, Rita	181,100	2,296.35
Panetta, Theresa, Tr.	344,600	4,369.53
Pantazelos, Peter & Hytho	855,100	10,842.67
Paoletti, George & Adeline K	182,600	2,315.37
Parke IV, Nathan & Ann	630,400	7,993.47
Parker, Jackson & Jacqueline	385,400	4,886.87
Parla, John	572,900	7,264.37
Parsons, David & Mary	330,900	4,195.81
Pasieka, John	197,900	2,509.37

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Pastoriza, James & Ruth	\$ 507,700	\$ 6,437.64
Patalano, Vincent & Sandra	1,088,600	13,803.45
Payne, H Morse & Helen	214,200	2,716.06
Payne, Roger	470,300	5,963.41
Payne, William & Mary	569,400	7,219.99
Pearlman, Robert	315,400	3,999.27
Pearmain, W Robert & Claire	554,400	7,029.79
Peavy Jr, Leopold & Elizabeth	739,800	9,380.66
Pejchar, Jan & Linda	364,000	4,615.52
Peloquin, Roy	190,800	2,419.34
Perera Jr, Guido & Joan	684,400	8,678.19
Perkins, Simon & Marianne	119,900	1,520.33
Perlman, Samuel & Marjorie	903,800	11,460.18
Perlmutter, Steven & Terry	469,700	5,955.80
Perry, A.W. & Judith	426,800	5,411.82
Perry, David & Deborah	482,300	6,115.56
Perry, John C & Sarah	482,700	6,120.64
Perry, John R & Marilyn	238,300	3,021.64
Peterson, Mary	593,200	7,521.78
Pettigrew, Valerie & O Brian	644,600	8,173.53
Phalon, Susan	167,000	2,117.56
Phelps, Robert & Elizabeth	405,000	5,135.40
Phelps-Braun, Diane	537,100	6,810.43
Phillipps, Patrick & Janice	536,300	6,800.29
Phillips, Charlotte	728,400	9,236.12
Phinney, Jean	210,600	2,670.41
Pho, Johnny & Ada	393,900	4,994.65
Pianka, Walter & Ann	437,300	5,544.96
Picker, Dennis & Jenifer B.	340,600	4,318.81
Pickett, Robert & Andrew	491,600	6,233.49
Pickett, Robert C. & Martha	303,800	3,852.18
Pickman, Anthony & Alice	1,260,200	15,979.34
Pierson, Marie & Mark	277,300	3,516.16
Pike, John & Mary	710,700	9,011.68
Pine Loch Realty Trust	804,200	10,197.25
Pingeon, James	217,700	2,760.44
Pino, Frank	234,200	2,969.65
Pinto, Robert	198,800	2,520.78
Pinto, Robert & Clare	272,800	3,459.10
Pippen, Wesley	165,500	2,098.54
Pique, Gonzalo & Janet	303,800	3,852.18
Piscataway Realty Trust	31,000	393.08
Pitkin, Bonny	100,200	1,270.54
Plouffe, Francis & Gerene	339,900	4,309.93
Plukas, John & Anne	753,900	9,559.45
Polaroid Corporation	26,500	336.02

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Polino, Rosa/Bombara, Mark	\$ 119,900	\$ 1,520.33
Ponn, Richard & Nancy	843,100	10,690.51
Potter, Ruth/DiLuzio, Rudolph	398,000	5,046.64
Poulos, Charles	238,700	3,026.72
Poulos, Charles & Sophie	351,500	4,457.02
Powers Jr, Francis & Helen	230,900	2,927.81
Powers, Martin & Diana	265,700	3,369.08
Preston, Katharine	447,300	5,671.76
Preston, William M	628,700	7,971.92
Preston, William M	25,600	324.61
Privitera, Salvatore, Tr.	616,800	7,821.02
Protopapa, Sejfi	527,800	6,692.50
Pruitt, Stephen & Denise	241,000	3,055.88
Prussing, Carl & Karen	10,900	138.21
Puffer Jr, Richard & Margaret	440,200	5,581.74
Pugh III, Alexander & Julia	399,600	5,066.93
Quadri, Michael & Lida A.	265,500	3,366.54
Quan, Mary	103,700	1,314.92
Quarton, Gardner & Frances	397,700	5,042.84
Quayle, Dwight & Deborah	477,300	6,052.16
Quelch, John & Joyce	989,400	12,545.59
Raag, Valvo & Kaija	703,200	8,916.58
Rabinowitz, Samuel/Stanislawa	414,800	5,259.66
Ragan, Ralph & Ruth	308,900	3,916.85
Raggio, Gabriel & Alejandra	222,000	2,814.96
Raghavan, Lakshminarasimhan	648,400	8,221.71
Raja, Roy & Ellen	363,800	4,612.98
Rando, Thomas J	431,300	5,468.88
Rappaport, Jerome & Phyllis	803,800	10,192.18
Rapperport, Eugene & Lucy	323,700	4,104.52
Rappoli, Arthur & Dorothy	317,200	4,022.10
Rasco, Austin & Suzanne	491,200	6,228.42
Rawson, Edward & Nancy	372,300	4,720.76
Ray, Kenneth & Marjorie	285,500	3,620.14
Ray, Ruth V.	443,700	5,626.12
Ream, William & Barbara	433,700	5,499.32
Redden, Hugh & Linda	264,400	3,352.59
Redmond, Rosemary	409,400	5,191.19
Reece, Richard & Susan	416,900	5,286.29
Reed, Patricia R.	297,400	3,771.03
Reid, Cynthia	209,600	2,657.73
Reid, Watson	556,400	7,055.15

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Reidel, Arthur H	\$ 237,600	\$ 3,012.77
Reider, W James & Ruth	352,300	4,467.16
Reiman, Peter & Patricia	267,400	3,390.63
Reinherz, Bernard & Barbara	800,200	10,146.54
Reinherz, Ellis L	431,100	5,466.35
Reiser, George	773,000	9,801.64
Relman, Arnold & Harriet	517,600	6,563.17
Repko, Bruce	172,500	2,187.10
Resnick, Charles & Marie	479,200	6,076.26
Restuccia, Michael & Penelope	607,300	7,700.56
Revis, Kenneth & Judith	484,700	6,146.00
Rheinlander, Harold/Eleanor	222,900	2,826.37
Ricci, Russell & Carla	483,000	6,124.44
Rice, Clifton & Margaret	472,400	5,990.03
Rice, David B.	338,000	4,285.84
Rice, James & Barbara	278,300	3,528.84
Rice, John & Nathalie	229,400	2,908.79
Rice, Paul G	433,200	5,492.98
Richards, Ruth	322,300	4,086.76
Richardson, Frederick/Inge	364,700	4,624.40
Ries, David/Sutherland, Ann	406,300	5,151.88
Riker, Evelyn	214,600	2,721.13
Risch, Martin, Tr.	303,700	3,850.92
Risley, Curtis & Jean	409,300	5,189.92
Risser, Thomas & Tranquilina	913,000	11,576.84
Ritchie, James & Nancy	221,400	2,807.35
Ritsher, Cynthia W.	262,600	3,329.77
Rizzo, Jane L.	479,000	6,073.72
Robbat, Joseph & Dana	937,500	11,887.50
Robbins, Deborah A.	231,700	2,937.96
Robbins, Roland & Geraldine	197,900	2,509.37
Robinson, John & Ragnhild	505,100	6,404.67
Robson, Edwin & Ann	130,800	1,658.54
Rodman, Laura	762,300	9,665.96
Roehr, Marcia	746,900	9,470.69
Rogers, Alfred & Louise	417,200	5,290.10
Rogers, Chris & Cathy	271,300	3,440.08
Rogers, Harriet & Joseph, Trs	377,200	4,782.90
Rolfe, Edward & Stephanie	385,700	4,890.68
Rollins, James	422,500	5,357.30
Rose, James & Glenys	303,300	3,845.84
Rose, Stuart & Margie	418,900	5,311.65
Rosen, Edward & Esther	212,900	2,699.57
Rosen, Joseph	211,200	2,678.02
Rosenberg, Carl & Judith	606,000	7,684.08
Rosenberry, Dale & Mary-Ellen	307,200	3,895.30

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Rosenblatt, Max & Alice	\$1,144,900	\$14,517.33
Rosenthal, Richard	212,900	2,699.57
Ross, Paul & Rita	432,500	5,484.10
Ross, William & Marian	380,600	4,826.01
Rossiter, Selina	483,900	6,135.85
Rossoni, Paola	161,500	2,047.82
Rossoni, Paola & Family	509,300	6,457.92
Rossoni, Peter/Philip/Lucia/Elizabeth	216,400	2,743.95
Rote, Ann Chatham	358,300	4,543.24
Roth, Lisa F.	513,100	6,506.11
Rothstein, Peter & Alan	137,700	1,746.04
Row, Ronald & Jane	480,000	6,086.40
Roy, Eugene U.	231,500	2,935.42
Rudnick, Mitchell & Rosalie	690,400	8,754.27
Rugo, Henry & Faith	504,600	6,398.33
Rural Land Foundation	3,137,900	39,788.57
Russell, Mary-Ellen	415,800	5,272.34
Russell, Michael & Nancy P.	261,700	3,318.36
Russell, Miles & Elaine	717,600	9,099.17
Russell, William & Anne	911,100	11,552.75
Ryan Estate Nominee Trust	281,500	3,569.42
Ryan, Alice E.	338,100	4,287.11
Ryan, Alice/Sweeney, Joanne	177,900	2,255.77
Ryan, James & Helen	267,200	3,388.10
Ryan, Marjorie H.	324,500	4,114.66
Ryan, William & Helen	439,100	5,567.79
Sabbag, Arthur & Evelyn	272,200	3,451.50
Sacerdote, Luciana	239,600	3,038.13
Sachs, Gary & Maryanne	940,300	11,923.00
Sachs, Reynold M.	562,300	7,129.96
Sacknoff, Eric & Kathleen	810,200	10,273.34
Sakowich, Stephen J.	141,700	1,796.76
Salem, Deeb & Patricia	674,600	8,553.93
Salmon, Marjorie B.	449,700	5,702.20
Salvini, David K. Tr.	399,000	5,059.32
Sanadi, D Rao & Mary Jane	394,900	5,007.33
Sanchez, Ronald A. & Nina	255,000	3,233.40
Sands, Mary M.	238,700	3,026.72
Santa, Cecelia F.	272,500	3,455.30
Sartori, Louis & Ruth	450,400	5,711.07
Sartori, Louis R.	154,900	1,964.13
Satterfield, Anne P., Tr.	465,500	5,902.54
Savage, William G.	347,800	4,410.10
Sawtell, Clement & Adelaide	414,500	5,255.86

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Scheff, Andrew	\$ 223,900	\$ 2,839.05
Scheff, Benson & Betty	481,400	6,104.15
Scheft, William & Gertrude	268,800	3,408.38
Scheuer, Harry	374,000	4,742.32
Schildbach, Muriel	154,500	1,959.06
Schiller, Joan	337,700	4,282.04
Schliemann Peter/Diane Page	124,800	1,582.46
Schliemann, Peter C.	613,700	7,781.72
Schmertzler, Margaretta/Alvin	482,300	6,115.56
Schmid, Wilfried & Marina	857,900	10,878.17
Schmidt, John E.	361,200	4,580.02
Schneider, Robert & Patricia	345,200	4,377.14
Schudy, Robert & Linelle	128,500	1,629.38
Schuller, Edward & Elizabeth	349,900	4,436.73
Schulte, Robert D. & Linda S	652,600	8,274.97
Schultz, Charles & Tokiko	103,400	1,311.11
Schwann, William & Aire-Maija	392,700	4,979.44
Schwann, William, Exec.	247,100	3,133.23
Schwartz, Edward A.	472,500	5,991.30
Schwartz, Ellen A.	399,200	5,061.86
Scott, Eleanor B.	368,900	4,677.65
Scotti, Regina	175,300	2,222.80
Seaver, John & Millicent	410,100	5,200.07
Seckler, Donald & Joann S.	418,300	5,304.04
Sederquist, Douglas/Patricia	199,500	2,529.66
Seeckts, E William & Eleanor	607,700	7,705.64
Seeley, George W. & Susan	307,500	3,899.10
Seitz, C. Clayton & Ellen	629,900	7,987.14
Self, Craig L.	280,800	3,560.54
Selland, James O.	236,800	3,002.62
Selsing, Erik J. & Jo-Ellen	223,800	2,837.78
Semerjian, Evan & Barbara	452,300	5,735.16
Servi, Leslie & Varda Haimo	387,300	4,910.96
Seville, Alfred & Joan	399,900	5,070.73
Sewall, Steven & Susan	654,500	8,299.06
Shansky, Alan	100,400	1,273.07
Shansky, David & Nettie	412,600	5,231.77
Shapiro, David & Esther	468,300	5,938.04
Shapse, Steven N.	203,900	2,585.45
Shapse, Steven/Weinstein, S.	358,900	4,550.85
Shaw, Michael & Lynette	568,700	7,211.12
Shaye, Glenn, Tr.	627,900	7,961.77
Shea, Timothy & Deborah B.	276,100	3,500.95
Sheehan, Gerald & Brigid	322,500	4,089.30
Sheik, Mehrdad & Roya Agah	279,900	3,549.13
Sheldon, Mary W.	375,400	4,760.07

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Shuman, Mark & Lena	\$ 511,900	\$ 6,490.89
Shyam-Sunder, Sivaraj/Lakshmi	357,300	4,530.56
Sichel, Enid	294,700	3,736.80
Silverstein, A./Malkasian, R.	302,000	3,829.36
Silverstein, Fred & Mary	273,400	3,466.71
Simmons, Jeffrey & Patricia	585,100	7,419.07
Simon, Michael & Margaret	396,000	5,021.28
Simourian, John	481,000	6,099.08
Sioshansi, Piran & Mitra	652,900	8,278.77
Sisson, Barbara B.	392,600	4,978.17
Sisson, John H. & Barbara, Tr	188,700	2,392.72
Skinner, Hope & Est. Louis	1,002,000	12,705.36
Slavin, Gerald D	389,800	4,942.66
Slayter, Henry S. & Barbara	384,700	4,878.00
Sliski, Alan & Susan	507,100	6,430.03
Smallman, Robert H. & Mary	578,600	7,336.65
Smith, Alan & Marjorie	495,600	6,284.21
Smith, Beverly J.	215,600	2,733.81
Smith, Carl & Florence	293,000	3,715.24
Smith, Colin L. & Diana	447,900	5,679.37
Smith, Converse & Nellie	420,100	5,326.87
Smith, Edward W. & Anne	215,900	2,737.61
Smith, Grahame J.C.	215,900	2,737.61
Smith, Harold & Elizabeth	370,500	4,697.94
Smith, Kathleen	209,600	2,657.73
Smith, Peter & Linda	1,500	19.02
Smith, Robert L. & Nancy	650,800	8,252.14
Smith, Steven & Karen	360,300	4,568.60
Smulowicz, Bronislaw/Sawera	351,700	4,459.56
Smyers, Karen J.	286,100	3,627.75
Snell, John & Janet F.	227,400	2,883.43
Snelling, Carolyn R.	264,800	3,357.66
Snelling, Charles	287,600	3,646.77
Snelling, Howard & Elizabeth	248,700	3,153.52
Snelling, Jacquelyn	372,700	4,725.84
Snelling, John R	246,300	3,123.08
Soc. Preservation NE Antiqui	213,800	2,710.98
Solar, Barry & Judith	578,000	7,329.04
Solar, Jane M.	390,100	4,946.47
Solman, Fred John & Claire	407,500	5,167.10
Spaeth, Daniel & Margaret	231,100	2,930.35
Speen, George & Claire	552,800	7,009.50
Speert, Peter & Faye	593,000	7,519.24
Sperling, Arnold & Charmian	325,800	4,131.14
Spiliakos, John S.	898,300	11,390.44
Spindler, James & Mary	682,100	8,649.03

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Spinosa, Kathleen	\$ 558,100	\$ 7,076.71
Spooner, Susan B.	154,500	1,959.06
Sprague, Mary-Jane	237,600	3,012.77
Sprayregen, Lucy P.	508,500	6,447.78
Squibb, Mildred G.	229,600	2,911.33
Stam, Allan & Kathleen	787,200	9,981.70
Stankard, Charles & Jean	389,700	4,941.40
Stanzler, Alan & Margaret	720,100	9,130.86
Staples, K & Kearsley, J	710,700	9,011.68
Stason, William & Susan	563,900	7,150.25
Staszeksy, Barbara & Francis	242,800	3,078.70
Stathis, Gregory & Marjorie	461,900	5,856.89
Stathos, Charles & Margaret	517,700	6,564.44
Stebbins Realty Trust	235,100	2,981.07
Stecher, Robert & Barbara	547,500	6,942.30
Stein, Kitty/Langell, John	285,400	3,618.87
Steinsky, Rudolph/Hayes,Donna	702,200	8,903.90
Stetson, David & Athena	736,400	9,337.55
Stevens Jr., Edmund & Shari	547,100	6,937.23
Stevenson, John & Patricia	405,400	5,140.47
Stevenson, Philip & Joan	532,400	6,750.83
Stewart, Francis & Ruth	390,700	4,954.08
Stock, James H. & Anne	542,300	6,876.36
Stoddard, Roger & Helen	306,300	3,883.88
Stone, Edmund	995,800	12,626.74
Storer, James & Sandra A.	415,200	5,264.74
Stout, Josephine	250,900	3,181.41
Stratford Realty	2,359,600	29,919.74
Stratton, Nancy F.	435,000	5,515.80
Straus, Haskel & Barbara	603,200	7,648.58
Strecker, William & Nancy	752,700	9,544.24
Street, Earle & Janet	455,000	5,769.40
Striker, Marjorie	284,800	3,611.26
Strock, Bruce & Deborah	595,200	7,547.14
Subsick, Walter J.	4,300	54.52
Sugar, Susan K.	577,100	7,317.63
Summers, Julia	390,500	4,951.54
Sussman, Joseph & Henri-Ann	503,000	6,378.04
Sutherland, Robert/Marion	316,600	4,014.49
Svetz, Paul & Linda	422,600	5,358.57
Swain, Douglas & Rhonda	425,700	5,397.88
Swanson, Richard & Nancy	244,500	3,100.26
Sweeney, Carl & Alice	401,700	5,093.56
Swett, Joan	235,600	2,987.41
Swift, Phyllis	389,400	4,937.59
Sykes, David F.	335,200	4,250.34

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Sylvia, Craig, Paul & Mark	\$ 301,400	\$ 3,821.75
Tall Pines Realty Trust	1,500	19.02
Tang, Eric & Doreen	836,600	10,608.09
Tang, Thomas & Connie	192,000	2,434.56
Tannert, H Michael & Joanna H	343,100	4,350.51
Tartaglia, Giovanni & Lucia	266,100	3,374.15
Tartaglia, Nunzio & Hollace	911,700	11,560.36
Taschioglou, Kemon & Rhoda	559,400	7,093.19
Tatem, Leonard J	182,600	2,315.37
Tatlock, Richard & Jane	480,700	6,095.28
Taunton-Rigby, Alison	346,100	4,388.55
Tavilla, J David & Dorothea	685,400	8,690.87
Taylor, David & Cormay, T.	197,300	2,501.76
Taylor, Edward S.	505,700	6,412.28
Taylor, Gerald & Susan	548,500	6,954.98
Taylor, Julius & Lois	452,000	5,731.36
Taylor, Timothy & Jeannine	288,600	3,659.45
Taylor, W Royce & Dorothy	362,100	4,591.43
Taylor, William & Joyce	621,600	7,881.89
Teabo, Prince & Elizabeth	260,900	3,308.21
Telling, Irving & Jane	398,800	5,056.78
Tenneco, Inc.	1,700	21.56
Tennican, Michael & Catherine	532,400	6,750.83
Terrell, John & Mary	297,400	3,771.03
Tetreault, Claire F., Tr.	464,000	5,883.52
Theriault, Richard & Vita	590,800	7,491.34
Thiele, Lessie E.	1,515,400	19,215.27
Thomas Jr., George & Jane	249,800	3,167.46
Thompson, Lawrence & Dorothy	433,000	5,490.44
Thompson, Randall Jr. & Delia	889,300	11,276.33
Thomson, Anne P.	283,400	3,593.51
Thorne, Karen O.	309,900	3,929.53
Thornton, Peter & Ann	20,900	265.01
Three S Realty Trust	633,600	8,034.05
Thurow, Lester & Gretchen P	880,200	11,160.94
Ticknor, H Malcolm	269,000	3,410.92
Tierney, John L. & Jane	494,400	6,268.99
Tinder, Glenn & Gloria	428,100	5,428.31
Tingley, Frederick & Dilla	332,700	4,218.64
Tod, Jane N.	202,300	2,565.16
Todd, Conrad	793,100	10,056.50
Toksoz, M Nafi & Helena	182,300	2,311.56
Tomasic, Beverly F.	637,600	8,084.77
Tong, Pin & Siang	281,100	3,564.35

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Tonry, John & Maureen H.	\$ 290,500	\$ 3,683.54
Torode, Herbert & Lorraine	273,300	3,465.44
Torri, Myra M.	363,300	4,606.64
Torti Jr., Maurice & Nancy	541,600	6,867.49
Tracey, Robert & Caroline	540,400	6,852.27
Tracey, Robert J.	730,000	9,256.40
Tracy, Tara	100,200	1,270.54
Travers, Paul & Bernice	419,500	5,319.26
Travis, George F & Lenore	206,300	2,615.88
Trevelyan, Eoin & J Ann	279,400	3,542.79
Trippe, Blair Landau	356,200	4,516.62
Troisi, Eugene A.	268,100	3,399.51
Troisi, Ferdinand & Mary	245,700	3,115.48
Tryder, Michael & Maureen	232,900	3,953.17
Tsai, H & Perkins, Jacqueline	194,000	2,459.92
Tse, Joseph & Julia	314,000	3,981.52
Tunnell, Raymond & Suzanne	391,300	4,961.68
Turano, Anthony & Florence	88,300	1,119.64
Turner, James & Mildred	355,600	4,509.01
Turowski, Edmund/Josephine	582,300	7,383.56
Tyler, Priscilla D.	266,100	3,374.15
Tyler, Watson, Heirs of	172,600	2,188.57
Tylko, John J.	855,000	10,841.40
Ullman, Steven & Amy	537,600	6,816.77
Umbrello, Francis & Virginia	329,300	4,175.52
Umbro, Paul & Diane	374,200	4,744.86
Upham, Tamara	196,900	2,496.69
Uretsky, Joseph & Harriet	531,300	6,736.88
Urion, David & Deborah C.	492,400	6,243.63
Urner, Joseph & Lorian B.	384,000	4,869.12
Ury, William L.	330,600	4,192.01
Vagliano, Andre & Leslie	721,300	9,146.08
Vale, Lawrence & Julia D.	424,100	5,377.59
Valles, Cynthia/Hebard, Geo.	176,100	2,232.95
Valley Pond Corporation	51,200	649.22
VanDam, Faythe & David S.	106,400	1,349.15
VanLeer, Hans & Mary	4,500	57.06
VanLeer, Hans/Karl/Katherine	4,200	53.26
VanLeer, R. Karl & Rachel	509,600	6,461.73
VanLeer, Rachel D.	168,400	2,135.31
VanVleck, Mary	237,900	3,016.57
Vanguard Savings Bank	206,600	2,619.69

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Vataha, Randel & Deborah	\$ 490,200	\$ 6,215.74
Venier, Anthony & Catherine	642,500	8,146.90
Vercollone, Carl R.	528,900	6,706.45
Vercollone, Edmund & Julia	263,600	3,342.45
Verma, Dharmendra/K. Sinclair	279,600	3,545.33
Vet, Maria F.	287,400	3,644.23
Vitale, Joseph & Christine	306,200	3,882.62
Vogt, Mary and Frances	151,700	1,923.56
VonMertens, Peter & Page	438,200	5,556.38
W. B. & T. Realty Corp.	1,002,300	12,709.16
Wadsworth, Virginia D.	341,800	4,334.02
Wales, Philip & Roger	160,700	2,037.68
Wales, R Langdon & Ruth	418,700	5,309.12
Walker, John & Joan	445,800	5,652.74
Walker, Roger S.	272,100	3,450.23
Walker, Sidney A.	503,900	6,389.45
Walker, Steven J. Tr.	6,300	79.88
Wallace, Deborah E.	393,100	4,984.51
Wallroth, Donald & Eln Gay	580,400	7,359.47
Wallwork, Edwin & Janice	300,900	3,815.41
Walsh, Patricia R.	208,800	2,647.58
Walter, C. & R./Hoyt, W. & P.	623,700	7,908.52
Wang, An & Lorraine	1,149,000	14,569.32
Wang, Chiu-Chen & Pauline	490,700	6,222.08
Wang, Frederick A.	161,500	2,047.82
Wang, Thomas & Jacqueline	466,300	5,912.68
Warbler Springs Corp.	1,529,000	19,387.70
Warbler Springs Rd. Trust	41,000	519.88
Ward Jr, Walter & Marie	263,800	3,344.98
Ward, Francis & Karen J.	219,600	2,784.53
Ward, Jane L.	229,800	2,913.86
Warner, Patricia R.	239,000	3,030.52
Warren, Duncan & Helen	291,600	3,697.49
Warren, Joan B.	215,000	2,726.20
Watkinson, Peter & Fannie	596,800	7,567.42
Watson, John & Gay V.	461,600	5,853.09
Waugh, John S.	402,900	5,108.77
Webb, Heidi R.	501,500	6,359.02
Webb, Robert H. & Sonia	446,600	5,662.89
Webster, David & Winifred	525,100	6,658.27
Wechsler, Joel & Josephine	352,600	4,470.97
Weigel, Lynn & Irene	627,300	7,954.16
Weigel, Lynn/Keevil, Charles	577,800	7,326.50
Weinberg, Arnold & Inge	265,800	3,370.34

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Weisgall, Deb./Wilder,Throop	\$ 599,000	\$ 7,595.32
Weisman, Rodger & Pamela	964,700	12,232.40
Welch, Michael & Claire	119,900	1,520.33
Welch, Nathaniel & Debra	442,000	5,604.56
Welch, Vernon, Tr.	246,700	3,128.16
Wells, Benjamin & Carol B.	413,800	5,246.98
Wengren, Richard et al	66,600	844.49
West, Shari A.	103,900	1,317.45
Westcott, Vernon & Mary	222,800	2,825.10
Weston Rd Realty Trust	227,500	2,844.70
Whalen, William & Mary	216,200	2,741.42
Whatley, Robert & Kay	221,600	2,809.89
Wheeler, Bella C.	282,100	3,577.03
Whinston, Michael & Bonnie H	746,100	9,460.55
White, Arnetta & Hope	145,300	1,842.40
White, Charles F. & Bonnie	162,900	2,065.57
White, Christopher A.	425,100	5,390.27
White, Elinor/Grossbart, S.	259,500	3,290.46
White, James & Carol	886,500	11,240.82
White, John & Gina	511,800	6,489.62
White, John & Katharine	308,100	3,906.71
White, Robert & Marion	316,700	4,015.76
Whiteside, Elinor I.	239,000	3,030.52
Whiting, Marjorie M.	212,900	2,699.57
Whitman, Lawrence & Joanne	469,700	5,955.80
Whitman, Virginia R.	649,100	8,230.59
Wien, Joel H & Fran L.	563,200	7,141.38
Wiggin, Richard & Agnes	521,800	6,616.42
Wilbor, Anne E.	850,200	10,780.54
Wiley, David & Mary	428,900	5,438.45
Wilfert, Fred & Eleanor	266,500	3,379.22
Willemin, Julian & Jane	254,900	3,232.13
Williams, John & Anne	296,000	3,753.28
Williams, Jr. Edwin & Ruth	309,900	3,929.53
Williams, Pamela M.	478,000	6,061.04
Williams, William & Gertrud	270,600	3,431.21
Willmann, Werner & Margaret	509,200	6,456.66
Wilson, Donald & Cheryl	407,900	5,172.17
Wilson, Douglas & Pamela	272,700	3,457.84
Wilson, Loretta E.	246,700	3,128.16
Wilson, Robert A. & Jean	223,000	2,827.64
Wilson, Robert/Freiligh, Eliz.	100,200	1,270.54
Winchell, Frederick/Teresa M	314,500	3,987.86
Winchell, Gordon & Enid	466,700	5,917.76
Winchell, Guibert & Amy	443,800	5,627.38
Winchell, Richard & Martha	345,600	4,382.21

VALUATION LIST, JULY 1, 1992

	Aggregate Value Real Estate	Real Estate Tax
Winship, Lee & Joyce	\$ 366,300	\$ 4,644.68
Winship, Thomas & Elizabeth	689,300	8,740.32
Winthrop, Sara J.	103,700	1,314.92
Witherby, Marianne J.	230,100	2,917.67
Wojno, James A.	162,900	2,065.57
Wolf, Robert & Bryce	275,600	3,494.61
Wolff, James & Carol	379,100	4,806.99
Wolff, Robert L & Caroline L	973,400	12,342.71
Wolfsberg, James & Sonia	307,000	3,892.76
Woll, Edward & Barbara	245,500	3,112.94
Wong, Judith/Myers, Larry	328,500	4,165.38
Woo, Robert & Lillian	318,500	4,038.58
Woo, Way Dong & Emily	341,200	4,326.42
Wood, Hilve/Walter Wood, Exec	322,700	4,091.84
Wood, Nancy	285,900	3,625.21
Wood, Ronald & Wendy	300,600	3,811.61
Wood, Virginia S.	157,800	2,000.90
Woodington, Mary L.	319,600	4,052.53
Woodward, John & Pamela	569,300	7,218.72
Wright, Andrew & Greta	599,100	7,596.59
Wu, Michael M.	219,700	2,785.80
Wu, Pei-Rin & Susan	363,800	4,612.98
Wyatt, Peter & Janice	287,500	3,645.50
Wyman, Michael & Kathleen	313,200	3,971.38
Yagjian, Jacob & Inez	25,400	322.07
Yamron, Joseph & Joan	548,900	6,960.05
Yates, Nancy C.	207,900	2,636.17
Yates, William & M Paige	160,700	2,037.68
Yi, Cheng-Ying & Jen Hua	312,000	3,956.16
Yore, George & Kathleen	137,900	1,748.57
Yos, Jerrold & Ann	218,700	2,773.12
Young, Anne	651,100	8,255.95
Young, G Stewart	422,000	5,350.96
Young, Lee & Jane	403,500	5,116.38
Young, Robin & Laurie	267,400	3,390.63
Yu, Sheng Hsiung & Chang O	1,059,000	13,428.12
Zee, Molly B.	272,700	3,457.84
Ziefert, Harriet	537,200	6,811.70
Zimmerman, Herbert E.	8,500	107.78
Zock, Robt./Bennett, P., Trs	406,700	5,156.96
Zuelke, Laurence & Nancy	293,000	3,715.24

**FINANCIAL SECTION AND WARRANT
FOR THE
1993 ANNUAL TOWN MEETING
LINCOLN, MASSACHUSETTS**

Andrew Frost



**Cover - Drawing by
Andrew Frost
Third Grade
Hartwell School**

R E P O R T
of the
F I N A N C E C O M M I T T E E
of the
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F O R T H E Y E A R
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L I N C O L N , M A S S A C H U S E T T S

LINCOLN FINANCE COMMITTEE

Robert H. Adkins

Rosamond P. Delori

Rainer L. C. Frost

Wilson C. Hayes

Marcia A. Roehr

Alvin L. Schmertzler

Peter C. Sugar, Chairman

COVER: Drawing by
Andrew Frost
3rd Grade
Hartwell School

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of the
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T O W N O F L I N C O L N

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L I N C O L N , M A S S A C H U S E T T S

REPORT OF THE FINANCE COMMITTEE

1993 - 1994

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REPORT OF THE FINANCE COMMITTEE
1993-1994

I. INTRODUCTION

The national and state economies have shown only modest improvements since last year - which reflects equally on our local communities. The budget process has never been easy - and never more so than in these times. As in the previous year, the Finance Committee started its work on the current budget as soon as FY92 drew to a close.

After the failed override last year, we came to the conclusion that a different approach was necessary if we were to reach a satisfactory conclusion by Town Meeting in March this year. We, therefore, requested all Town Boards and Committees to consider budgets with a maximum increase of 3% and, at the same time, provide the Finance Committee with an additional wish list indicating necessary and desirable expenditures in order of preference. We would take these lists and consolidate them with a view of arriving at a final list of appropriations including warrant articles. We had further determined that we would go to Town Meeting with two budgets - one with no override and one with a possible override should this seem desirable.

At the same time we decided to hold a series of forums to enable citizens of Lincoln to express their views and provide input to the budget process. We held three such meetings - one in June 1992 at the start of our endeavors, one in September and one early in January. All were well attended, and at each meeting the Finance Committee made presentations of the current status of the budget process at the time and listened to the views of the attendees. The objective behind our approach was the intent to provide Town Meeting with budget alternatives. Citizens would thus have the opportunity to come to a conclusion on some clear choices in order that, once the vote has been taken at Town Meeting and the following Monday at the ballot box, there would be no need to continue Town Meeting as had to be done last year. This process culminated with the statutory Budget Hearing on March 18, 1993.

The Finance Committee believes that the process we have followed this year is a good one. It allowed us to build a budget from the ground up rather than having to look at cuts at the last minute to achieve our goals. It allowed all Boards and Committees to present to us their most essential needs and their preferences. Thanks to good management at Town Hall and some good fortune - for example, State Aid which appears to be level funded from last year - we are able to present a budget for FY94 with only a modest average tax increase and with no required override. The following pages will explain in detail what we have accomplished.

II. OVERVIEW

The Finance Committee recommends an operating budget of \$12,546,132.15 for FY94, an increase of \$533,037.26 or 4.4% over FY93. This budget does not include the warrant articles. Debt service has decreased by \$94,650.00. Increases include \$218,498 (5.6%) for the Lincoln Elementary Schools, \$76,027.26 (7.5%) for L/S High School and Vo-Tech assessments and \$47,245 (13.4%) for the Library. The Conservation Commission budget is virtually at the same level as it was last year. There are no further personnel cuts proposed from last year which is noteworthy in this economic climate.

The budget contains certain fixed costs. These include debt service, pensions, health and insurance costs. Debt service has decreased; pensions and health have increased; insurance has declined slightly. The combined effect of the fixed costs is a decrease of \$79,155 (2.6%). The main factor in this is the level of health insurance: the same as last year which is indeed remarkable! Fixed costs will continue to be of concern in future budget years, especially health care, where the national picture is very pessimistic and which is an issue which will surely have to be addressed not only at a local but also at a national level.

III. REVENUE ESTIMATES

The net estimated revenues for FY94 are \$14,070,820.30, up from \$13,108,194.67 by \$962,625.63 from FY93 - or 7.3%. This increase is made up primarily of: a) State Aid estimated to be \$800,000; b) An increase in estimated local receipts of \$388,850.48; and c) A recommendation to use \$1,000,000 from Free Cash (see a more detailed review of Free Cash later in this report). The Selectmen and the Finance Committee took a hard look at local receipts to try and arrive at an estimate echoing more closely the actual trends and, thereby, ensuring that the turnbacks to Free Cash at the end of the year will not be excessive. It should also be noted that in the revenues are included contributions for the Flint Field purchase of \$310,000.00. This is the last year of these pledges, and this will have a dramatic effect on the budget for FY95.

Here follows a detailed explanation of the budget together with appropriate tables and charts.

TABLE I

Revenue Comparisons FY92, 93, and 94 - (000's)
 (See also Charts I & II)

<u>Revenues</u>	<u>FY92 (Actual)</u>	<u>FY93 (Recap)(1)</u>	<u>FY94 (Projected)</u>
Levy Limit	\$ 7,593	\$ 8,533	\$ 8,830
New Construction	147	80	100
Excluded Debt	1,051	1,128	990
Override	585		
Tax Levy	\$ 9,338	(2) \$ 9,706	(2) \$ 9,920
Local Receipts	1,949	1,240	1,629
State Aid	689	681	800
Free Cash	510	891	1,000
Other Available Funds	947	891	1,075
	\$13,433	\$13,409	\$14,424
Total Assessments	\$ (271)	\$ (301)	\$ (354)
Net Available Revenues	\$13,162	\$13,108	\$14,070

- (1) Taken from the 1993 Recapitulation Sheet filed with the State by the Assessors in order to calculate the tax rate which has to be certified by the Department of Revenue.
- (2) The tax levy was less (\$37,859.36 in FY92, \$36,042.27 in FY93) than the maximum allowable.

A. Tax Levy

The tax levy is set by the Assessors after the Appropriations (to cover anticipated expenditures) are voted at Town Meeting. The Appropriations represent monies to fund the various Town services, while the tax levy contributes to the revenues required to pay for these services. While there are some non-tax revenues which the Town can count on, in years where there is a gap between all revenue sources and the Appropriations voted at Town Meeting, this gap has to be bridged by the approval of an override, the amount of which is set by the Selectmen. We had an override of \$585,000 in FY92. Last year the Town failed to approve an override. The Town is considering a School Building project this year. If the architects' fees are borrowed, there will be no need for an override; if they are paid in cash, an override will be required. On the other hand, it should be noted that the Town, together with all other Massachusetts communities, cannot get by without overrides if we are to maintain the

services the citizens have come to expect. Based on our projections, there will be a need for an override in FY95. Foremost in all budget considerations has to be the concern that no undue tax burdens be placed on the citizenry.

B. Non-Tax Revenues

Non-tax revenues are estimated to be higher than they were in FY93. There are two reasons for this. First, as touched upon earlier, we took a hard look at the various sources of revenue and, in concurrence with the Selectmen, have concluded that it was reasonable to increase the estimates. This is both because averaging the historical precedents allowed us to do this, and because we felt that the estimates should be less conservative to better manage the turnbacks at the end of the fiscal year. It should be kept in mind that the Town's budget line items cannot be exceeded nor can transfers be made from one line item to another. If estimated too low and the amount requested for any line item is inadequate (unless this is an emergency when it can be covered by the Reserve Fund), it cannot be replenished before the end of the year, except at a Special Town Meeting.

The second reason is State Aid. We believe that it is reasonable to expect State Aid for FY94 to remain at the same level as it was in FY93. Added to this amount is an additional Cherry Sheet distribution received in FY93 of close to \$113,000. We expect to receive a similar distribution in FY94.

Both the Finance Committee and the Selectmen are continuing to look for additional revenue sources. Some of these are long-term. Others, which have been explored, were contributions from tax-exempt foundations and institutions. Unfortunately, the Town was not successful in this area though the Selectmen made a valiant effort in meeting with all the parties concerned.

C. Taxation

The general level of taxation has kept pace with the inflation rate on a long-term basis though there have been years in the recent past when tax levies have had substantial increases. If our recommendation for a no override budget is passed by the Town, the tax levy this year will increase by only 2.2%, though, as has been stated earlier, there are certainly going to be years ahead when we can expect our taxes to increase by 5-6% annually. Future increases will depend in large measure on the services the Town will demand and vote for.

Planning is the key. The Finance Committee continues to examine budgets looking ahead one to two years at a time and taking into consideration capital plans the various Town Boards and Committees prepare in response to our requests. Our intent is to hold periodic open discussions with the citizens to hear their views and receive

their input for the establishment and modification of the Town's long-term policies.

D. Free Cash

Free Cash is, in reality, the turnbacks which result from budgetary surpluses in various budget line items, together with additional and unforeseen revenues. These monies are certified by the State in the fall of each year for use in a future budget. The Free Cash policy has been somewhat vague in the past. It was the Finance Committee's intent to try to establish a more coherent policy based on better reasoning. We had several discussions with the Selectmen on this point. We also researched the matter with bond rating agencies and some financial institutions. As a result, we now have a policy in place with a better ability to sustain it over the long haul.

It is our view that there should be an amount of reserve kept in Free Cash approximately equal to 5% of the operating budgets. We believe that such an amount is sufficient to maintain the Town's excellent bond rating which helps Lincoln whenever a capital project needs to be bonded. Our current bond rating is Aa1.

Last fall, the amount of Free Cash certified was \$1,837,741. Based on this figure we are proposing to hold back a minimum of 5% of the operating budget (at least \$650,000) and use approximately \$1,000,000 for the operating budget and warrant articles. Some of these funds will be earmarked for capital projects and some for other appropriations. (For the amounts of Free Cash certified, used and retained on a year-to-year basis, see Table II. See also Charts III & IV.)

TABLE II

Amount of Free Cash Used

FY	CERTIFIED	EXPENDITURES	BALANCE	%
07/01/87	\$ 535,751	\$ 435,751	\$100,000	1.0%
07/01/88	600,284	452,000	148,284	1.4%
07/01/89	866,079	600,000	266,079	2.4%
07/01/90	1,093,858	510,000	583,858	4.8%
07/01/91	1,531,461	890,797	197,077	5.2%
07/01/92	1,837,741	1,000,000	837,741	6.1%

E. Property Tax Shift

This topic was addressed by both the Finance Committee and the Selectmen last year. The idea behind a property tax shift is the ability to apply a different/higher tax rate to commercial property than to residential property. It is the Assessors who establish the amount which could be shifted in accordance with the law, and it is the Selectmen who can put this into effect if they so choose.

Last year the Selectmen expressed a willingness to give this matter some consideration. They held two hearings, one last spring and another last fall. At the latter, they listened to the views of the Town's taxpayers, both residential and commercial. After the hearing the Selectmen decided that it was not productive to put the tax shift in place at this time, primarily because only marginal benefits would be realized by any homeowner versus the much greater proportional burden being placed on a commercial property. See Table III.

IV. OPERATING BUDGETS (000's)

The operating budget which the Finance Committee supports for FY94 is \$12,546,132.15. To arrive at this budget, as already explained above, we requested all Town Boards and Committees to start with an approximate 3% increase above FY93 levels and to submit a prioritized list of additional items, including warrant articles, for consideration.

We are fortunate in being able to report that this year the Town will be able to have an operating budget which generally represents level services when compared to FY93. We can also accomplish this within a no override budget, though we must re-emphasize that it is highly unlikely that a similar scenario will prevail in years ahead. Factors which influence the outcome are the amount of available revenues, the amount of anticipated State Aid, fixed costs (health care, insurance, pensions and debt service) and the demand for services by the citizens.

In addition, enrollment is on the rise at both the Elementary Schools and the Lincoln-Sudbury Regional High School, and this has a direct effect on the education budgets, as discussed below. Another factor is the aging buildings of our Town with the need for certain unavoidable maintenance and restoration work ahead and, in the case of our schools, an upgrade of the buildings to current code and educational standards. This will be a subject for discussion under the warrant articles.

The need for an override is, as we have already indicated, an outgrowth of Proposition 2 1/2. Whether there should be an override or not in any given year depends on the amount of revenues needed to accomplish all that the Town determines it requires. As we proposed

TABLE III

PROPERTY TAX SHIFT

Commercial Tax Rate Ratio-->	1,0000	1,1000	1,2000	1,3000	1,4000	1,5000
Residential&Open Space Tax Rates	\$11.92	\$11.88	\$11.84	\$11.79	\$11.75	\$11.71
Commercial & Personal Property Tax Rates	\$11.92	\$13.11	\$14.30	\$15.50	\$16.69	\$17.88
Total Raised	\$9,338,305.14	\$9,338,305.14	\$9,338,305.14	\$9,338,305.14	\$9,338,305.14	\$9,338,305.14
Change in Residential & Open Space Tax	\$0.00	(\$.04)	(\$0.08)	(\$0.13)	(\$0.17)	(\$0.21)
Change in Commercial & Personal Property	\$0.00	\$1.19	\$2.38	\$3.58	\$4.77	\$5.96
Levy on Residential & Open Space Tax	\$9,016,779.28	\$8,986,866.69	\$8,954,874.10	\$8,922,921.52	\$8,890,968.93	\$8,859,016.35
Levy on Commercial & Personal Property	\$319,525.86	\$351,478.45	\$383,431.04	\$415,383.62	\$447,336.21	\$479,288.79
Total Levy Shift	\$0.00	\$31,952.59	\$63,905.17	\$95,857.76	\$127,810.35	\$159,762.93
Change In Residential & Open Space Taxes	0.00%	-0.35%	-0.71%	-1.06%	-1.42%	-1.77%
Change in Commercial & Personal	0.00%	10.00%	20.00%	30.00%	40.00%	50.00%

after last year's Town Meeting and have restated at our several public meetings, an override should be discussed at Town Meeting. We intend to do this in the context of some of the warrant articles.

TABLE IV

Distribution of Budget - Comparisons
FY92, '93, and '94 (000's)
(See also Charts V & VI)

	FY92 (Actual)	FY93 (Recap)	FY94 (Proposed)	% Inc/(Dec)
General Government (1)	\$ 910	\$ 901	\$ 956	6.1
Public Safety (2)	1,375	1,411	1,438	1.9
Health & Sanitation (3)	129	136	142	4.4
Public Works	906	856	932	8.9
Library	358	354	401	13.3
Recreation	171	182	189	3.8
Housing Commission	21	37	37	0.0
Other	31	38	38	0.0
Debt Service	1,469	1,375	1,280	(6.9)
Pensions	375	456	488	7.0
Employee Health Ins.	972	972	973	0.0
Prop. & Indem. Ins.	290	248	231	(6.9)
Elementary School	\$3,620	\$3,889	4,107	5.6
LSRHS & Vo-Tech	959	1,008	1,084	7.5
Reserve Fund	150	150	250	66.7
Total Budget Expenses	\$11,736	\$12,013	\$12,546	4.4
Budget Total Without Elementary Schools	\$ 8,116	\$ 8,124	\$ 8,439	3.9

Notes:

- (1) Includes Town Offices, Conservation, Assessors.
- (2) Includes Police, Fire, Ambulance, Communications, Building Department.
- (3) Includes Board of Health, Council on Aging.

A. Salaries

Salaries are a major item for both the Town and School budgets. Cost of living raises for employees are part of the year-to-year salary increases. Step increases, as well as longevity increases, are also given annually to those employees who qualify under terms contained in the Personnel Board's guidelines. Contract negotiations with some Town employees are currently underway and not all have been settled at the time of this report.

Table V below details all salary line items other than those for School personnel. Please note the FY94 figures in the Table include only the step and longevity increases of \$93,000 (3.3% of the FY94 increase) for those employees who have qualified. The estimated \$85,000 (3% of the FY94 increase) to cover the cost of living raises for all Town employees (exclusive of School personnel) is contained in a separate warrant article to be voted at Town Meeting. The total salary increase of \$178,000 is up 6.3% for FY94.

TABLE V

Distribution of Town Salaries
(000's omitted/rounded)
(See also Charts V & VI)

	Expended 1992	Appropriation(5) 1993	Proposed(4) 1994	% Inc/(Dec)
Salaries				
Town Offices	\$ 506	\$ 528	\$ 541	2.5
Conservation	106	87(1)	89	2.3
Assessors	31	61(2)	71	16.4
Police	530	549	563	2.6
Fire	481	500	513	2.6
Ambulance	17	17	17	0.0
Communications	108	112	113	0.9
Building Dept.	66	70	72	2.9
Board of Health	60	66	67	1.5
Council on Aging	44	47	48	2.1
Public Works	380	375(1)	378	0.8
Library	269	276	302(3)	9.4
Recreation	<u>125</u>	<u>135</u>	<u>142</u>	<u>5.2</u>
TOTAL	\$2,723	\$2,823	\$2,916	3.3% (4)
			85 \$3,001	(COL increase) 6.3%

Notes:

- (1) This figure reflects reductions of positions in FY93. There are no additions/reductions of positions proposed for FY94.
- (2) A new position of Assistant Assessor for FY93 was approved at the 1992 annual Town Meeting.
- (3) Includes return of one employee from maternity leave plus increased hours for the Library.
- (4) Figures in this column include only step and longevity increases. Estimated \$85,000 cost of living increases are included in a separate warrant article to be voted at Town Meeting.
- (5) Figures in this column include distributions from the pay raise article.

B. Expenses

Fixed costs are continuing essentially flat this year as they have done in FY93 (see Tables VI-a and VI-b). Debt service continues to decline. This is an area where the Town can control its expenditures and plan its future projects in an overall framework of desired services. On the other hand, pensions are a mandated cost, while insurance costs are determined by the marketplace. We must always keep in mind that fixed costs are also somewhat dictated by inflationary increases and we can expect these costs to rise in the coming years.

TABLE VI-a

Fixed Costs (000's)
(See also Chart VII)

	FY92	FY93	FY94	% Inc/(Dec)
Debt Service	\$ 1,469	\$ 1,375	\$ 1,280	(6.9)
Middlesex County Pension	375	456	488	7.0
Health and Insurance	972	972	973	0.0
Prop. and Indem. Ins.	290	248	231	(6.9)
TOTAL	\$ 3,106	\$ 3,051	\$ 2,972	(2.6)

TABLE VI-b

Non-School Expenses (000's)

	FY92	FY93	FY94	% Inc/(Dec)
General Government	\$ 238	\$ 240	\$ 255	6.3
Public Safety	167	162	160	(1.2)
Health and Sanitation	26	26	28	7.7
Public Works	517	492	554	12.6
Library	101	86	99	15.1
Recreation	45	48	47	(2.1)
Cemetery	15	15	15	0.0
Unclassified	38	60	60	0.0
 Subtotals	 \$1,147	 \$1,129	 \$1,218	 7.9
Reserve Fund*	150	150	250	66.7
 TOTALS*	 \$1,297	 \$1,279	 \$1,468	 14.8

* It should be noted that one of the main reasons for the increases in the non-school expenses is the recommendation of the Finance Committee to increase the Reserve Fund from \$150,000 to \$250,000. The Reserve Fund exists to cover unanticipated emergency expenditures during any fiscal year. We are proposing the increase due to the fact that for the past two years we had to request an additional appropriation to replenish this fund - \$37,000 was requested at the Town Meeting last year and \$30,000 is being requested this year. The Finance Committee believes it more prudent to start with a larger fund and avoid the additional request. In addition, the Finance Committee agreed with the School Committee that it will approve a transfer in FY94 for an additional Grade I section next September should enrollment increases require this expenditure.

C. Summary

Table VII below shows a summary of the Appropriations, with an increase of \$533,037.26 for Fiscal Year 1994 when compared to Fiscal Year 1993. Of this amount, \$294,525.26, the largest dollar increase, is generated by the Schools. This reflects the commitment of the Town of Lincoln, supported by the Finance Committee, to maintain the quality of education in the face of increasing enrollments. Further support is expressed by some of the Warrant Articles this year in the areas of the School Building Project at the Elementary Schools and in technology, discussed below.

TABLE VII

Appropriations (000's)

	<u>FY92</u>	<u>FY93</u>	<u>FY94</u>	<u>\$ / %</u>	<u>Inc/(Dec)</u>
Non-School Salaries	\$ 2,754	\$ 2,787	\$ 2,915	\$123 - 4.6	
Fixed Costs	3,106	3,052	2,972	(80)-(2.6)	
Non-School Expenses	1,297	1,278	1,468	190 -14.9	
Schools	<u>4,579</u>	<u>4,896</u>	<u>5,191</u>	<u>295 - 6.0</u>	
TOTAL	\$11,736	\$12,013	\$12,546	\$533 4.4	

D. Education

The proposed Fiscal Year 1994 total budget for education in all Lincoln Schools is \$5,190,981.65, up \$294,525.26 or 6% from FY93. Table VIII shows the breakdown for the three schools.

TABLE VIII

Education Budgets (000's)

	<u>FY92</u>	<u>FY93</u>	<u>FY94</u>	<u>Change</u>	
				<u>Amount</u>	<u>%</u>
Elementary	\$3,620	\$3,889	\$4,107	\$218	5.6
Lincoln-Sudbury Regional	886	899	1,002	103	11.5
Vo-Tech	73	109	81	(28)	(25.7)

1. Elementary Schools

In line with the Finance Committee guidelines, the School Committee first presented a budget representing a 2.7% increase (\$102,247) over its Fiscal Year 1993 budget of \$3,888,801. This amount comprises salary increases equal to \$123,380, as required by the Schools' contractual commitments, offset by line item reductions in other areas aggregating slightly more than \$20,000.

The School Committee also indicated an urgent need, arising from enrollment increases, for additional sections in Grades 1, 3 and 8. The cost of these increases was forecast to be, respectively, Grade One: \$41,748 (+1.1%); Grade Three: \$43,007 (+1.1%); and Grade Eight: \$72,166 (+1.9%). After discussion and joint review, the School Committee agreed that the additional section for Grade One may not be required and the School Committee voted a budget of \$4,107,299, representing an increase of 5.6% [(2.7%) + (G3:1.1%) + (G8:1.9%)]. The Finance Committee agreed to approve a transfer from the Reserve Fund to fund an additional Grade One section due to enrollment increases, if required.

It was clear to the Finance Committee that the Elementary School Budget had been carefully set to the minimum level at which an acceptable level of services could be provided. On this basis, the Finance Committee fully supports a Fiscal Year 1994 Elementary School Budget of \$4,107,299, representing a 5.6% (+\$218,498) increase over Fiscal Year 1993. Of this amount, 2.9% represents the cost of enrollment increases.

2. Lincoln-Sudbury Regional High School

The High School has presented a level service budget which represents a 6.43% increase in its total budget from \$9,220,443 in the current 1993 fiscal year to \$9,812,879. (After the High School budget is adjusted to exclude insurance and benefit costs and debt service on capital projects, none of which is included in the Elementary Schools budget, the High School budget represents an increase of 6.61%.) This budget accommodates an unexpected enrollment increase of 54 students (a 6.4% increase) for the current school year and a further projected increase of at least 30 students for the upcoming 1994 fiscal year.

Major increases are (approximately) \$360,000 in salaries (step increases and a 3.5% increase which faculty and staff agreed last year to defer to this year); \$131,000 for 2.75 full time equivalent (FTE) teaching positions and tutors and library aides to cover the increased enrollment (a portion of these expenses is being funded in the current fiscal year from a one-time grant from the State); \$25,000 to restore instructional supplies to the spending level in the 1992 fiscal year; \$31,000 in debt service (the initial interest due on the boiler replacement program approved by the Town last year); \$43,000 for health insurance; and \$45,000 for two teacher retirement incentives.

These increases are offset by savings of (approximately) \$101,000 in tuition and transportation for special education outside of the High School and \$25,000 in social security contributions arising from a change to a State retirement plan.

This budget as proposed is the median between two other budgets also prepared by the High School, as requested by the Finance Committee - a budget limited to a 3% increase which eliminates the 2.75 FTE additional positions noted above and makes a further reduction compared to the current budget of 3.75 FTE positions, and another budget representing a 7.94% increase, which includes (approximately) \$53,000 for new computer equipment and related costs and \$69,000 to rebuild the tennis courts and replace the emergency electricity generator. The Finance Committee recommends the middle (level service) budget as an appropriate balance between cost and essential service.

After application of State Aid and savings from past budgets, Lincoln's share of the Fiscal Year 1994 budget will be \$1,002,452.65,

an increase of 11.5%. Lincoln's share will increase by a higher percentage than the 6.4% increase in the total budget primarily because the State Aid and past budget savings available to pay a portion of the total budget have not increased at all. In addition, Lincoln's percentage share (which is based on average enrollments from Lincoln and Sudbury during the three years preceding the budget year) will increase slightly from 12.11% to 12.48%.

Last year, Lincoln and Sudbury approved a capital replacement and improvement program at a total cost of approximately \$2,100,000, including boiler replacement, repairs to exterior walls and renovation of electrical mains. Full debt service payments will commence in Fiscal Year 1995, but will be mitigated in part by the completion in Fiscal Year 1994 of debt service payments for earlier projects. Lincoln's share of this debt service in each year will be the same percentage as its share of the operating budget.

3. Minuteman Vo-Tech High School

The Vo-Tech School has presented a budget of \$10,389,131 for Fiscal Year 1994, representing a 3.28% increase over its budget of \$10,058,752 for the current 1993 fiscal year. The primary increases are (approximately) \$179,000 in salaries and \$139,000 for capital equipment acquisition. Income sources are expected to increase from \$3,865,000 to \$4,119,000, however, so that the total portion of the Vo-Tech School budget paid by the sixteen member towns will increase by only 1.23%. Lincoln's share of this amount will decline because of reduced enrollment from 1.76% to 1.30% so that Lincoln will enjoy a reduction in its assessment from \$108,966 to \$81,230 or 25.45%.

As of the date of this report, the State legislature is debating an education reform package which could affect budgets and assessments for Fiscal Year 1994. Possible results include substantial increases in State Aid and a requirement that each town increase its funding of its regional school districts by at least 3% over the previous fiscal year. Because the terms and fate of this legislation are presently uncertain, the foregoing budgets do not attempt to anticipate its effects.

E. Department of Public Works

During the past year, the Department of Public Works was reduced, through attrition, by the equivalent of one full-time position, the intended result of previously approved staff reductions.

By carefully deploying the personnel of three coordinated departments - Public Works, Water and Conservation - it was possible to maintain nearly all of the previous year's levels of service. The reduced staffing levels did mean that non-emergency issues were dealt with in a prioritized basis and certain tasks were completed later than would have been the case with the prior staffing level. Note

that the main reason for the increase in the Department of Public Works budget is an increase in the trash tipping fees the Town has to pay of \$63,000. If the Town approves the purchase of the trash truck (the subject of a warrant article), it is our understanding that existing personnel will operate the vehicle and that certain tasks may be delayed somewhat more than currently.

F. Water Department

The Water Department funds all capital projects and operating budgets through water fees. The capital requirements for Fiscal Year 1994 are projected to be \$450,000 in order to fund the first year cash needs for the contact chamber/filtration system to be located at Flints' Pond and required by the Federal Clean Water Act. The Water Commission expects the total cost of this capital project to be \$1,410,000. During Fiscal Year 1994, the Town will borrow \$960,000 to pay the balance of the cost of the project. Principal and interest due on this borrowing will be repaid from Water Department receipts during Fiscal Years 1995, 1996 and 1997, to be covered by increasing water rates by 5% in each of the next few years.

G. Conservation Commission

The process of sharing resources that was expanded this year among the three departments - Conservation, Public Works and Water - has been working quite well for the Conservation Commission's year-to-year maintenance projects. The Finance Committee commends the staffs of these departments for their cooperation and the efficiencies that have been introduced.

'Lincoln Logs the Future' indicated that the conservation lands and the character they give the Town are near the top of the list of what most people value about Lincoln. Budget constraints have resulted in the deferment of some large restoration projects. These projects are the long-term result of heavy public usage of conservation land and are beyond the scope of the regular maintenance work. If these very sizable and valued Town assets are to be preserved, it will be necessary, in the near future, at the very least to begin to address these projects and plan for their implementation.

H. Library

Since the completion of the Library addition in 1989, circulation has increased 32% and attendance has increased 14% while staffing has decreased 15%, hours open have decreased 18% and the budget was cut by 3.8%. In Fiscal Year 1994, the Finance Committee proposes to increase the Library budget by 13.4% over Fiscal Year 1993 levels. Raising last year's budget amount by \$47,245 will result in an increase of \$12,000 or 40% in the book budget and an increase of \$12,370 for additional staff time and building expenses to allow the Library to remain open an additional four hours per week. It is hoped

this partial reinstatement of book budget funds and hours open will restore the Library to a level of service closer to that which citizens have requested.

I. Debt

Debt service (the repayment of principal and interest on several outstanding bond issues) will continue to decline in Fiscal Year 1994, as no new projects have been started. As has been mentioned earlier, this is an area where the Town can exercise some control in long-term planning in the way it starts and brings on line new projects. Some projects can be handled out of operational budgets; others, because of their magnitude, require a bond issue. The Finance Committee has continued to request Town Boards and Departments to submit anticipated projects in order that we may plan their long-term effect on the budget. The intent is to avoid dramatic increases in the tax rate in any given year.

Two projects which will have to be addressed in the coming years are the School Building Project at the Elementary Schools - see discussion below - and the Fire and Police Station Renovations Project, which was shelved some time ago but which the Town will have to examine closely in the very near future.

J. Pensions and Insurance

The pension and insurance budget for FY94 brings some relief from the major increases that have occurred over the past few years. Although there are overall increases of \$82,245 in the budget, they will be offset by reductions of \$66,750. Thus, the total budget for FY94 has been increased by only \$15,495 or .9% (See also Table VI-a on Fixed Costs).

Work continues to try and find additional ways to further reduce the costs in these areas of the Town's budget. (The Selectmen have set up a Committee to examine insurance costs and what the Town could do to reduce these.)

V. PROPOSITION 2 1/2 BUDGET AND FY95 PROJECTIONS

As has been stated under the discussion on the Tax Levy, the Finance Committee is able to recommend a budget without an override this year - but, as also noted, the Town cannot get by without an override in most future years if it is to maintain a level of service similar to past service levels.

The Levy Limit is arrived at by a formula created by Proposition 2 1/2. It takes last year's Tax Levy, deducts the excluded debt and multiplies the result by 1.025 for this year's Levy Limit. Add to this the excluded debt (voted on in previous years) and any new construction, and the result will be this year's Tax Levy.

The Revenues and Appropriations/Expenditures are then estimated following discussions with all Town Boards, Departments and the citizens, not only to establish the desired levels for the various budgets, but also to look at certain unavoidable and/or desirable projects the Town wishes to, or has to, accomplish in the upcoming fiscal year. This process includes the warrant articles. Should there be inadequate available revenues, an override will be needed, since it is the only way to increase the revenues and pay for the expenditures voted by Town Meeting.

At the Town Meeting last year the Finance Committee, together with the Selectmen, had proposed a Stabilization Fund to even out possible tax spikes in a future year. The citizens rejected this approach and also voted against the proposed override.

The Finance Committee this year has prepared projections looking ahead for several years. What these projections show is that, while we are fortunate in FY94 not to be forced to have an override, overrides may indeed be required in the future - quite likely in FY95 - see Table IX for the FY95 projection.

TABLE IX
BUDGET PROJECTION
 (With no projects for FY95)
 (000's)

	FY94	FY95
Levy Limit	\$ 8,829	\$ 9,153
New Construction (2)	100	104
Excluded Debt (1)	990	1,053
Override		
Tax Levy	<u>\$ 9,919</u>	<u>\$10,310</u>
Local Receipts (2)	1,287	1,338
State Aid (3)	800	800
Free Cash (4)	1,000	900
Other Funds (5)	625	225
Assessments (2)	(354)	(368)
Net Revenue	<u>\$13,277</u>	<u>\$13,205</u>
Town Expenditures (2)	4,383	4,558
Debt Service (1)	1,280	1,053
Pensions (6)	488	561
Insurance (7)	1,204	1,385
Elem. School (8)	4,107	4,312
L/S-VoTech (9)	1,084	1,138
Warrants (10)		
Total Expenses	<u>\$12,546</u>	<u>\$13,007</u>
Aval. Funds (11)	\$ 731	\$ 198
Tax Levy Increase	2.20%	3.94%

Notes to Table IX:

1. The consequence of debts assumed in prior years.
2. Assumed to increase at 4% (figures do not include Water Department receipts or expenditures).
3. State Aid is assumed to be level through FY95.
4. Free Cash is assumed to drop gradually.
5. Other funds will decrease dramatically in FY95 (no more Flint Field contributions).
6. Assumed to increase at 15%.
7. Assumed to increase at 15%.
8. Assumed to increase at 5% through FY95.
9. Assumed to increase at 5%.
10. Warrant Articles depend on projects the Town wishes to put into place.
11. Available Funds (for Warrant Articles and other services): They are at reasonable levels in FY94 and thus there is no need for an override; in FY95 these funds are lower. If Warrant Articles and other required projects remain at current levels, an override will be a necessity; and if the Town should begin the actual construction of the School Building project, an override will be unavoidable.

VI. FIVE-YEAR CAPITAL PLAN

All departments continue to update their five-year capital plans while reviewing their current budgets. This information is then included in a consolidated table (see Table X) to control the timing of large capital projects and avoid unnecessarily large impacts on the budget in any given year.

TABLE X

Five Year Capital Plan (000's)

	<u>FY94</u>	<u>FY95</u>	<u>FY96</u>	<u>FY97</u>	<u>FY98</u>
<u>Elementary Schools</u>					
Handicap Access	10				
(All other capital needs will be addressed as part of the School Building Project.)					
<u>Conservation</u>					
CLM Truck	0	22	0	0	0
Ranger Truck	0	0	10	0	0
Dump Truck	0	0	0	0	0
Mower	0	0	0	25	0
Land Acquisition	(Unknown)				
Codman Bike Path	0	25	0	0	0
<u>Library</u>					
No capital needs anticipated.					
<u>DPW</u>					
Replace T. O. Van	16	0	0	0	0
Replace Pickup Truck	0	0	0	0	0
Replace Case Tractor	0	70	0	0	0
Replace Sander	0	0	0	8	0
Road Improvements	200	80	90	100	110
Tank Removal Study	38	0	0	0	0
Pump Replacement	0	20	0	0	0
<u>Police & Fire</u>					
New Fire Engine	0	150	0	0	0
New Police Vehicles	34	34	34	34	34
Fire Station Renovation	0	750	0	0	0
<u>Town Bldg. Maintenance</u>	40	70	35	35	35
<u>Water Department</u>	1410	0	22	22	0
Other projects depend on EPA and State requirements.					

VII. SCHOOL BUILDING PROJECT

For some time now it had been increasingly apparent that our Elementary Schools required the Town's attention. This not only necessitated taking a look at the state of the buildings - some as old as forty years - but also to examine the programmatic requirements of the Schools to bring them in line with current educational philosophy and state regulations.

Work was begun last year by the School Building Committee and, under direction of the 1992 Town Meeting, has continued all through 1992/1993. There will be a major presentation of the work at this year's Town Meeting. What is critical to note is that the Town of Lincoln has received a reimbursement rating from the State of 54% due to overcrowding at the Schools and the state of some of the buildings. Therefore, it is equally important for the Town to complete its plans as soon as possible and submit these to the State in order that we may potentially receive State Aid of 54% for renovation and repair of the school buildings.

The architects' fees for preparation of all the drawings and documents are in excess of \$500,000 for this phase of the work. The Finance Committee strongly supports this effort and urges all the citizens to vote approval of the funding required for this project.

What is the best method for paying the architects' fees? The Selectmen have provided the following statement:

"The Selectmen feel that the design fees for the school building project should be paid in cash rather than borrowed. This would necessitate an override of about \$300,000. The reasons are:

1. It is the least expensive way. Interest costs add over 50% to the cost of the fees with no additional tangible benefit.
2. Overrides and larger tax increases will be necessary in the future to support operating budgets. The no override budget proposed by the Finance Committee is arrived at not by cutting expenses but by borrowing. This will increase costs in future years. Having an override this year would smooth out and reduce the tax increases needed in the next few years and give the voters at the ballot box a chance to indicate their understanding of, and willingness to support, tax increases as the Town embarks on the school building project.
3. There are technical and mechanical details which surround borrowing which make it more complicated than using cash. The architects must start work immediately after Town Meeting before the money to pay them can be borrowed and when construction documents are complete, there may be considerable time elapsed before construction begins. Paying cash prevents any unforeseen problems which might result from borrowing under these unusual circumstances.

In order to reach the \$300,000 override, the Selectmen suggest reducing the Reserve Fund to the FY93 level of \$150,000 and not buying the trash truck next year. The tax increase would be about 4.5% rather than the 1.3% increase for the no override budget."

The Finance Committee does not agree with the Selectmen's position. Our reasons can be summarized as follows:

1. We have stated earlier that all projects of substantial size require bonding. The School Building project is no exception. The Finance Committee believes that all costs of the project, including the architects' fees, should be part of the bonding. While a cash payment may be the least expensive method, it could only be achieved at this time by deleting certain other essential projects which the Finance Committee believes also have long-term benefits.
2. While we concur with the Selectmen's view that overrides will be necessary in the future, this is not the case this year. We believe that it is better not to raise taxes more than necessary in any given year. Monies thus retained by the taxpayer can be used for other purposes and can also be invested with the resulting interest becoming an offsetting benefit when compared to any tax increase. Smoothing out future tax increases, in reality, raises the tax levy in earlier years and creates a higher tax levy which will only become a future burden for the taxpayer. Voters will have ample opportunity to show their support for the school project - both at Town Meeting, where a two-thirds majority is required for any borrowing, and at the ballot box, where all debt exclusion has to be voted.
3. Borrowing certainly has mechanical details which surround it, but the Town has been borrowing money for a variety of purposes for a long time. The technical details required to be followed are well known and their complications are a routine Town Hall deals with everyday.

The Finance Committee wishes to avoid an override in FY94. We have produced a budget which covers all essential expenditures requested by the various Town Boards and Committees. Reducing the Reserve Fund to \$150,000, in our opinion, could create potential emergency expenditures in FY94 which we may not be able to cover without having to return to the Town for additional funding. The trash truck, in our opinion, is an excellent proposal to be discussed later under the warrant articles and will save the Town substantial expenditures each year. Its purchase, therefore, should not be postponed.

VIII. CONCLUSION

As must be clear to all of us, the state of the economy is still somewhat shaky - though there are certain hopeful signs. The years of economic slowdown have had their effect on the Town's finances. This meant that cuts had to be made, not only in services, but also, more painfully, in personnel.

We are fortunate to be able to present a budget for FY94 with essentially level services when compared to FY93. Availability of revenues, some of these achieved by hard work and prudent management at Town Hall, make this possible. We have been guided by the following goals: to slow the erosion of the level of services the Town has come to expect and to continue to provide an excellent quality of education for our children - all to be accomplished within a minimum possible tax rate increase.

The Finance Committee has made every attempt to keep the citizens informed of the status of our deliberations, and we believe we have been more successful in this than in years past. We have had good levels of cooperation with all of the Town's Boards and Committees and, in our opinion, this has had the direct effect of improving the budget process.

We believe that the budget for Fiscal Year 1994 is a reasonable proposal and we urge the citizens of our Town to show their support by approving it at Town Meeting.

CHART I

Revenues

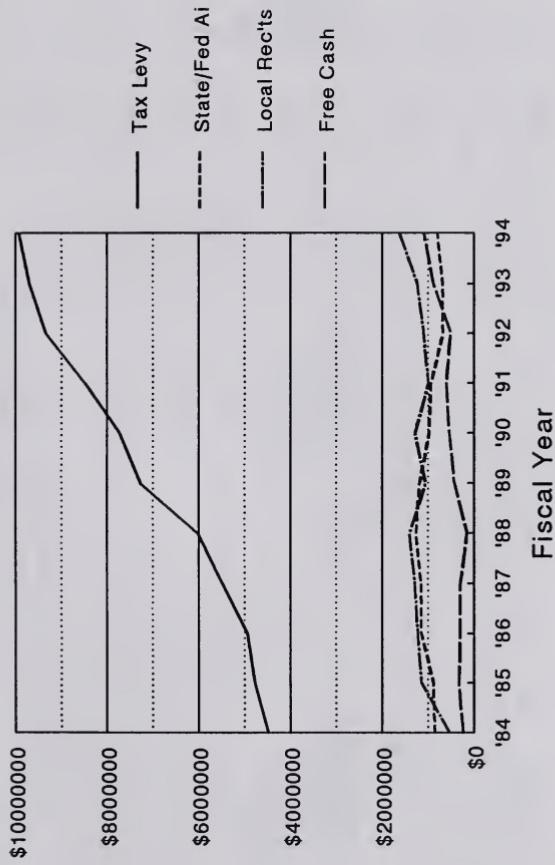
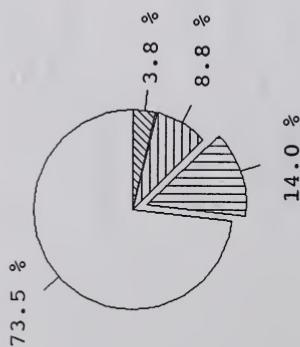
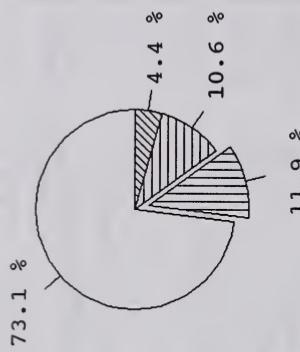


CHART II
Revenue Distribution

FY '84



FY '89



FY '94

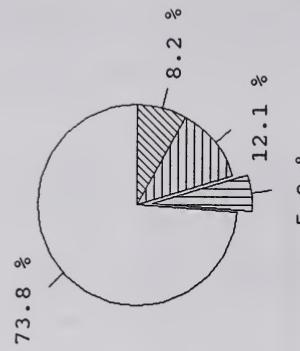


CHART III

**Free Cash Retained
% of Total Budget**

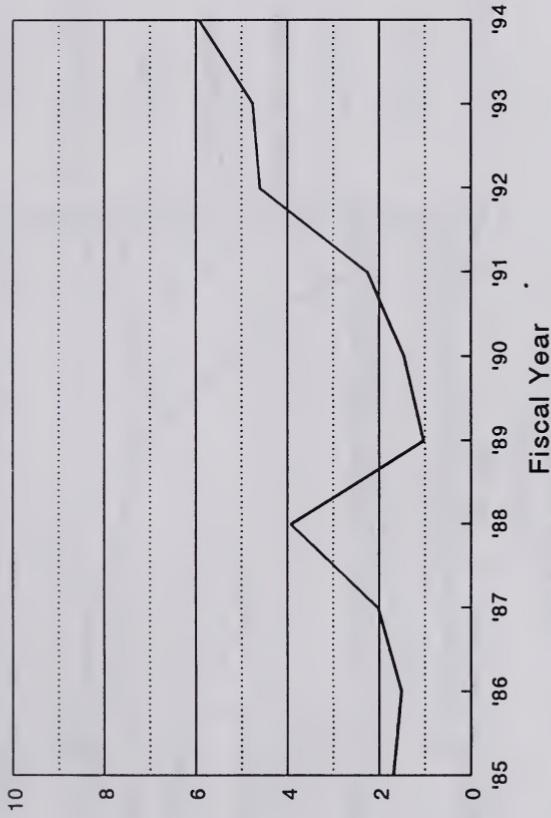


CHART IV

Use of Free Cash

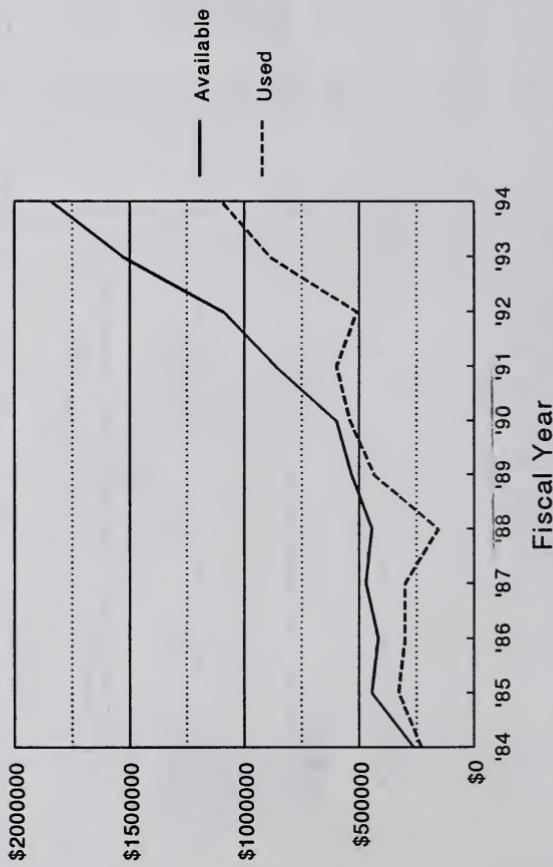
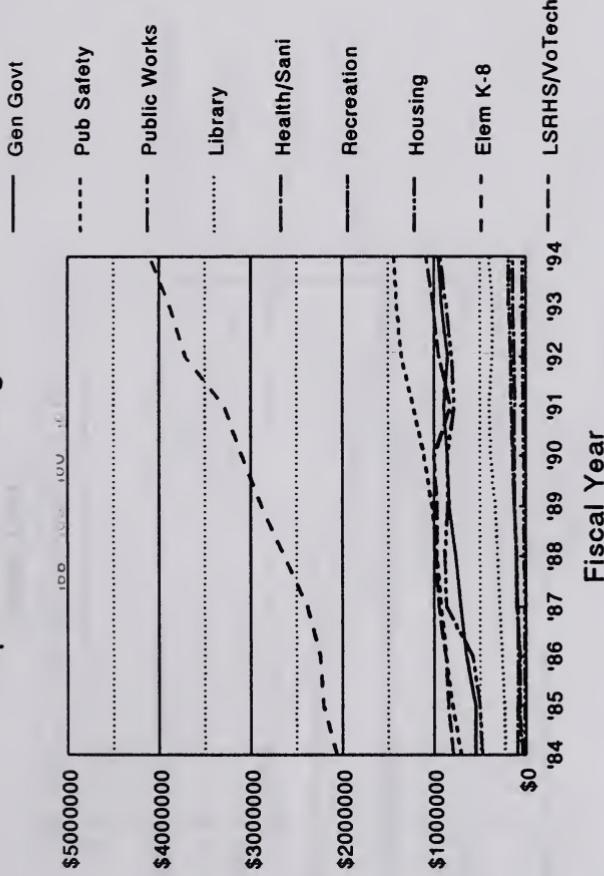


CHART V

Departmental Budgets



Town and Education Budgets

CHART VI

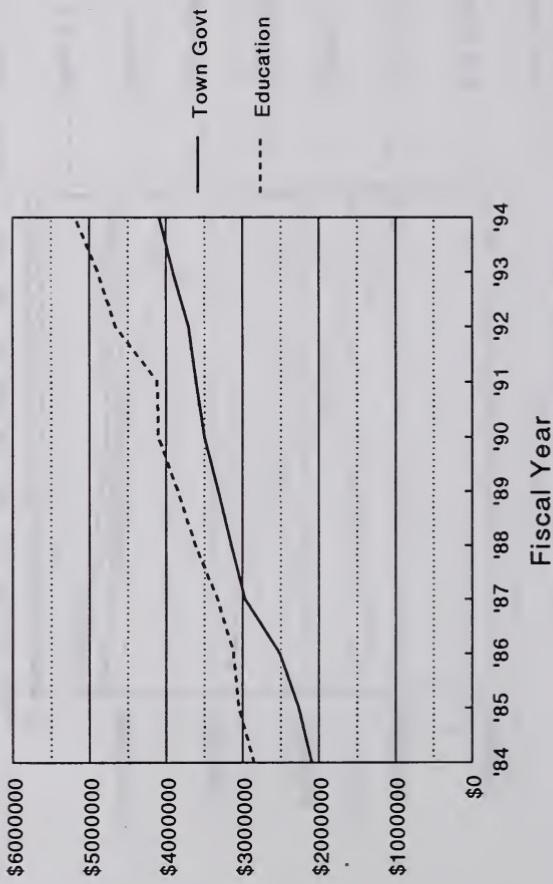
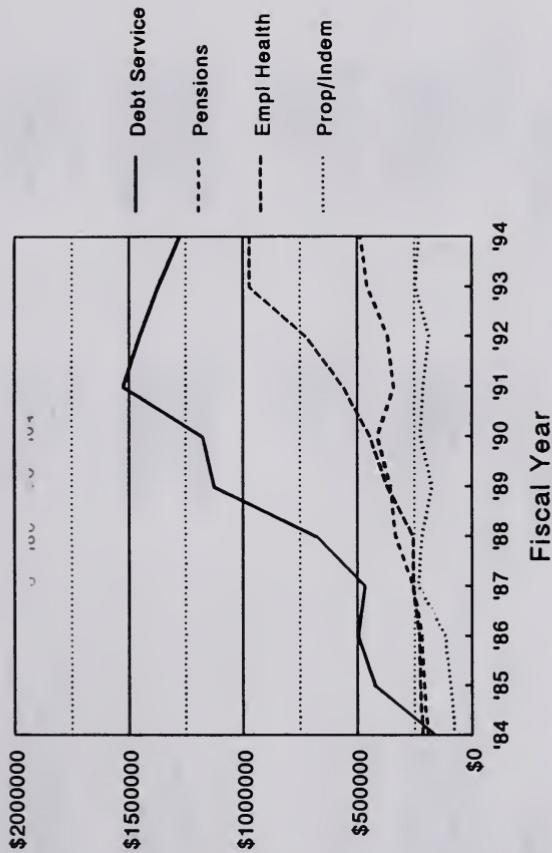


CHART VII

Fixed Costs



EXPENDITURES FOR THE 1991-92 FISCAL PERIOD
 BUDGET FOR THE 1992-93 FISCAL PERIOD AND
 PROPOSED BUDGET FOR THE 1993-94 FISCAL PERIOD

	<u>Expenditures 1991-1992</u>	<u>Budget 1992-1993</u>	<u>Proposed Budget 1993-1994</u>
GENERAL GOVERNMENT			
Selectmen			
3. Personal Expense	400.00	400.00	400.00
4. Expense	<u>1,823.95</u>	<u>2,000.00</u>	<u>2,000.00</u>
	<u>2,223.95</u>	<u>2,400.00</u>	<u>2,400.00</u>
Finance	150.00	150.00	150.00
10. Expense			
Town Offices			
15. Salaries	506,083.09	527,836.38	541,381.00
16. Town Office Expense	76,290.01	89,687.00	96,115.00
17. Postage	<u>10,372.00</u>	<u>11,080.00</u>	<u>11,290.00</u>
	<u>592,745.10</u>	<u>628,603.38</u>	<u>648,786.00</u>
Town Office Buildings			
20. Maintenance & Expense	21,106.60	26,700.00	25,825.00
Consulting & Engineering			
30. Consulting & Engineering	986.00	3,000.00	3,000.00
Legal Services			
35. Legal Services	69,017.50	70,000.00	80,000.00

		Budget 1992-1993	Proposed Budget 1993-1994
<u>Expenditures 1991-1992</u>		<u>2,500.00</u>	<u>2,500.00</u>
36. Expense	876.95	69,894.45	82,500.00
<u>Conservation Commission</u>			
40. Land Management Salaries	106,292.43	86,849.16	89,279.00
41. Land Management Expense	11,170.31	8,800.00	9,210.00
42. Planning & Administration	926.49	800.00	800.00
	<u>118,389.23</u>	<u>96,449.16</u>	<u>99,289.00</u>
<u>Board of Assessors</u>			
50. Salaries	30,750.00	60,750.00	70,750.00
51. Expense	8,830.00	11,800.00	10,800.00
	<u>39,580.00</u>	<u>72,550.00</u>	<u>81,550.00</u>
<u>Town Clerk</u>			
60. Salary	500.00	500.00	500.00
61. Expense	621.07	1,300.00	1,300.00
63. Out-of-State Travel	0.00	500.00	500.00
	<u>1,121.07</u>	<u>2,300.00</u>	<u>2,300.00</u>
<u>Election & Registration</u>			
70. Registrars' Salaries	200.00	200.00	200.00
72. Election & Registration Expense	958.79	1,500.00	2,100.00
73. Voting Devices	2,007.75	2,400.00	1,700.00
	<u>3,166.54</u>	<u>4,100.00</u>	<u>4,000.00</u>
<u>Planning Board</u>			
80. Expense	1,459.15	3,719.00	3,719.00
<u>Board of Appeals</u>			
85. Expense	826.29	1,080.00	1,080.00

	<u>Expenditures 1991-1992</u>	<u>Budget 1992-1993</u>	<u>Proposed Budget 1993-1994</u>
Tree Warden	1,496.45-	1,500.00	1,500.00
88. Roadsides Program			
TOTALS FOR GENERAL GOVERNMENT	853,144.83	915,051.54	956,099.00
PROTECTION OF PERSONS & PROPERTY			
Police Department			
100. Police Salaries	529,716.16.	548,871.27	562,904.00
101. Expense	33,120.93	33,625.00	33,525.00
	<u>562,837.09</u>	<u>582,496.27</u>	<u>596,429.00</u>
Fire Department			
110. Fire Salaries	480,594.49	499,878.50	512,669.00
112. Expense	26,467.11	27,875.00	27,825.00
113. Hydrant Service	60,000.00	60,000.00	60,000.00
118. Out-of-State Travel	0.00	400.00	400.00
	<u>567,061.60</u>	<u>588,153.50</u>	<u>600,894.00</u>
Ambulance			
115. EMT Training & Certification	16,944.25	17,100.00	17,100.00
116. Supplies & Expense	<u>5,636.42</u>	<u>5,800.00</u>	<u>5,375.00</u>
	<u>22,580.67</u>	<u>22,900.00</u>	<u>22,475.00</u>

	Budget 1992-1993	Proposed Budget 1993-1994
<u>Expenditures</u> <u>1991-1992</u>		
<u>Communications</u>		
121. Wages	107,979.56	111,742.76
122. Expense	13,057.08	15,475.00
	<u>121,036.64</u>	<u>127,217.76</u>
<u>Civil Defense</u>		
123. Civil Defense	700.00	700.00
<u>Fire & Police Building</u>		
125. Maintenance & Repair	15,795.09	15,465.00
<u>Building Department</u>		
128. Salaries	66,204.94	69,616.32
129. Expense	2,025.28	2,450.00
	<u>68,230.22</u>	<u>72,066.32</u>
<u>Sealer of Weights & Measures</u>		
131. Expense	38.38	150.00
<u>TOTALS FOR PROTECTION OF</u>		
<u>PERSONS & PROPERTY</u>		
	1,358,279.69	1,409,148.85
		<u>1,437,595.00</u>

	<u>Expenditures 1991-1992</u>	<u>Budget 1992-1993</u>	<u>Proposed Budget 1993-1994</u>
HEALTH & SANITATION			
<u>Board of Health</u>			
200. Salaries	60,392.29	66,291.22	66,723.00
201. Expense	12,244.15	13,020.00	13,700.00
	<u>72,636.44</u>	<u>79,311.22</u>	<u>80,423.00</u>
<u>Animal Officer</u>			
205. Salary & Expense	4,200.00	5,040.00	4,800.00
<u>Council on Aging</u>			
210. Salary & Expense	50,668.11	54,020.79	55,641.00
212. Out-of-State Travel	0.00	300.00	300.00
	<u>50,668.11</u>	<u>54,320.79</u>	<u>55,941.00</u>
<u>Minute-Man Home Care</u>			
215. Membership	468.00	494.00	833.00
TOTALS FOR HEALTH & SANITATION	127,972.55	139,166.01	141,997.00
PUBLIC WORKS			
<u>Public Works Department</u>			
300. Salaries	379,575.93	374,697.11	377,905.00
301. Custom Service	46,124.06	51,651.00	51,685.00
302. General Maintenance	29,623.89	30,550.00	30,550.00
303. Equipment & Expense	39,010.53	47,300.00	44,800.00
304. Snow & Ice	36,994.30	55,000.00	60,000.00
305. Street Lights	27,118.14	31,000.00	31,000.00

	Expenditures 1991-1992	Budget 1992-1993	Proposed Budget 1993-1994
306. Transfer Station	227,029.15	251,380.00	310,450.00
307. Rubbish Removal	7,199.89	8,800.00	9,620.00
310. Public Works Building	14,892.34	16,050.00	15,750.00
TOTALS FOR PUBLIC WORKS	807,568.23	\$66,428.11	931,760.00
<hr/>			
VETERANS' SERVICES			
Veterans' Services	1,108.00	100.00	100.00
403. Veterans' Services			
TOTALS FOR VETERANS' SERVICES	1,108.00	100.00	100.00
<hr/>			
EDUCATION			
Elementary Schools			
501. Administration	139,204.00	116,087.00	121,627.00
502. Instruction	2,543,272.00	2,822,444.00	2,958,893.00
503. Other School Services	290,488.00	263,145.00	225,615.00
504. Operation & Maintenance	513,408.00	433,507.00	438,711.00
506. Community Services	15,476.00	15,141.00	15,076.00
507. Salary Reserve	11,163.00	39,468.00	141,342.00
509. Programs with Other Systems	206,848.00	199,009.00	206,035.00
	<u>3,719,859.00</u>	<u>3,888,801.00</u>	<u>4,107,299.00</u>

	<u>Expenditures 1991-1992</u>	<u>Budget 1992-1993</u>	<u>Proposed Budget 1993-1994</u>
L-S Regional High School			
510. Regional High School	876,393.03	898,689.39	1,002,452.65
Minuteman Tech School			
511. Minuteman Tech School	71,096.00	108,966.00	81,230.00
TOTALS FOR EDUCATION	4,667,348.03	4,896,456.39	5,190,981.52
LIBRARY			
Public Library			
520. Salaries	268,518.25	275,748.63	302,161.00
521. Books	45,115.00	30,000.00	42,000.00
522. Expense	23,865.72	23,900.00	23,900.00
531. Building Expense	31,585.00	31,925.00	32,850.00
TOTALS FOR LIBRARY	369,083.97	361,573.63	400,911.00
RECREATION			
Recreation Committee			
600. Salaries	125,112.11	135,009.52	141,811.00
602. Expense	42,686.21	48,100.00	46,400.00
603. Out-of-State Travel	700.00	300.00	750.00
TOTALS FOR RECREATION	168,498.32	183,409.52	188,961.00

	Budget 1992-1993	Proposed Budget 1993-1994
Expenditures 1991-1992		

Cemetery Department	1,612.12	1,400.00
700. Interments	10,106.44	13,650.00
702. Expense		

TOTALS FOR CEMETERIES

11,718.56

CEMETERIES

TOWN DEBT SERVICE

Town Debt Service		
804. Interest on Temporary Loans	177.23	4,500.00
805. School Roof Loan	60,000.00	60,000.00
806. Interest on School Roof Loan	21,840.00	18,420.00
807. Flints' Fields Loan	242,000.00	242,000.00
808. Interest on Flints' Fields Loan	130,317.00	115,071.00
809. Land Purchase Loan	20,000.00	20,000.00
810. Interest on Land Purchase Loan	1,860.00	0.00
811. Sandy Pond Land Loan	150,000.00	150,000.00
812. Interest on Sandy Pond Land Loan	32,625.00	21,750.00
813. Ricci Land Loan	75,000.00	75,000.00
814. Interest on Ricci Land Loan	19,950.00	14,250.00
815. Bath House Construction Loan	20,000.00	20,000.00
816. Interest on Bath House Loan	5,710.00	4,570.00
817. Codman Farmhouse Loan	10,000.00	10,000.00
818. Interest on Codman Farmhouse Loan	2,175.00	1,450.00
819. Landfill Closure Loan	75,000.00	75,000.00

	<u>Expenditures</u> <u>1991-1992</u>	<u>Budget</u> <u>1992-1993</u>	<u>Proposed Budget</u> <u>1993-1994</u>
820. Interest on Landfill Closure Loan	40,387.50	35,662.50	30,937.50
823. Energy Conservation Loan	20,000.00	0.00	0.00
824. Interest on Energy Cons. Loan	780.00	0.00	0.00
825. McHugh Conservation Loan	60,000.00	60,000.00	60,000.00
826. Interest on McHugh Cons. Loan	24,185.00	20,765.00	17,345.00
829. Library Addition Loan	230,000.00	230,000.00	230,000.00
830. Interest on Library Addition Loan	88,965.50	75,855.50	62,745.50
831. Library Renovation Loan	30,000.00	30,000.00	30,000.00
832. Interest on Library Renov. Loan	10,144.50	8,534.50	6,724.50
833. Permanent Transfer Station Loan	48,000.00	48,000.00	48,000.00
834. Interest on Perm. Trans. St. Loan	25,848.00	22,824.00	19,800.00
837. Sweeper Loan	10,000.00	10,000.00	0.00
838. Interest on Sweeper Loan	1,250.00	625.00	0.00
TOTALS FOR DEBT SERVICE	1,456,214.73	1,375,107.50	1,280,457.50
UNCLASSIFIED			
<u>Insurance</u>			
900. Middlesex County Pension Fund	368,773.00	456,364.00	487,700.00
901. Employee Hospital & Ins. Fund	729,242.45	972,050.00	973,000.00
902. Property & Indemnity Insurance	138,606.00	248,106.00	231,315.00
	1,286,621.45	1,676,520.00	1,692,015.00

	Budget 1992-1993	Proposed Budget 1993-1994
<u>Expenditures 1991-1992</u>		
Town Report		
904. Town Meeting Expense	9,716.55	9,350.00
Celebrations Committee		
906. Celebrations Committee	3,081.87	12,535.00
Historical Commission		
909. Historical Commission	10.50	0.00
Codman Complex		
912. Maintenance	600.00	600.00
Housing Commission		
913. Housing Commission	0.00	250.00
919. Operations & Maintenance	29,326.92	37,084.00
Reserve Fund		
925. Reserve Fund	0.00	150,000.00
UNCLASSIFIED TOTALS	1,329,357.29	1,886,339.00
GENERAL FUND TOTALS	11,150,294.20	12,047,830.55
		12,546,132.15

	Expenditures 1991-1992	Budget 1992-1993	Proposed Budget 1993-1994
<u>Water Department</u>			
950. Salaries	225.00	225.00	225.00
951. Wages	116,939.38	128,181.43	131,693.00
952. Expense	82,735.86	120,800.00	120,500.00
954. Out-of-State Travel	0.00	300.00	400.00
955. Water Department Bonds	90,000.00	80,000.00	80,000.00
956. Interest on Bonds	22,100.00	15,600.00	9,360.00
WATER ENTERPRISE FUND TOTALS	312,000.24	345,106.43	342,178.00
GRAND TOTALS	11,462,294.44	12,392,936.98	12,888,310.15

WARRANT

1993 NOTICE

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, ss

To either of the Constables of the Town of Lincoln in said County:

GREETING:

In the name of the Commonwealth you are hereby required to notify the legal voters of said Town of Lincoln qualified to vote in Town Meeting for the transaction of Town Affairs to meet in the Brooks School Auditorium in said Lincoln on Saturday, the twenty-seventh day of March next, at 9:30 a.m., then and there to act on the following articles, except Article 1, and also to meet at the Smith School Gymnasium on Monday, the twenty-ninth day of March next, at 7:30 a.m., then and there to act on the following Article 1, by posting a copy of this Warrant, by you attested, in said Town, seven days at least before the twenty-seventh day of March next.

The polls for voting the Australian ballot on Monday, March twenty-ninth, will be opened at 7:30 a.m. and will be closed at 8:00 p.m.

ARTICLE 1. To bring in their votes for one or more members for each of the following offices:

Moderator for three years
Town Clerk for one year
Selectman for three years
Treasurer for one year
Assessor for three years
School Committee member (2) for three years
Water Commissioner for three years
Board of Health member for three years
Cemetery Commissioner for three years
Cemetery Commissioner for one year
Planning Board member for five years
Planning Board member for four years
Commissioner of Trust Funds for three years
Trustee of Bemis Fund for three years
DeCordova & Dana Museum and Park Trustee for four years
Recreation Committee member for three years
Regional School Committee member (2) for three years

and also the following questions:

- (1) "Shall the Town of Lincoln be allowed to assess an additional \$310,000.00 in real estate and personal property taxes for the purposes of funding the Town's operating expenses for the fiscal year beginning July first, nineteen hundred ninety-three?"
- (2) "Shall the Town of Lincoln be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bond issued in order to design and carry out necessary renovations to the Town of Lincoln's public school buildings?"

ARTICLE 2. To bring in their votes for any Committees, Commissioners, Trustees, and other officers required by law to be elected by ballot or otherwise.

Selectmen

ARTICLE 3. To hear and act upon the reports of the Town Officers, Committees, Commissioners and Trustees.

Selectmen

ARTICLE 4. To fix the salaries and compensation of the several elective officers of the Town and to determine whether any Department, Board or Committee shall be authorized to employ for additional compensation any of its members and to fix additional compensation of such members.

Selectmen

ARTICLE 5. To raise and appropriate money for the necessary and expedient purposes of the Town, or take any other action relative thereto.

Finance Committee

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money, in addition to that authorized under Article 5 of this Warrant, to provide general pay increases for employees as may be granted by the Selectmen and/or the Library Trustees, or take any other action relative thereto.

Selectmen, Library Trustees

ARTICLE 7. To see if the Town will authorize the Board of Selectmen and the School Committee to continue the Town's annual contract with the Secretary of Defense to operate the elementary school at Hanscom Air Force Base, Bedford, Massachusetts, or take any other action relative thereto.

School Committee, Selectmen

ARTICLE 8. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof so that the School Building Committee can design and carry out necessary renovations to the Town of Lincoln's public school buildings, or take any other action relative thereto.

School Building Committee

ARTICLE 9. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used by the public safety departments for the purchase of vehicles and/or equipment, and to see if the Town will authorize the disposal by sale or otherwise of excess vehicles and equipment, or take any other action relative thereto.

Selectmen

ARTICLE 10. To see if the Town will vote to appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof to be used for the construction, reconstruction, and/or maintenance and repair of the Town's roads, or take any other action relative thereto.

Selectmen

ARTICLE 11. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the repair and maintenance of certain Town buildings, or take any other action relative thereto.

Selectmen

ARTICLE 12. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used by various departments for the purchase of vehicles and/or equipment, and to see if the Town will authorize the disposal by sale or otherwise of excess vehicles and equipment, or take any other action relative thereto.

Selectmen

ARTICLE 13. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the environmental study and analysis of the site at the Town's Department of Public Works facility and for the development of a plan for remediation of any contamination, or take any other action relative thereto.

Selectmen

ARTICLE 14. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof in order to supplement \$20,000 previously appropriated from Free Cash for the purpose of conducting a study of structural integrity, heating and electrical systems, space utilization and similar aspects of the Town's Public Safety Building, said appropriation to be used to cover the increased costs of undertaking the aforementioned study, or take any other action relative thereto.

Selectmen

ARTICLE 15. Be it resolved that the Town of Lincoln vote to authorize the Selectmen to provide a mechanism to review the Town's system of government and report back to a future Town Meeting.

Selectmen

ARTICLE 16. To see if the Town will vote to appropriate a sum of money from Free Cash to the Fiscal Year 1993 Department of Public Works budget, line item 306, entitled Transfer Station, for the purpose of replacing amounts previously disbursed from said budget, or take any other action relative thereto.

Selectmen

ARTICLE 17. To see if the Town will vote to appropriate a sum of money from Free Cash to the Fiscal Year 1993 Reserve Fund for the purpose of replacing amounts previously disbursed from said fund, or take any other action relative thereto.

Selectmen

ARTICLE 18. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, said monies to be used for the purchase of equipment for the Lincoln Schools to enhance the education of students, or take any other action relative thereto.

School Committee

ARTICLE 19. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the purpose of undertaking necessary remodeling and/or repairs to the Town's school buildings in order to improve access to handicapped persons, or take any other action relative thereto.

School Committee

ARTICLE 20. To see if the Town will vote to accept as a gift certain structures and equipment to be installed and located on the site behind Town Offices owned by the Town and to be designated as a Town baseball field, or take any other action relative thereto.

Selectmen

ARTICLE 21. To see if the Town will authorize the Tax Equity Study Committee to continue its study of alternate methods of levying the property tax and to report to the Town its findings and recommendations, or to take any other action relative thereto.

Tax Study Equity Committee

ARTICLE 22. To see if the Town will vote to adopt a maximum qualifying gross receipts amount which is higher than the standard statutory maximum of \$20,000 (but not greater than the permitted statutory maximum of \$40,000), for the purposes of the property tax exemptions and deferral provisions of G.L. Ch.59, Section 5, Clause 41A, or take any other action relative thereto.

Assessors

ARTICLE 23. To see if the Town will appropriate a sum of money to provide technical assistance to the Board of Selectmen in order to assist in the preparation of a Generic Environmental Impact Report on Hanscom Field; determine whether the money shall be provided by the tax levy or by transfer from available funds, or by any combination of these methods; or act in any other manner in relation thereto.

By Petition

ARTICLE 24. Whereas, research on the Title X school-based clinics nationwide shows a dramatic increase in pregnancies, sexually transmitted diseases, and number of sexually active teens when contraceptives were dispensed or counseled on school sites, and
Whereas, research also shows the condom to have an unacceptably high failure rate, ten (10) to twenty (20) per cent, and
Whereas, public health officials have stated that finding an uninfected life-long monogamous partner is of greater risk reduction than wearing condoms with infected partners, and,

Whereas, Massachusetts General Law, Chapter 71, section 30, requires that schools uphold high moral principles including the teaching of chastity; be it resolved that the town of Lincoln vote to pass a resolution that Lincoln-Sudbury Regional High School discontinue condom availability on the campus, and develop instruction that will accurately promote safe sex by teaching students the skills necessary to postpone or discontinue sexual involvement and to understand such issues as character evaluation, developing sound relationships, self-empowerment, and setting personal goals, or act on anything relative thereto.

By Petition

ARTICLE 25. Be it resolved that the town of Lincoln vote to pass a resolution that the regional high school faculty, outside advisors, counselors, or guest speakers not actively teach or promote through the use of classroom materials student romantic same-sex relationships or encourage the same via counseling or by referral to gay, lesbian or bisexual individuals or organizations. Be it further resolved that no teacher, counselor, advisor, or speaker label or identify students as having other than heterosexual orientation, or counsel students extensively in areas of sexual orientation, clinical depression, or suicidal thoughts without written prior consent of a parent or guardian; or act on anything relative thereto.

By Petition

ARTICLE 26. Be it resolved that the town of Lincoln will vote to pass a resolution that, since sexual activity outside a faithful monogamous relationship involves multiple risks with or without a condom, the regional high school will install a policy that prohibits the use of graphic sexual teaching materials or descriptions of explicit sexual behaviors in any classroom; assembly, or by any counselor or guest speaker on campus. Furthermore, be it resolved that no student be instructed to be, assumed to be for instructional purposes, or otherwise encouraged to be sexually active during the high school years, unless legally married; or that the town will act on anything relative thereto.

By Petition

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Hereof fail not and make return of this Warrant with your doings,
thereon to the Town Clerk, at or before the time for the meeting
aforesaid. Given under our hands this twenty-second day of February
in the year of our Lord one-thousand nine-hundred ninety-three.

Robert L. DeNormandie

Harriet B. Todd

Katherine S. McHugh, Chairman

SELECTMEN OF LINCOLN



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